

Gold Coast Tweed Motorsporting Club Inc.

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General Manager
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20.01.2019

Application to Kyogle Council on behalf of The Gold Coast Tweed Motorsporting Club Inc (GCTMC Inc).

Since 2006 the Gold Coast Tweed Motorsporting Club Inc. (GCTMC Inc.) has been successfully conducting car rallies in the greater Kyogle Council region using various combinations of itinerary.

GCTMC Inc. is proposing a new event, the Working Dog Rally, for the Bonalbo region on the 20th July 2019.

Negotiations are under way for a naming rights sponsor for this event. There will be no association with the Border Ranges Rally other than the organising club and members of the organising team.

Conducting the rally in the region will help promote the area as well as providing a direct economic benefit. Interest in the event will centre on both New South Wales and Queensland competitors. However, because of the East Coast Classic Rally Series competitors there may be interest from Victorian crews. Indications of interest from overseas competitors has also been noted. We envisage the event will bring a significant number of people including competitors, service crews and officials into the region. Spectator attendance will be additional to this number. They will all require accommodation, food, and petrol. It is expected crews and most officials will stay at least two nights in the region.

This current application by the GCTMC Inc. is seeking permission and support from the Kyogle Council to conduct the Working Dog Rally on the 20th July 2019 based in Bonalbo.

The event will be a round of the East Coast Classic Rally Series, the MTA New South Wales Rally Championship and the P3 Solutions Queensland Rally Championship.

This is a major rally event and will be similar in status to the Border Ranges Rally. Initial discussions with the Bonalbo community have been positive so far:

- Bonalbo Showgrounds has already been tentatively booked for the 18-20 July 2019. This will be used as Rally Headquarters, as well as the Start, Finish and Service Park for the event.
- Local accommodation businesses around the Bonalbo area have already seen an uptake in bookings so far. This in turn was the result of the release of both the NSW and QLD rally calendars for 2019.

The GCTMC Inc is requesting the following commitment by the Kyogle Council to:

- a. **approve the conduct the proposed event**
- b. **give permission for the event organisers to survey the residents and businesses on the proposed route**
- c. **provide a budget for Council to provide traffic control services (as deemed necessary by Council Management) and signage as per the Event Overview (see proposed road closures).**
- d. **waive the fee for 'Applications to Conduct Works in a Road Reserve'.**
- e. **consider the road maintenance program for the year in relation to the roads used for the event**
- f. **assist with mailing road closure letters to residents and or property owners along the roads to be closed.**

Please see attached the following documentation:

- Application to Conduct Works in a Road Reserve
- Traffic Management Plan
- Safety Plan

A Complying Development Certificate application will be forwarded at a future date.

The organisers of the GCTMC Inc. events wish to continue to involve members of the local communities as much as possible. The communities of the greater Kyogle region have been very supportive of previous events and the organisers of these rallies recognise and greatly appreciate their support.

Please contact me as the Clerk of the Course on 0438 957 225, or John Keen Deputy Clerk of Course on 0427 022 783 at your earliest convenience to discuss any details that require clarification.

We look forward to Council's favourable consideration of our requests.

Yours faithfully



Matt Sosimenko
Working Dog Rally Event Clerk of Course
matt@mpsconsulting.com.au

Please note our email contacts or phones numbers are not for distributed to any member of the public or journalists

Working Dog Rally - Event Overview prepared for the Kyogle Council by the GCTMC Inc

Working Dog Rally

20th July 2019

**Event Overview prepared for the
Kyogle Council**



***Supporting the community of Bonalbo
& Kyogle Region***

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1. EVENT DETAILS

1.1 Event

The **Working Dog Rally** is a state championship level event to be conducted on Saturday 20th July 2019. The event will be a round of the East Coast Classic Rally Series, the MTA New South Wales Rally Championship and the P3 Solutions Queensland Rally Championship.

