

# Kyogle Council

## Road Reserve Management Policy

2020 Update



Rev	Description	Author	Review	Approval	Date
1	Original Version	GAK		Council Resolution 210205 ITEM(28)	Feb 2005
2	2020 Update	MS	GAK	Council Resolution CO/1020/7	Oct 2020

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## OBJECTIVE

1. To provide a system for the assessment and approval of works and events within the road reserves under Council's control.
2. To establish procedures that provide guidance for contractors and external service providers who need to conduct works within road reserves under the care and control of Council.
3. To ensure that any works performed within road reserves under Council's control are conducted by appropriately insured and licensed entities in a safe manner with minimal impact on the environment.

## BACKGROUND

Council has a responsibility to ensure that any person or organisation that conducts works within a road reserve where Council is the Road Authority does so in a manner that does not place road users or the environment at any unnecessary risk.

Council also has a responsibility to ensure that any works conducted on or around the infrastructure within the public road reserve does not have a negative impact on any of Council's assets or those of other service providers utilising the road reserve.

In order to minimise the potential hazards to road users, Council has developed a risk management approach to the assessment and approval of works within road reserves under its control.

Council has recognised that potential hazards to road users resulting in public liability claims or injuries, place a significant burden on the community. Council believes it should endeavour to manage the road network to assist in minimising these potential hazards.

## SCOPE

This Policy covers all third party works and events that occur within the road reserve under Council's control. This includes, but is not limited to: developer funded works, construction and maintenance of Public Gates and Bypasses (Cattle Grids), maintenance and construction of Property Accesses, excavation of road surfaces for pipe or conduit crossings, maintenance and construction of electricity and telecommunications infrastructure, contract works, road closures, footpath hoardings, roadside and any other physical item that has a foreseeable impact on the safety and amenity of road users within the road reserves under the care and control of Council.

Any works undertaken by Kyogle Council are exempt from the requirements of this Policy and Management Plan. This includes sub-contractors working on Council behalf.

## POLICY

This Policy, together with the operational matters covered in the associated Management Plan provides the guidelines for assessing and approving works and events within Council controlled road reserves. The implementation of this policy aims to minimise Council's public liability exposure and to ensure works within the Council controlled road reserves are undertaken by appropriate individuals and organisations.

## BUDGETING

Council will allocate human and financial resources in order to conduct inspections and assessments for the implementation of the Policy and Management Plan within Council's budget constraints.

## RELATED DOCUMENTS

Refer to the Kyogle Council Road Reserve Management Plan which details the processes and procedures that need to be followed to ensure the principles of this Policy are adhered to.

## DURATION AND REVIEW

This Policy will be reviewed periodically as required.

