



Application to Change Garbage Bin Service

Please use this form if you wish to request a change to the garbage bin service provided to your residential or commercial property. If you need assistance completing this form please telephone Council on (02) 6632 1611.

PART A: Applicant information

Applicant Name:			
Address:			
Contact Phone:	H:		M:
Email address:			

PART B: Property details for garbage bin service

Lot/Sec/DP number:			
Street address:			
Assessment number (see Rates Notice):			
Property type:	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial		

PART C: Details of current service

Is the property currently serviced by Council's garbage collection service?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
If Yes, please indicate the type and number of garbage bins at the property:			
<input type="checkbox"/> Residential – 140L Landfill (Red)		<input type="checkbox"/> Commercial – 140L Landfill (Red)	
<input type="checkbox"/> Residential – 240L Landfill (Red)		<input type="checkbox"/> Commercial – 240L Landfill (Red)	
<input type="checkbox"/> Residential – 240L Organics (Green)		<input type="checkbox"/> Commercial – 240L Organics (Green)	
<input type="checkbox"/> Residential – 240L Recycling (Yellow)		<input type="checkbox"/> Commercial – 240L Recycling (Yellow)	

PART D: Details of new service or cancellation of service

Please indicate the type and number of garbage bins you want to be supplied to the property (inclusive of existing services). If you are cancelling a service put '0' in the relevant box below:			
<input type="checkbox"/> Residential – 140L General (Red)		<input type="checkbox"/> Commercial – 140L Landfill (Red)	
<input type="checkbox"/> Residential – 240L Landfill (Red)		<input type="checkbox"/> Commercial – 240L Landfill (Red)	
<input type="checkbox"/> Residential – 240L Organics (Green)		<input type="checkbox"/> Commercial – 240L Organics (Green)	
<input type="checkbox"/> Residential – 240L Recycling (Yellow)		<input type="checkbox"/> Commercial – 240L Recycling (Yellow)	

Note for residential services: Garbage bin services for residential properties can only be cancelled entirely if a property is located in Council's 'Other Waste Service Area'. Residential properties within Council's 'Domestic Waste Service Area' cannot opt out of a 3-bin service. A 140L Landfill Bin is provided as standard to all residential properties.

Note for commercial services: Garbage bin services for commercial properties can only be cancelled entirely if evidence of an alternative private commercial service is provided to Council with this application form.

Note: Please see Council's current *Delivery Program and Operational Plan* for details of current fees and charges for garbage bin services available at: <https://www.kyogle.nsw.gov.au/council-engagement/integrated-planning-and-reporting/>.

PART E: Owners Consent

This application form cannot be lodged without the property owner's consent.

Property owner name:			
Residential Address:			
Contact Phone:	H:	M:	
Email address:			
Signature:		Date:	

PART F: Owners Declaration

I, the owner of the property, approve lodgement of this application to change the garbage bin service for my property. I accept that any fees and charges applicable to the change of service will be applied to my rates account and reflected on the next rates notice issued for my property. I understand that all garbage bins supplied by Council remain the property of Council and are to be kept on the property at all times. Should I take possession of a Council garbage bin, I understand I will be liable to pay for the cost of replacing this bin. I declare that all information included in this application form is true and accurate to the best of my knowledge.

Property owner signature: _____ Date: _____

How to lodge this application

Applications can be submitted in person at the Kyogle Council Administration Building, 1 Stratheden Street, Kyogle, via email to council@kyogle.nsw.gov.au, or via post to PO Box 11, Kyogle, NSW, 2474.

Privacy: Kyogle Council is collecting the personal information on this form for the purposes of assessing eligibility for a change to garbage bin services provided to your property. This information will not be disclosed to another party except as required by law.

OFFICE USE ONLY: Receipt No: _____	Date: _____
Date contractor advised: _____	Date service effective from: _____
Rate Levy Number: _____	
Bin serial number: _____	