1.1.1 Goals for the Conduct of the Working Dog Rally by the GCTMC Inc. in the Bonalbo region:

- Bring economic benefits to the region with minimal impact where practicable
- Promote the region as a tourist destination
- Provide an entertaining event for the people of the region including children
- Conduct an exceptional event for the Rally fraternity

1.1.2 Event Description

The Event is a Competitive Car Rally conducted on closed shire roads. The rally will involve the community of Bonalbo. It will also involve the surrounding residents of Bonalbo, Culmaren Creek, Lower Duck Creek and Tabulam. Rally Headquarters will be based at the Bonalbo Showgrounds.

Conducting the rally in the region will help promote the area as well as providing a direct economic benefit. Interest in the event will centre on both New South Wales and Queensland competitors. However, because of the East Coast Classic Rally Series competitors there may be interest from Victorian crews. Indications of interest from overseas competitors has also been noted. We envisage the event will bring a significant number of people including competitors, service crews and officials into the region. Spectator attendance will be additional to this number. They will all require accommodation, food, and petrol. It is expected crews and most officials will stay at least two nights in the region.

The event should:

- Increase visitor length of stay directly in the region
- Increase visitor expenditure in the region
- Provide awareness as a travel or tourism destination
- Increase the level of local interest and participation in types of activity associated with the event
- Provide positive awareness of non-local perceptions

We actively seek the involvement of community groups such as the Showground Trust, Rural Fire Service, and local Community Associations. In this way community groups can raise much needed funds for new equipment and training. We hope that the small inconvenience the event may cause to some will be far outweighed by the economic and social benefits, as well as adding colour and excitement to the local community. The GCTMC Inc. has been successfully conducting rally events in the Kyogle Council region since 2006 and has experienced strong local support.

1.1.3 Event Format

The proposed event format is as follows:

Day & Road Closure Times	Action	Venue and or 'Stage'
Friday 19 th July	Headquarters & Communication Network established (No stage reconnaissance by competitors)	Bonalbo Showground
Saturday 20 th July	Rally Start	Bonalbo Showground
	Daylight Competitive Stages Red Dog Stage x 2 Brown Dog Stage x 2 Blue Dog Stage x 2 Kelpie x 1	See 'Road Closures'
	Night Competitive Stages Kelpie x 1 Brown Dog x 1	See 'Road Closures'
	Servicing of Vehicles	Bonalbo Showground
	Competitive Stages (Night)	See 'Road Closures'
	Rally Finish	Bonalbo Showground
	Presentation of trophies	Bonalbo Showground

1.1.4 Event Authority

Governing Authorities

The event is conducted under a permit issued by the internationally recognised Confederation of Australian Motorsport (CAMS). As such the event complies with the prescribed requirements of CAMS including, but not limited to, their national competition rules, workplace health and safety policy, spectator policy and environmental policy. In addition to the CAMS permit, the event will also be conducted with approval from the NSW Police, the Kyogle Council and Tenterfield Council.

Promoter

The event promoter and organising club is the Gold Coast Tweed Motorsporting Club Inc. The GCTMC Inc., now in its 51st year, is a not-for-profit club whose aim is to improve driving standards and promote driver education in young adults through participation in strictly controlled motorsport activities.

Correspondence:

Event Clerk of Course:

Matt Sosimenko

PO Box 1503

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Competitor Eligibility

All competitors in the event are required to have an appropriate CAMS competition rally license. Drivers must possess a valid civil license and all vehicles must be road-registered and fit for competition. All vehicles are scrutinised prior to the event, and during the event if required and must conform to ADR noise emission levels.

1.1.5 Event Structure

Road Closure Procedures

Each competitive section of the rally (called a 'Stage') will have no public vehicle access and supervised positive road closure for the compete length of the roads used. It is proposed Medical Intervention Vehicles (M.I.V.) will be stationed at the start of Hootons North stage and at the start of Culmaran Creek stage who will also service the Clarence Way stage.

An approach to the RFS will be made to have a mobile unit of the RFS at Rally HQ and two crews on the stages.

