



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 14 May 2018
Time: 5pm
Location: Kyogle Council Chambers, Stratheden Street, Kyogle

AGENDA

Ordinary Council Meeting

14 May 2018

**Graham Kennett
General Manager**

Dear Councillor,

In accordance with the provisions of the Local Government (General) Regulation 2005, you are hereby notified of the following Ordinary Council Meeting to be held at the Kyogle Council Chambers, on Monday 14 May 2018, at 5pm.

DECLARATION OF PECUNIARY INTEREST

Councillors and Senior Staff are reminded to consider whether a Pecuniary Interest exists in any matter on the Agenda for this Meeting or raised during the course of the Meeting. The term "Pecuniary Interest" should be extended to include possible "conflicts of interest" and immediately declared prior to discussion of the Agenda item. Where a direct or indirect pecuniary interest exists, the member must refrain from commenting on or voting on the subject matter and must leave the Chamber.

BUSINESS

- | | |
|---------|---|
| Item 1 | Apologies |
| Item 2 | Opening Prayer |
| Item 3 | Traditional Lands Acknowledgement |
| Item 4 | Declaration of Interests |
| Item 5 | Question Time |
| Item 6 | Public Access |
| Item 7 | Confirmation of Minutes |
| Item 8 | Mayoral Minute |
| Item 9 | Notices of Motion |
| Item 10 | Questions with Notice from Councillors |
| Item 11 | Reports from Delegates |
| Item 12 | Information Reports |
| Item 13 | Assets and Infrastructure Services Reports |
| Item 14 | Environmental and Planning Services Reports |
| Item 15 | General Manager's Reports |
| Item 16 | Urgent Business Without Notice |
| Item 17 | Questions for Next Ordinary Meeting |
| Item 18 | Confidential Business Paper |

GRAHAM KENNETT
GENERAL MANAGER

COUNCIL PRAYER

"Almighty God, Ruler of all the Nations, we ask for your blessing upon this Meeting of Council.

Give us your wisdom to work in harmony and direct and prosper all that we do to the advancement of your glory and the true welfare of the People of the Council Area.

AMEN

Adopted by Council on October 21, 1991.
Resolution 91 /G 1159

Note: Council Policy is for the Mayor or Chairperson to lead the Council Meeting in the Prayer at the start of the first Meeting of the day.

Council acknowledges that this meeting is being held on the Traditional Lands of the Bundjalung people and we acknowledge elders, both past and present.

Adopted by Council on 11 December 2006.
Resolution 111206/21

DISCLAIMER

The advice or information contained within the Minutes enclosed with this Business Paper is given by the Council without liability or responsibility for its accuracy. Reliance cannot be placed on this advice or information until the Minutes have been duly accepted as an accurate record and confirmed by Resolution of Council.

GRAHAM KENNETT
GENERAL MANAGER

5.7 Question Time (Council Policy)

A public Question Time session is scheduled following the Declaration of Interests as part of the Ordinary Meeting. This session allows residents to ask questions of Councillors or Management on any issue without prior notice.

Each speaker has a maximum allowable time of 5 minutes.

If a response to a question is not able to be provided during question time, the speaker should be requested to put their question in writing and a written response will be provided in due course and tabled at the next available Council meeting.

The Chair has the right to refuse any question, to refuse to take any further questions from an individual or to cut short the session.

Speakers are not to debate answers.

Speakers are not to make any insulting or defamatory statements, and to take care when discussing other people's personal information (without their consent).

The maximum duration of this session is 30 minutes.

5.8 Public Access (Council Policy)

That Public Access be scheduled for all Ordinary Meetings of Council.

A maximum of 30 minutes is allowed for the Public Access segment.

Individual residents concerned about a particular issue may make application for public access and are required to register with the General Manager by phone or in writing by the close of business on the working day preceding the meeting day; and include the subject matter of the matter proposed for discussion.

