



# **MINUTES**

**Ordinary Council Meeting**

**8 April 2024**

**MINUTES OF KYOGLE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE KYOGLE COUNCIL CHAMBERS, STRATHEDEN STREET, KYOGLE  
ON MONDAY, 8 APRIL 2024 AT 2PM**

**PRESENT:** Cr Kylie Webster (Mayor), Cr Tom Cooper (Deputy Mayor), Cr Danielle Mulholland, Cr John Burley, Cr Janet Wilson, Cr Maggie May, Cr Hayden Doolan, Cr Robert Cullen, Cr James Murray

**IN ATTENDANCE:** Acting General Manager, Acting Director Planning and Community Development, Urban Services Manager, Executive Assistant to the General Manager.

## **1 OPEN MEETING**

The Mayor declared the meeting open at 2pm and advised those present the meeting was being webcast – meetings are recorded and the recording is then uploaded to Council's website. The Mayor cautioned anyone speaking at the meeting to refrain from making defamatory statements or comments. The Mayor advised those at the meeting that Council accepted no responsibility for any damages that might result from defamatory statements made by anyone speaking at the meeting. All liability rests with the individual making the comments.

## **2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

## **3 OPENING PRAYER**

The Mayor read the opening prayer.

## **4 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged that the meeting was being held on the traditional lands of the Bundjalung people and acknowledged Elders past, present and emerging.

## **5 DECLARATION OF INTERESTS**

Cr Maggie May declared a non-pecuniary interest in Items 9.1 Notice of Motion – Cr John Burley: Health and Wellbeing Hub and 13.4 Rescoping the Kyogle Health and Wellbeing Hub.

- Reason for declaration - Member of the Kyogle Community Gym.

## **6 PUBLIC FORUM**

Nil

**7 CONFIRMATION OF MINUTES**

**7.1 COUNCIL REPORT - 11 MARCH 2024**

**RESOLVED CO/0424/1**

Moved by Cr James Murray, seconded by Cr Danielle Mulholland

That Council confirms the minutes of the Council meeting of 11 March 2024.

**CARRIED**

FOR VOTE - Unanimous vote

**8 MAYORAL MINUTE**

Nil

**9 NOTICES OF MOTION****9.1 NOTICE OF MOTION - CR JOHN BURLEY: HEALTH AND WELLBEING HUB****MOTION**

Moved by Cr John Burley, seconded by Cr Danielle Mulholland

That Council proceeds with calling tenders for the Kyogle Health and Well Being Hub project based on the current completed design to enable the consideration of tenders by Council before the commencement of the Local Government election caretaker period commencing Friday August 16, 2024.

**AMENDMENT**

Moved by Cr Danielle Mulholland, seconded by Hayden Doolan

That Council:

1. Defer the issue to a workshop so that we can discuss more thoroughly the pros and cons of progressing with this proposed new option (because at present, there is insufficient information for us to make an informed decision which is part of our job).
2. Call for tenders for the Health and Wellbeing Hub options, which is standard industry practice and identify opportunities to mitigate costs associated with the project.

**LOST**

FOR VOTE - Crs Danielle Mulholland, John Burley, Janet Wilson and Hayden Doolan

AGAINST VOTE - Crs Kylie Webster, Tom Cooper, Maggie May, Robert Cullen and James Murray

**MOTION**

Moved by Cr John Burley, seconded by Cr Danielle Mulholland

That Council proceeds with calling tenders for the Kyogle Health and Well Being Hub project based on the current completed design to enable the consideration of tenders by Council before the commencement of the Local Government election caretaker period commencing Friday August 16, 2024.

**LOST**

FOR VOTE - Crs Danielle Mulholland, John Burley, Janet Wilson and Hayden Doolan

AGAINST VOTE - Crs Kylie Webster, Tom Cooper, Maggie May, Robert Cullen and James Murray

**9.1A CHANGE OF BUSINESS ORDER****RESOLVED CO/0424/2**

Moved by Cr Tom Cooper, seconded by Cr Maggie May

That the order of business be changed to bring forward Item 13.4 to discuss now.

**CARRIED**

FOR VOTE - Unanimous vote

**13.4 RE-SCOPING THE KYOGLE HEALTH AND WELLBEING HUB****RESOLVED CO/0424/3**

Moved by Cr Maggie May, seconded by Cr Tom Cooper

That Council:

1. Receives and notes the report, *Re-scoping the Kyogle Health and Wellbeing Hub*;
2. Endorses the proposed change of project scope and immediately proceed with funding partner and other stakeholder consultation.

**CARRIED**

FOR VOTE - Crs Kylie Webster, Tom Cooper, Maggie May, Robert Cullen and James Murray

AGAINST VOTE - Crs Danielle Mulholland, John Burley, Janet Wilson and Hayden Doolan

**9.2 NOTICE OF MOTION - CR JANET WILSON: REVIEW OF CODE OF MEETING PRACTICE****RESOLVED CO/0424/4**

Moved by Cr Janet Wilson, seconded by Cr Danielle Mulholland

That Council:

1. Review the Code of Meeting Practice to address the changes in technology for, and public perception of, people living with disability at the next available opportunity;
2. Support this review by providing training for councillors through Hearing Australia.