Gates along the route will have a road closure notice attached (as per the Safety Plan) with red and white tape notifying of the road closure. Officials will be identified by high visibility vests. Officials will always be placed at the start and stop point of each stage as well as along the stages and be in radio contact with rally headquarters during the event. Procedures will be in place to facilitate the evacuation of any residents along the stages should an emergency arise. The same procedures will also allow controlled emergency services access to properties along the stages.

Crews drive between the competitive stages on 'liaison' sections. These roads are open to traffic. Crews are required to drive on these sections at normal road speeds observing all road rules. These are strictly enforced by both the organisers and the Police.

Advertising & Notification of Road Closures

The NSW Police, the Kyogle Council and Tenterfield Council are provided with detailed times with a view to them granting agreement to close the affected roads. The Ambulance Service, RFS, SES and Police will all be notified of the event and road closures. The Hospitals in Bonalbo, Kyogle, Lismore and Casino are notified of the event.

Every effort will be made to provide residences affected by the road closures with written information detailing the rally procedures prior to the event, exiting their property in an emergency procedure, and a secure contact phone number linked directly to Rally Head Quarters.

Appropriate road signage will be placed on access roads indicating the closure. Road closure notices (A3 size) will be placed at highly visible locations on each of the roads that will be closed for the event. These notices will be posted approximately three (3) weeks prior to the event.

Event communications

The event will have a dedicated and secure radio network with coverage over the area of the route. Official Course Cars, rally officials at all control locations, designated check points (SOS Points) along the route, spectator viewing point and paramedics manning the MIVs will always all be in direct radio contact with rally headquarters during the event. The same system used in the World Rally Championship (*Rallysafe*) will be used to track the competing vehicles and the course cars.

Spectators

The event will have designated spectator viewing locations which are free to attend.

Special attention will be given during the set-up of the event to ensure these areas are adequately defined and managed. Plans detailing layout will be promulgated and the location of the points advertised. At the location there will be clearly defined areas for viewing and CAM'S accredited officials to ensure that spectators stand in the appropriate areas and do not wander into unsafe locations; or behave in a way that puts themselves or others at risk. Any such behaviour may result in the stage being suspended until the issues are resolved. Whilst many locals may view the passing cars from their properties the designated Spectator Points are chosen to allow ease of safe access for the public. They are controlled sites and have been chosen for the best viewing possibilities.

Traffic Management Plan and Safety Plan

A Traffic Management Plan and Safety Plan including protocols for dealing with critical incidents, evacuations, spectators and officials will be prepared and presented when an agreement has been reached with Council on the event format and roads to be used.

1.2 The Venues

1.2.1 Rally Headquarters

Rally Headquarters will be based at the Bonalbo Showgrounds.

1.2.2 Rally Stages

The roads selected for rallying are chosen to test the ability of the crew and their vehicle. Extreme wet weather would mean the event would not be able to be conducted on safety grounds or the risk of damaging the roads.

The roads chosen to do not present a threat to flora as they are formed Shire Roads. The roads are almost always in good condition following the passing of the rally cars. The speed with which they pass over the roads has a sweeping effect and helps even out the surface. The road stages will be conducted during daylight and darkness hours. As mentioned earlier the organisers make every effort to consult with residents along the route. Road closure times are considered carefully to minimise inconvenience.

1.2.3 Proposed Road Closures

Maps of the proposed road closures and itinerary are attached.

