



Kyogle Council

Payment Arrangement Application Form

NEW REQUEST ☐

AMENDMENT ☐

YOUR DETAILS

Name/s <small>(Surname or Company/Business name – as per account)</small>	
Property Address	
Postal Address	
Telephone Number/s	
Email	

ARRANGEMENT DETAILS

Type of Arrangement	<input type="checkbox"/> RATES	<input type="checkbox"/> DEBTOR
Assessment Number	_____	_____
Outstanding Balance as at	\$ _____	
Total Balance as at	\$ _____	
Amount/s <small>(only required if Monthly Fortnightly or Weekly frequency chosen – in full assumes that the overdue amount will be paid in full on the date to commence)</small>	\$ _____	\$ _____
Frequency	<input type="checkbox"/> In full <input type="checkbox"/> Monthly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Weekly	<input type="checkbox"/> In full <input type="checkbox"/> Monthly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Weekly
Date to Commence	_____	_____

ADDITIONAL DETAILS

ACKNOWLEDGEMENT

I/We understand and acknowledge that:-

- 1 Interest applies on all overdue balances in accordance with the Local Government Act 1993 regardless of any payment arrangement.
- 2 This arrangement is subject to approval by Council.
- 3 If unable to make a payment as per the agreement, Council must be contacted in writing or by telephone on (02) 6632 1611, prior to payment being due.
- 4 Any alteration to this payment arrangement must be approved by Council and be made 7 days prior to the next payment due date, with an amended arrangement form being completed and signed.
- 5 If a payment arrangement is broken and no alternative payment arrangement is entered into, Council may consider action to recover the overdue balance at any time after the arrangement is broken.
- 6 The arrangement made does not include future rates and charges and debt recovery may be conducted after this arrangement ceases.
- 7 Council may conduct reviews of all arrangements at its discretion.

Signature _____

Date _____

Signature _____

Date _____