The General Manager, in consultation with the Mayor will consider each application for public access on its merit.

Residents will not be granted more than one public access request each calendar year (except where the subsequent request(s) directly relate to an item on the agenda for the meeting at which public access is requested).

No more than two speakers for a subject will be permitted at any meeting.

If granted Public Access by the General Manager, the individual resident will be allowed five (5) minutes to address Council with an extension of five (5) minutes for Councillors to direct questions to the speaker.

Applicants who submit an application outside the above times will generally be refused, however, where unusual circumstances exist, the Mayor may at his/her discretion, advise the Council that a public access application has been received and Council has the option to grant public access.

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- 1 APOLOGIES**
- 2 OPENING PRAYER**
- 3 TRADITIONAL LANDS ACKNOWLEDGEMENT**
- 4 DECLARATION OF INTERESTS**
- 5 QUESTION TIME**
- 6 PUBLIC ACCESS**

7 CONFIRMATION OF MINUTES

7.1 COUNCIL REPORT - 9 APRIL 2018

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the 9 April Ordinary Council Meeting (under separate cover)

SUMMARY / PURPOSE

This report presents the minutes of the Ordinary Council meeting held on 9 April 2018 to Council for confirmation.

RECOMMENDATION

That Council receives and notes the minutes of the Council meeting held on 9 April 2018.

8 MAYORAL MINUTE

Nil

9 NOTICES OF MOTION**9.1 NOTICE OF MOTION - CR KYLIE THOMAS; LETTER OF RECOGNITION FOR SENIOR CONSTABLE MICHAEL MCCORMACK**

Attachments: 1. Notice of Motion

RATIONALE

To acknowledge and thank Senior Constable Michael McCormack for his 27 years' service to the Kyogle LGA communities, I seek support to have a letter written that may be presented to him on 11 August 2018 when his 30 years' service to the NSW Police Force is recognised.

Staff comment

The Notice of Motion recognising Snr Cst McCormack and his service to the local community is supported by staff.

MOTION

I, Councillor Kylie Thomas, give notice that at the next Ordinary Meeting of Council be held on 14 May 2018, I intend to move the following motion:

That Council recognises, by Letter of Recognition, the long standing service of Senior Constable Michael McCormack. Senior Constable's 30 years' service in the NSW Police Force is being celebrated on 11 August 2018.



NOTICE OF MOTION

KYOGLE COUNCIL RECEIVED
1 MAY 2018
Doc. No. 18/693

I, Councillor Kylie Thomas, hereby give notice that at the next Ordinary Meeting of Council I will move;

That Council recognizes by Letter of Recognition the long standing service of Snr Constable Michael McCormack. Mick's 30 year service in the NSW Police Force is being celebrated on 11 August 2018.

Signed: 

Date: 30-04-2018

Councillor comments:

To acknowledge and thank Mick for his 27 year's service to the Kyogle LGA communities I seek support to have a letter written that may be presented to him on the evening.

9.2 NOTICE OF MOTION - CR DANIELLE MULHOLLAND; COUNTRY MAYORS' ASSOCIATION

Attachments: 1. **Notice of Motion**

RATIONALE

The NSW Country Mayors' Association (CMA) is an organisation of Mayors from rural and regional councils who lobby government. The Chair is Mayor of Moree Plains Shire Council Katrina Humphries.

Cr Humphries advised what kind of issues the CMA lobby around. These issues include, but are not limited to: transport, community welfare and social capital, unrateable land, infrastructure and broad-based productivity funding as opposed to population funding to assist already productive communities.

Access to lobbying forums through the CMA is of benefit to individual councils such as Kyogle or as a group around a specific issue.

Meetings are held every three months. The CMA meets four times a year and meetings are held in the Parliamentary Annex, Parliament House, Sydney. Meetings with relevant Ministers are coordinated around the CMA's quarterly meetings. Ministers also attend CMA meetings to make announcements relevant to their portfolio or discuss particular issues.