**CARRIED**

FOR VOTE - Unanimous vote

**10 QUESTIONS WITH NOTICE FROM COUNCILLORS****10.1 QUESTIONS WITH NOTICE****RESOLVED CO/0424/5**

Moved by Cr Danielle Mulholland, seconded by Cr John Burley

That Council receives and notes the report, Questions On Notice.

**CARRIED**

FOR VOTE - Unanimous vote

**11 REPORTS FROM DELEGATES****11.1 DELEGATE'S REPORT - GENERAL MANAGER'S RECRUITMENT AND REVIEW SUB COMMITTEE****RESOLVED CO/0424/6**

Moved by Cr Kylie Webster, seconded by Cr Tom Cooper

That Council:

1. Retain the services of Leading Roles for the recruitment of the General Manager;
2. Authorise the Mayor to enter into a contract with Leading Roles for the recruitment of the General Manager.

**CARRIED**

FOR VOTE - Unanimous vote

**12 INFORMATION REPORTS****12.1 MONTHLY FINANCE REPORT - MARCH 2024****RESOLVED CO/0424/7**

Moved by Cr Janet Wilson, seconded by Cr Danielle Mulholland

That Council receives and notes the information contained in the report, *Monthly Finance Report – March 2024*.

**CARRIED**

FOR VOTE - Unanimous vote

**12.2 WORKS PROGRAM PROGRESS REPORT - MARCH 2024****RESOLVED CO/0424/8**

Moved by Cr Tom Cooper, seconded by Cr James Murray

That Council receives and notes the information contained in the report, *Works Program Progress Report – March 2024*.

**CARRIED**

FOR VOTE - Unanimous vote

**13 STAFF REPORTS****13.1 DRAFT OPERATIONAL PLAN 2024/2025 AND DELIVERY PROGRAM 2024/2028****RESOLVED CO/0424/9**

Moved by Cr Maggie May, seconded by Cr Danielle Mulholland

That Council:

1. Receives and notes the report, *Draft Operational Plan 2024/2025 and Delivery Program 2024/2028*.
2. Places the *Draft Operational Plan 2024/2025 and Delivery Program 2024/2028* on public exhibition for a minimum of 28 days and seeks submissions from the community on its content.
3. Places the *Draft Fees and Charges 2024/2025* on public exhibition for a minimum of 28 days and seeks submissions from the community on its content.

**CARRIED**

FOR VOTE - Unanimous vote

**13.2 SIX MONTHLY REVIEW OF DELIVERY PROGRAM AND OPERATIONAL PLAN 2023/2024****RESOLVED CO/0424/10**

Moved by Cr Janet Wilson, seconded by Cr Danielle Mulholland

That Council receives and notes the attached six-monthly Review of the Delivery Program and Operational Plan.

**CARRIED**

FOR VOTE - Unanimous vote

Cr Maggie May left the meeting room at 3.42pm.  
Cr Maggie May returned to the meeting room 3.45pm.

**13.3 BONALBO FLOODPLAIN RISK MANAGEMENT PLAN AND STUDY****RESOLVED CO/0424/11**

Moved by Cr Danielle Mulholland, seconded by Cr Tom Cooper

That Council:

1. Receives and notes the report, *Bonalbo Floodplain Risk Management Plan*;
2. Adopts the *Bonalbo Floodplain Risk Management Plan*.

**CARRIED**

FOR VOTE - Unanimous vote

Cr Danielle Mulholland left the meeting room at 4.15pm after declaring a potential conflict of interest in Item 13.5 Climate Change Adaption Strategy and Action Plan.

**13.5 CLIMATE CHANGE ADAPTATION STRATEGY AND ACTION PLAN**

**RESOLVED CO/0424/12**

Moved by Cr Maggie May, seconded by Cr Hayden Doolan

That Council:

1. Receives and notes the report *Climate Change Adaptation Strategy and Action Plan*.
2. Approves the engagement of Meridian Urban to prepare a Climate Change Adaptation Strategy and Action Plan for the Kyogle Local Government Area (LGA).

**CARRIED**

FOR VOTE - Crs Kylie Webster, Tom Cooper, John Burley, Janet Wilson, Maggie May, Hayden Doolan and Robert Cullen

AGAINST VOTE - Cr James Murray

ABSENT DID NOT VOTE - Cr Danielle Mulholland

Cr Danielle Mulholland returned to the meeting at 4.21pm.

**14 URGENT BUSINESS WITHOUT NOTICE**

Nil

**15 CONFIDENTIAL BUSINESS PAPER**

Nil

**16 CLOSE OF MEETING**

**The Meeting closed at 4.21pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 May 2024.**

.....  
**CHAIRPERSON**