

Kyogle Council

Property Accessing and Addressing Policy

2020 Update



Rev	Description	Author	Review	Approval	Date
1	Original Version	GAK		Council Resolution 210205 ITEM(28)	21 Feb 2005
2	2018 Update	GAK		Council Resolution CO/0918/19	Sept 2018
3	2020 Update	MS	GAK	Council Resolution CO/1020/7	Oct 2020



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OBJECTIVE

1. To provide a managed level of public safety for users of the road network.
2. To minimise the number of impediments to the free flow of traffic.
3. To reduce the risk presented by Vehicular Accesses to road users, Council and landowners.
4. To support procedures for the issuing of approvals, inspection, evaluation and maintenance of Vehicular Accesses.
5. To support procedures for the allocation of property addresses in both the urban and rural areas in accordance with the NSW Address Policy and User Manual.
6. To provide a process for the extension of the road network to allow access to existing properties.

BACKGROUND

A Vehicular Access is commonly known as a driveway or gutter crossing. The term Vehicular Access is used to describe both rural and urban driveways and gutter crossings.

Vehicular Accesses exist on Council's road network and present a risk to road users, Council and property owners.

Whilst Council has the control, care and management responsibility of its public roads, ownership and maintenance responsibility for Vehicular Accesses rests with the landowner.

It is important that Vehicular Accesses are approved and constructed to a defined standard, and that existing structures are reviewed for compliance with the Roads Act and this Policy.

The allocation of property addresses is the responsibility of Council as defined in the Local Government Act 1993 and is to be undertaken in accordance with the NSW Address Policy and User Manual.

The procedures developed for this purpose are derived from industry best practice and the provisions of the Roads Act 1993 and Roads Regulation 2018 which enable a Roads Authority to grant permits for installation of Vehicular Accesses.

SCOPE

This policy applies to all Council controlled roads within the Kyogle Local Government Area (Refer to Council's Road Register), and all properties within the Kyogle Local Government Area.

POLICY

Council aims to provide a managed approach to the provision of Vehicular Accesses and Property Addresses.

This Policy, together with the operational matters covered in the associated Management Plan, provides the guidelines for managing Vehicular Accesses and the allocation of Property Addresses.

The implementation of this Policy aims to minimise the risk to Council in the provision and maintenance of Vehicular Accesses.

The responsibility for the costs associated with the provision and maintenance of property access from the connection with the council road is the responsibility of the property owner.

Council will accept an extension of the Council maintained road network to provide access to two or more existing private properties where the property owners undertake the creation of the public road reserves required, and upgrade the road to meet the minimum standard that would otherwise be required if the property was subject to a development application for subdivision.

BUDGETING

Council will endeavour to provide a level of funding each year to meet the management requirements for the implementation of this Policy and Management Plan.

RELATED DOCUMENTS

Refer to the Kyogle Council Property Access and Addressing Management Plan which details related documents and the operational processes and procedures that need to be followed to ensure the principles of this Policy are adhered to.

DURATION AND REVIEW

This Policy will be reviewed periodically as required.