At the CMA meeting on 3 November 2017, the Mayors resolved the following fee structure for the 2017/18 year:

- the fees remain at \$750 for Councils with a population of 10,000 and over, and
- Councils with a population of less than 10,000 paying 75% \$562.50 (Upper Lachlan Shire Council / Gunnedah Shire Council)

Kyogle Council's budget commitment would therefore be \$562.50 for a calendar year. Comment from the General Manager has been sought.

Attached are the minutes from the Country Mayors' Association meeting of 2 March 2018. These minutes will provide an overall snapshot of the issues discussed and lobbied around.

Staff comment

Council membership in the Country Mayors Association would strengthen the influence of Kyogle Council and provide the Mayor with increased potential for establishing partnerships and knowledge sharing opportunities. There is adequate funding within the Governance budget to cover the annual fee for the Country Mayors Association should the Notice of Motion be passed.

MOTION

I, Councillor Danielle Mulholland, give notice that at the next Ordinary Meeting of Council be held on 14 May 2018, I intend to move the following motion:

That Council join the NSW Country Mayors' Association to grow networks and strengthen our lobbying capacity.



NOTICE OF MOTION

I Councillor, Danielle Mulholland, hereby give notice that at the next Ordinary Meeting of Council I will move;

That Council join the NSW Country Mayors Association to grow networks and strengthen our lobbying capacity.

Signed: 

Date: 30 April 2017

Councillor comments:

The NSW Country Mayors Association (CMA) is an organization of Mayors from rural and regional Councils who lobby government. The Chair is Moree Mayor, Katrina Humphries.

Clr Humphries advised what kind of issues the CMA lobby around. These issues include, but are not limited to, transport, community welfare and social capital, unrateable land, infrastructure and broad based productivity funding as opposed to population funding to assist already productive communities.

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10 QUESTIONS WITH NOTICE FROM COUNCILLORS**10.1 QUESTIONS FROM THE LAST COUNCIL MEETING**

Author: General Manager

Authoriser: General Manager

Attachments: Nil

The following questions on notice was received from Councillors Maggie May, Janet Wilson and Robert Dwyer at the 9 April 2018 Ordinary Council Meeting.

Question - Cr Maggie May

I would like a costing for giving staff who participated on the Lions Road Bridge project a day off.

Response

There were 30 staff - 24 external and six internal staff - directly involved in the Gradys Creek Lions Road Bridge Renewal Program. It would cost Council approximately \$10,380 to give all 30 staff members a day off.

Question - Cr Janet Wilson

Why are the Toonumbar Road legs of the proposed Border Ranges Rally included in the current proposal when an undertaking was given to remove them?

Response

There has been a repeated use of the name "Toonumbar Stage". There was a Toonumbar Stage used in 2016, and the Toonumbar Stage name is again proposed for the 2018 event. The two stages are in close proximity but are not identical. Both use some of the same sections of Ghinni Ghi Road and Iron Pot Creek Road, but the 2018 proposed stage avoids the section of Iron Pot Creek Road between Logans Bridge Road and the intersection with Ghinni Ghi Road. This means that the properties that have their access on that section of Iron Pot Creek Road will not be affected by the proposed road closures. Whilst the two stages retain the same name, they are not the same stage.

Question - Cr Janet Wilson

Why has the Old Cob of Corn Road stage been included in the proposed Border Ranges Rally when we know from the environmental study in 2009 that it is a core koala habitat?

Response

There is no declared core koala habitat in Kyogle Local Government Area.

Question - Cr Robert Dwyer

At the last Council meeting a question was asked about a two letters that were supposedly sent to Council to be CCd to all Councillors. The General Manager indicated that they had been circulated to all Councillors. I was going to challenge that at the time, but I wanted to make sure of my facts and I can now say for certain that I only received one. So, I would like the staff to check out why I didn't receive the second letter.