WORKING DOG RALLY PROPOSED ROAD CLOSURES			
Saturday 20th July 2019			
Stage	Times	Road Names	Section Closed
Red Dog & Kelpie	0700 to 1500	Tunglebung Creek Rd (northern loop)	From 5.4km north east of Clarence Way intersection to Larssons Rd / Tunglebung Creek Rd (southern loop) intersection
	0700 to 2100	Tunglebung Creek Rd (southern loop)	From Tunglebung Creek Rd (northern loop) / and Tunglebung Creek Rd (southern loop) intersection to Larssons Rd intersection. (Northern loop of Tunglebung Creek Rd now open)
		Larssons Rd	From Tunglebung Creek Rd intersection to Armstrong Rd intersection
		Larssons Rd	From Armstrong Rd intersection to Culmaran Creek Rd intersection
Brown Dog	0730 to 2100	Old Lawrence Rd	From Deep Creek Rd intersection to Clarence Way intersection
		Clarence Way	From Old Lawrence Rd intersection to Bruxner Hwy intersection
Blue Dog	0800 to 1700	Hootons Rd (Kyogle Council section only)	From bridge across Clarence River to Clarence Way intersection

1.3 Contact during Event

Contact with Rally Headquarters and Rally Radio Command located at the Bonalbo Showgrounds will be via designated phone numbers disseminated to all affected residents, officials, competitors and community authorities. In addition, the RFS, SES, Ambulance and the NSW Police will have their own communications networks which should be linked to the Rally Communications Network.

1.4 Patron Details

Competitors and their Service Crews are mostly family people while the Event Officials are usually middle aged and again often represented by families. Spectators range in age; again most are family people. The organisers offer free spectator access.

1.5 Movie Screening

Not applicable

1.6 Aquatic Events

Not applicable

1.7 Community Consultation

The organisers are particularly mindful of the inclusion of the community in the conduct of the rally and aim to involve members of the local communities in the event as much as possible. The Bonalbo community have been very welcoming during initial discussions and see the benefits of holding an event of this nature to the local community. The organisers recognise this and will continue to offer their involvement in this event.

Every effort will be made to provide residences affected by the road closures written information detailing the rally procedures prior to the event, exiting their property in an emergency procedure, and a secure contact phone number linked directly to Rally Head Quarters.

2 COUNCIL APPROVALS

2.1 Development Application Requirements

The organisers have been advised that a Complying Development Certificate application will be required.

2.2 Approval for Activities within a Road Reserve

An Application to Conduct Works in a Road Reserve will be prepared and presented when an agreement has been reached with Council on the event format and roads to be used.

2.3 Workplace Health & Safety

GCTMC INC OCCUPATIONAL HEALTH AND SAFETY POLICY STATEMENT

The Gold Coast Tweed Motorsporting Club Inc. (GCTMC) is committed to providing a safe and healthy environment for all stakeholders. The GCTMC will strive to minimise risks to the health, safety and welfare of all competitors, voluntary workers, officials, contractors and visitors at the Border Ranges Rally (the event). The GCTMC, and event organising committee, supports and encourages a proactive approach in identifying, assessing and reducing risk at the event.

As part of its commitment, the GCTMC will comply with relevant Occupational Health and Safety legislation. We will ensure that due care is taken to protect the safety of stakeholders and the public. We will comply with relevant Occupational Health and Safety legislation and the safety policies and procedures of the Confederation of Australian Motorsport (CAMS). The GCTMC expects that all stakeholders and visitors to the event will also comply with these policies and procedures, and at all times protect the health, safety and welfare of themselves, their colleagues, event patrons and the community.

2.4 Potential Hazards

The very nature of this competition means there are risks associated. However, each aspect of the event is considered for hazards reduction. The organisers are cognisant of the need to present a situation where risk is reduced by considering the following (This list is not exhaustive):

- terrain that can present slips, trips and falls for spectators and officials;
- proximity to water bodies re pollution;
- wildlife/fauna, including insects and snakes;
- bushfire potential;
- extremes of temperature;
- fuels and oils
- road surface including pot holes and dust

2.5 Contingency Plan and Risk Management Plan

Extreme wet weather would mean the event would not be able to be conducted on safety grounds.

Rally Risk Management Procedure

Introduction

Risk Management is viewed in the context that it is an integral component of the event management. Adopting risk management practices will ensure that the rally remains at the forefront of safety and thus protects the longevity of the sport.

Risk Context

The risk management strategy adopted for this event is restricted to the issues arising from a safety focus.

