

<b>POLICY NO:</b>	<b>TS-5</b>
<b>POLICY NAME:</b>	<b>Naming convention for Built Assets and Places Policy</b>
<b>VALIDITY:</b>	<b>Resolution CO/1019/17</b>
<b>REVIEWED:</b>	<b>October 2019</b>

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## **OBJECTIVE**

1. Implement all guidelines from the Geographical Names Board of NSW Policy -Place Naming, July 2019 which applies to any geographical or topographical feature or any area, district, division, locality, region, city, town, village, settlement or railway station or any other place within the territories and waters of the State of New South Wales.
2. Implement the road naming procedure defined under the Roads Act 1993 and summarised in section 5.3 of the NSW Address policy.
3. To provide a managed approach to the provision of names for built and natural assets that reflects community expectations

## **BACKGROUND**

Council receives from time to time representations from the general community and developers to name assets and streets in its normal course of business. Currently Council has an adopted list of suggested names for use, which covers names from the Honour roll, Local Aboriginal words, animal, tree, and bird species endemic to the area.

The allocation of property addresses is the responsibility of Council as defined in the Local Government Act 1993 and NSW Address Policy - March 2015.

The allocation of asset names and geographical locations is the responsibility of the Geographic Names board as defined in the Geographical Names Act 1966 and Geographical Names Board of NSW Policy -Place Naming, July 2019.

## **SCOPE**

This policy applies to all Council controlled roads and built assets within the Kyogle Local Government Area (refer to Council's Road Register), and all Council controlled properties within the Kyogle Local Government Area.

## **POLICY**

1. Council is to maintain a list of words to be used for the purposes of naming built and natural assets based on the applicable guidelines and provide the community with an opportunity to have input to the list of words to recognise local people and their contributions and achievements.
2. To encourage the use of Aboriginal names, names acknowledging the multicultural nature of the local area, and to have gender diversity in the use of names.
3. Where possible to use Aboriginal names alongside existing non-Aboriginal names.

## **RELATED DOCUMENTS**

Refer to the Geographical Names Board of NSW Policy - Place Naming, July 2019 which details the processes and procedures that need to be followed to ensure the objectives of this Policy are adhered to.

## **DURATION AND REVIEW**

Council reserves the right to review, vary or revoke this policy as required.