Response

It is unclear as to why some Councillors received copies and some did not. There were some issues with the use of the group e-mails at the time that may have been the cause. Both letters were sent again to all Councillors without using the group e-mail function and they appear to have been received by everyone without issue. Wherever any correspondence is received through the administration office that is addressed to all Councillors, a copy will be distributed to all Councillors

through the Council e-mail system. The General Manager apologises for any inconvenience or confusion this may have caused.

RECOMMENDATION

That Council receives and notes the report, *Questions From The Last Council Meeting*.

11 REPORTS FROM DELEGATES**11.1 DELEGATES REPORT: CR DANIELLE MULHOLLAND - NOROC**

Author: Councillor

Authoriser: General Manager

Attachments: 1. Minutes of NOROC Meeting held on 2 February 2018
2. Draft Regional Priorities (under separate cover)

SUMMARY / PURPOSE

The following delegate's report has been provided by Councillor Danielle Mulholland and presents to Council the minutes of the 2 February 2018 NOROC meeting hosted by Richmond Valley Council.

REPORT

NOROC met on Friday 2 February 2018 at the Richmond Valley Council Chambers at Casino. The minutes of that meeting are included as an attachment to this report.

Prior to the meeting a workshop was held to determine our regional priorities. Ten key areas were identified and completed at a subsequent workshop in March.

The ten regional priorities have been mapped to:

- each Council's strategic documents;
- regional strategic documents; and
- State Government priorities

The regional priorities will provide NOROC with a foundation from which to lobby other levels of government, focusing on key challenges and opportunities to share resources and collectively deliver projects which achieve the best outcomes for the region.

The ten draft regional priorities are:

- Transport planning
- Water management
- Biodiversity
- Housing
- Waste management
- Tourism
- Renewable energy
- Health services
- Sustainable agriculture
- Telecommunications

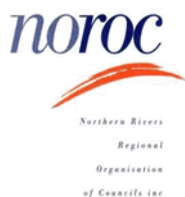
At present, discussions are occurring around three voting models for the Joint Organisation in the Northern Rivers:

- Consensus
- Majority of voting members
- Population based majority

The voting model will be included in the charter of the JO and proposed member councils have different ideas about how the voting structure should operate. These discussions are ongoing. Kyogle Councillors will be asked to vote on a voting model for the JO in the near future.

RECOMMENDATION

That Council receives and notes the report, *Delegates Report: Cr Danielle Mulholland - NOROC*.



**Minutes of NOROC Meeting
Richmond Valley Council Chambers
3 February 2018**

The meeting opened at 11.25am, following the Regional Priorities Workshop

Members present

Cr Danielle Mulholland (President)	Kyogle Council
Cr Robert Mustow	Richmond Valley Council
Cr Isaac Smith	Lismore City Council
Cr Simon Richardson	Byron Shire Council
Cr David Wright	Ballina Shire Council
Cr Katie Milne	Tweed Shire Council

Graham Kennett	Kyogle Council
Vaughan Macdonald	Richmond Valley Council
Troy Green	Tweed Shire Council
Paul Hickey	Ballina Shire Council
Mark Arnold	Byron Shire Council
Gary Murphy	Lismore City Council

Invited guests

Cr Vanessa Ekins	Lismore City Council
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In Attendance:

Donna McIntyre	RDA Northern Rivers
Tim Williamson	RDA Northern Rivers

1. Apologies

No apologies were received.

2. Minutes

(17/18: R25)

Resolved (Wright/Smith)

That the minutes of the meeting held at Tweed Shire Council Chambers on 4 November 2017 be accepted.

3. Executive Officer Report

(17/18: R26)

Resolved (Richardson/Smith)

That the report be noted.

4. General Business

Cr Vanessa Ekins addressed the meeting with some concerns regarding access by Councillors and the general public to information on discussions of regional importance. Chair D Mulholland advised Cr Ekins on the policy and procedure of making an address to the meeting. There was then discussion on how each Council reports to their constituents on NOROC outcomes, with some councils having a standing agenda item or delegate report and others none at all.