Risk Identification

Risk Identification	Areas of Impact				
Source of Risk	Health and Well Being	Cost	Schedule of Activities	Environment	Event Good Will
Competitors	X	X	X	X	X
Officials	X	X	X	X	X
Spectators	X	X	X	X	X
Members of the Public	X	X			X
Environment		X		X	
Media	X		X		X

Measure of Consequence

Level	Descriptor	Detail of Descriptor
1	Insignificant	No injuries, no financial or environmental impact
2	Minor	First Aid Treatment Required Minimal environmental impact Minor financial impact
3	Moderate	Medical Treatment required, no outside event assistance required Some damage requiring remedial action to environment Financial impact limited
4	Major	Injuries to an extent requiring external assistance Environment impacted to major level Will require financial input from event Catastrophic
5	Catastrophic	Death, Devastating environmental impact Huge financial impact on the sport

Likelihood

Level	Descriptor	Description
A	Almost certain	It is expected it would happen on the event
B	Likely	Will probably occur on thee event
C	Possible	Might occur during the event
D	Unlikely	Could occur during the history of the event
E	Rare	Would only occur in exceptional circumstances

2.6 Site Plan - Traffic Management Plan and Safety Plan

A Traffic Management Plan and a Safety Plan including protocols for dealing with critical incidents, evacuations, spectators and officials will be prepared and presented when an agreement has been reached with Council on the event format and roads to be used.

3 PUBLIC HEALTH

3.1 Temporary Food Stalls

The organisers of the rally will not be responsible for the cooking or sale of food. It is anticipated that local community clubs will take this opportunity to benefit from 'outside monies'. The Bonalbo Showgrounds has existing facilities for food preparation and sales. No benefits from the sale of food will be passed to the GCTMC Inc.

3.2 Toilets

The only venues where a crowd will gather that does not have public amenities available are the Spectator Points. Spectators are free to come and go. Spectator points are still being investigated. If a major spectator point is chosen that does not have toilets then a toilet will be supplied.

3.3 Alcohol

We as the organisers of the rally will not be selling alcohol at the event. An approach may be made to a local community body, the Showground Trust or a local Hotel for them to sell alcohol at the Bonalbo Showgrounds. No benefits from the sale of alcohol will be passed to the GCTMC Inc.

3.4 Water

The organisers provide water to our officials. Advice is also given to officials about the importance of hydration.

3.5 Shelter

The organisers advise attending officials in advance that shelter at main control points, SOS and road blocks would be advisable. For those to whom shelter is not provided officials are asked to supply their own if they are going to be exposed to the elements for an extended period. Advice is also given to officials about sun and weather protection.

3.6 Waste Management

The only venue where a crowd will gather that does not have public amenities available is at the Spectator Points. The organisers do not intend for food to be sold at this point. (See 3.2 toilets above).

3.7 Noise

The timing of the road closures is considered carefully to minimise noise concerns with residents. All vehicles are scrutineered prior to the event, and during the event if required, and must conform to ADR noise emission levels.



4 PUBLIC SAFETY

4.1 Security & Crowd Control

The organisers are at pains to secure the roads being used and spectator points. This has been addressed in 1.1.5 in reference to *Road Closure Procedures, Advertising & Notification of Road Closures, Event communications, Spectators, Traffic Management Plan and Safety Plan.*

4.2 Police Contact

The NSW Police are part of the agreement process regarding the closure of roads for the event. An Event Overview and Traffic Management Plan are forwarded to the NSW Police Department as part of the Traffic Management Committee review of road closures for events. We as the organisers encourage the Police to attend and they have always been helpful in that respect. We have had a history of working closely with the Police.

4.3 Place of Public Assembly

All places of Public Assembly are outside venues. A Safety Plan for these venues will be provided to Council in due course.

4.4 Lighting and Power

The Bonalbo Showgrounds will be the only venue using mains power.

