



KYOGLE COUNCIL FOOTPATH DINING APPLICATION

Council will only consider an application made from an existing approved food premises or restaurant operating adjacent to the footpath area in question. The following requirements will apply in relation to the consideration and preparation of any such an approval:

- No annual fees or application fees would be applied by Council
- Dining areas must be appropriately delineated (by way of suitable barriers) with easily visible and contrasting colours for the visually impaired
- No smoking in footpath dining area
- No animals are permitted in, or adjacent to, footpath dining areas, excepting guide dogs used by the blind or visually impaired
- Any structures used in conjunction with the footpath dining area shall not extend more than 1.5m from the front of the shop alignment and shall not extend beyond the length of the shop frontage.
- The front entrance of the shop shall be kept unobstructed at all times.
- A clear distance of at least 1.2m in width is to be maintained between any goods displayed and any adjacent permanent structures at all times so as to not interfere with pedestrian circulation.
- All structures must be portable and removed from the footpath at the close of business
- The footpath must be kept in a clean and tidy state by the shop owner
- Shop owners must have public liability insurance for a minimum \$20,000,000 and must list Council as an interested party
- The shop owner shall indemnify Council against all claims of public liability
- If business is occupied approval must be granted from owner/manager.

Food Safety:

- New South Wales legislation requires that the location in which food prepared and sold, the way in which food handled and stored, and the way in which food is labelled, complies with the Australia Food Standards Code, or that verbal information be able to be given regarding the ingredients. Non-compliance with the Australian Food Standards Code is an offence under the Food Regulations 2004 and may result in a fine or prosecution.
- Products containing milk or milk products, eggs or cooked rice should be stored at a temperature under 5°C or above 60°C.
- Pre-wrapped or other sealed foods, including pre-bottled/sealed jams, honey, pickles, drinks and pre-wrapped/sealed cakes, toffees, biscuits, etc. plus natural protection foods such as whole fruit and vegetables, ought to be labelled with the common name of contents, your name, ingredients (with attention to animal products, and genetically modified products) and date baked and any relevant use by date.
- Hygiene should be paramount with gloved-hands or hands being washed; particularly after handling money, between handling different kinds of food, after smoking, using the toilet, or after using a handkerchief or tissue. For more information on food preparation and handling contact Kyogle Council or NSW Health.



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Organisation:			
Contact Person:		Role:	
Postal Address:			
Phone:	Mobile:	Email:	
Applicant Signature:			Date:

Date/s Required:
Location of activity:
Shop occupier approval Name:
Shop occupier signature:
Description of activity:

- Public Liability Insurance certificate for up to \$20,000,000 attached**
*If you don't have Public Liability for up to \$20,000,000, unfortunately approval **cannot** be issued*
- Attach a sketch of dining layout showing the pedestrian pathway**

Office Use Only:
Consent Number: 138 / FD / 202 /
Comments (optional):

Authorising Officer Name:	Role:
Authorising Officer Signature:	Date: