

# Financial Hardship Application Form

**Lodge Applications** at Kyogle Council • 1 Stratheden Street KYOGLE (Mon-Fri 8.30am to 4.00pm)  
**Postal** PO Box 11 KYOGLE NSW 2474 • **Email** council@kyogle.nsw.gov.au  
**Phone** (02) 6632 1611 • **Web:** www.kyogle.nsw.gov.au



If insufficient information is provided, Council will be unable to process this application. This form should be read in conjunction with Council's Debt Recovery and Hardship Policy.

## Section 1: Applicant Details

Full Name of Applicant (s)

Address

Mobile Number

Telephone Number

Email Address

## Section 2: Property Details

Assessment Number

Property Description *Lot number / DP or SP number*

Property Address

The property for which I am claiming has been my sole/principal place of living since

## Section 3: Application

This application is for hardship rate relief for the whole or part of the year commencing 1 July

What is the cause of financial hardship? *eg. unemployment, illness. Please attach separate letter if insufficient space provided.*

How long have you been experiencing financial hardship?

### Section 3: Application (continued)

What hardship assistance provision are you applying for? *please refer to Council's Debt Recovery and Hardship Policy - Rates and Charges for further details on hardship provisions offered*

Interest free period *please tick:*  12 months  24 months  36 months

Deferral of the general rate following a revaluation

Other assistance *please specify:*

Do you own (either partially or fully) any other land or building?  Yes  No

If Yes, list addresses

How many dependents do you support? *provide details if applicable*

### Section 4: Income

Applicants **are requested to provide copies** of relevant documents to support the below income sources

*example: Current payslips, Centrelink income statement, Mortgage information, Rental information, Statutory declaration*

Wages	\$
Spouse's income	\$
Pensions and benefits	\$
Workers compensation, Superannuation, Insurance or Retirement benefits	\$
Rent / board received	\$
Family allowance	\$
Other	\$
<b>Total Weekly Income</b>	<b>\$</b>

### Section 5: Expenditure

Please state details of all **weekly** outgoings

Home loan / Rent	\$
Other mortgages	\$
Personal loans	\$
Health costs	\$
Council rates & charges	\$
Motor vehicle expenses	\$
Other outgoings	\$
<b>Total Weekly Expenditure</b>	<b>\$</b>

**Net Weekly Total** (income less expenditure) \$

## Section 6: Assets

Please state market value of current assets

House / property	\$
Other investments	\$
Motor vehicles	\$
Household & personal items	\$
Superannuation	\$
Other assets	\$

## Section 7: Liabilities

Please state totals of all current liabilities

House/property mortgage	\$
Overdue Rates/charges	\$
Personal loans	\$
Credit card balance	\$
Other	\$

## Section 8: Declaration

I hereby declare that the information provided is true and correct.

Signature *applicant 1*

Date

Signature *applicant 2*

Date

## Privacy Protection Notice

The completed Financial Hardship Application Form contains personal information which is being collected for the purpose of assessing the eligibility for rating financial relief. The information will be processed by the Revenue Department and will be stored in Council's electronic document management system. Provision of the information is voluntary, however if insufficient information is not provided, Council will be unable to process the application.