4.5 Temporary Structures

The organisers do not intend for any temporary structures to be erected.

4.6 Fireworks and Pyrotechnics

The organisers do not intend for any Fireworks or Pyrotechnics to be used.

4.7 Liquor Licences

As stated earlier, we as the organisers of the rally do not intend selling alcohol at the event. An approach may be made to a local community body, the Showground Trust or a local Hotel for them to sell alcohol at the Bonalbo Showgrounds but that will be their responsibility.

4.8 Health and Safety Permits

Health and Safety Permits will be addressed with Council as part of the permitting process.

5 INSURANCE

5.1 Public Liability Insurance

As with all CAMS permitted events the Working Dog Rally organisers will obtain Combined Public and Products Liability Insurance issued through CAMS. The GCTMC Inc pays a substantial fee for insurance to the Confederation of Australian Motorsport (CAMS) who issues a permit to conduct the event. Insurance cover is part of this permitting process. Details can be viewed on the CAMS web site.

6. TRAFFIC AND PEDESTRIAN MANAGEMENT

6.1 Traffic Management Plan

A Traffic Management Plan will be prepared and presented when an agreement has been reached with Council on the event format and roads to be used.

6.2 Road Closures

Discussions with Council regarding roads to be closed are held and advice from Council sought. (Refer 1.1.5)

7. INCIDENT MANAGEMENT PLAN

7.1 Event / Incident Control Centre

A detailed Safety Plan including protocols for dealing with the Event Control Centre will be prepared and presented when an agreement has been reached with Council on the event format and roads to be used.

7.2 Incident Management Plan Including First Aid Arrangements

A detailed Safety Plan including protocols for dealing with critical incidents, evacuations, and First Aid arrangements will be prepared and presented when an agreement has been reached with Council on the event format and roads to be used.

7.3 Incident Management Contact Details

A detailed Safety Plan including protocols for dealing with critical incidents regarding contact details will be prepared and presented when an agreement has been reached with Council on the event format and roads to be used.

7.4 Fire Fighting Equipment

Firefighting equipment will be stationed at the Service Park and at selected locations along the stages. All competition vehicles are equipped with extinguishers. Negotiations will be held with the RFS to have a mobile unit with RFS members located at convenient locations for ease of access to the stages in case of an emergency.

7.5 Fire Danger Period

The fire danger period is considered and discussed with the RFS when the conditions are known.

7.6 Lost and Stolen Property / Lost Children

The event Head Quarters will be the location to report lost and stolen property as well as lost children. At the spectator point the officials in charge will take on this responsibility.

7.7 Incident Reports

The governing body of the sport of rallying CAMS has a specific procedure to follow when handling and recording Incident Reports.

8. EVENT PROMOTION

8.1 Ticketing

No tickets will be required for spectators to attend the event. The intent, as in past years, is to allow all access to spectator points to be free of charge.

8.2 Signage

The organisers will work with the Kyogle Council and Tenterfield Council to erect signage for road closures and produce then post signage to manage spectators and competitors at the event.

8.3 Health Promotion

The organisers will post signage detailing warnings and procedures regarding attending Spectator Points. Residents are provided with advice of where to stand when watching the event.

8.4. Advertising

The organisers will work with Council, Media and the Press to promote the event; where possible information on safe procedures when attending the event will be promoted.

9. DOCUMENT TRACEABILITY

9.1 Keeping documents and information

The organisers keep records of the event organisation.

9.2 Documents to be kept

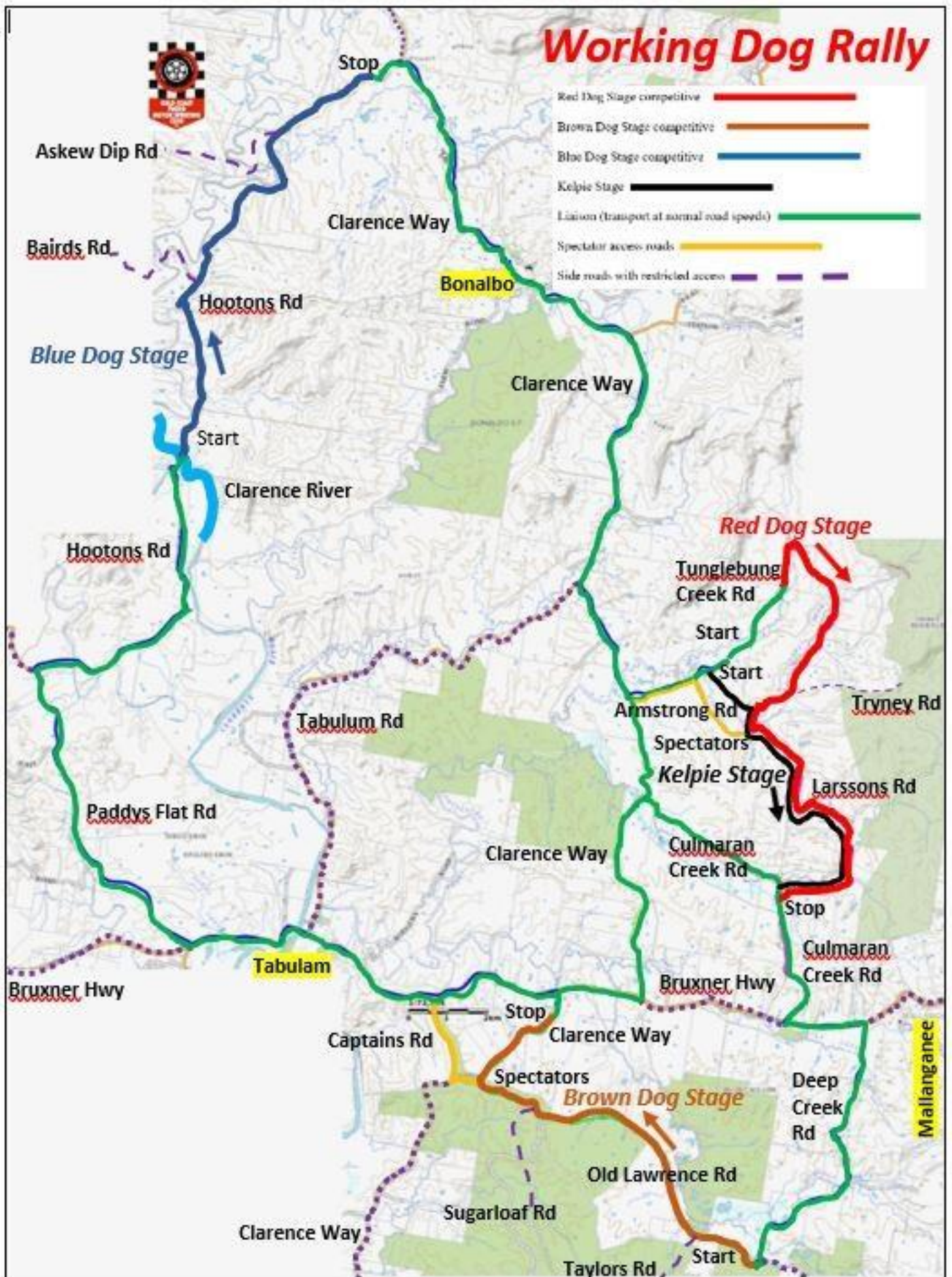
The organisers keep records of the event organisation.

10. CONTACT NUMBERS

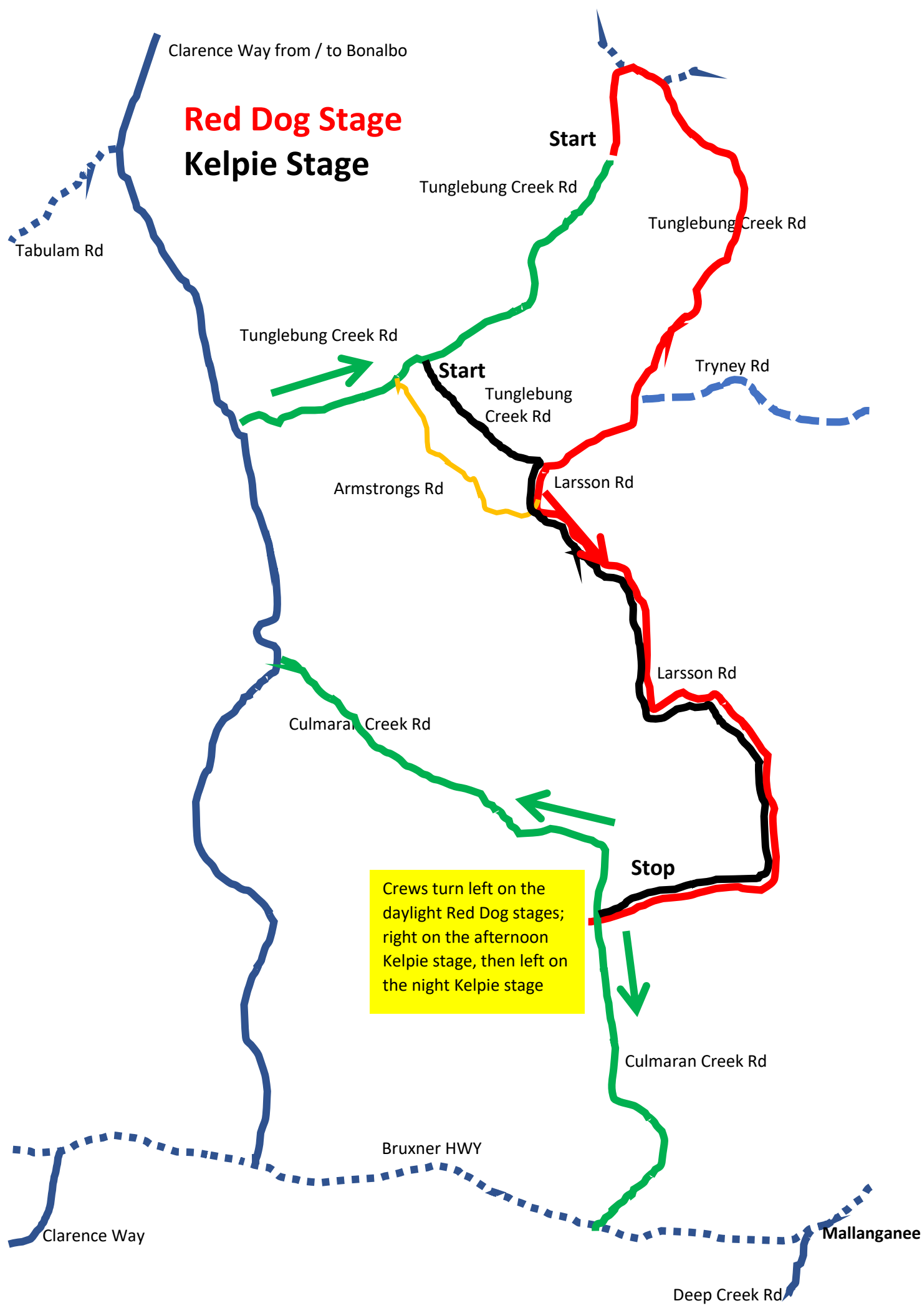
Event Clerk of Course
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Working Dog Rally

- Red Dog Stage competitive
- Brown Dog Stage competitive
- Blue Dog Stage competitive
- Kelpie Stage
- Liaison (transport at normal road speeds)
- Spectator access roads
- Side roads with restricted access



Red Dog Stage Kelpie Stage



Crews turn left on the daylight Red Dog stages; right on the afternoon Kelpie stage, then left on the night Kelpie stage

Start

Start

Stop

Mallangane