(17/18: R27)

Resolved (Milne/Smith)

That details of procedure to attend/participate in NOROC meetings be posted to the NOROC website and all meeting papers and minutes be added to the site.

Cr Smith raised the issue of how to leave a JO and it was reported that once formed, a proclamation would be required for a council to leave.

5. Financial Report

(17/18: R24)

Resolved (Smith/Wright)

That NOROC notes the contents of the financial report for the period ending 31 December 2017.

Meeting closed 12.30pm

Next meeting to be held at Byron Shire Council on Friday 4 May 2018

11.2 DELEGATE'S REPORT - CR JOHN BURLEY; KYOGLE YOUTH ADVISORY COMMITTEE - MINUTES OF MEETING OF 8 FEBRUARY 2018

Author: Director Planning & Environmental Services

Authoriser: General Manager

Attachments: 1. **Kyogle Youth Advisory Committee minutes 8 February 2018 (under separate cover)**

SUMMARY / PURPOSE

This report advises that the Kyogle Council Youth Advisory Committee (YAC) held a meeting on 8 February 2018, the Minutes of which meeting are attached for note.

BACKGROUND INFORMATION

Kyogle Council adopted the Youth Advisory Committee Charter in November 2016. The purpose of the Youth Advisory Committee (YAC) is stated as follows:

"Include young people in policy processes, presenting their views to Council, ensuring young people have a voice in our LGA."

Nominations for membership of the Committee for 2017/18 were ratified by Council at its Ordinary Meeting of 11 December 2017.

The YAC is a Section 355 Committee of Council.

REPORT

The Minutes of the YAC Meeting of 8 February 2018 are attached to this report.

It should be noted that there are no matters arising that require a decision by Council at this time. In future, matters arising from YAC Minutes that may require determination by Council will be reported to the next available Councillor Workshop for consideration.

It should be noted that the planned meeting of KCYAC of 29 March 2018 was cancelled due to a clash with school holidays. The next scheduled meeting is 17 May 2018.

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council

1. Receives and notes the Minutes of the Kyogle Council Youth Advisory Committee Meeting of 8 February 2018.

12 INFORMATION REPORTS**12.1 MONTHLY FINANCE REPORT - APRIL 2018**

Author: Manager Financial Services

Authoriser: General Manager

Attachments: 1. Finance Report Attachment April 2018 (under separate cover)

SUMMARY / PURPOSE

This report presents financial reports to Council for information.

BACKGROUND INFORMATIONLegislative Requirements

Clause 212 of the Local Government (General) Regulation 2005 states that:

- (1) *The responsible accounting officer of a council:*
- (a) *must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:*
 - (i) *if only one ordinary meeting of the council is held in a month, at that meeting, or*
 - (ii) *if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and*
 - (b) *must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.*
- (2) *The report must be made up to the last day of the month immediately preceding the meeting.*

REPORT

The following information is presented for information only.

(A) Finance Reports

Summary reports outlining Council's financial position. The reports presented include:

- Rates Statement and Graph
- Statement of Bank Balances
- Summary of Investments

It should be noted that these reports do not include accounting adjustments to be brought to account on an annual basis. The reports also remain unaudited as at the date of presentation to Council.

(B) Councillors Travel Expenses Report

Included as an attachment to this report is a schedule showing payments to Councillors for travel claims made during the month. As stated in the notes, some Councillors may have outstanding claims that cover more than one period.

RECOMMENDATION

That Council receives and notes the information contained in the report, *Monthly Finance Report - April 2018*.

12.2 WORKS PROGRAM PROGRESS REPORT - APRIL 2018

Author: Manager Financial Services

Authoriser: General Manager

Attachments: 1. Works Program Progress Report April 2018 (under separate cover)

SUMMARY / PURPOSE

This report provides an update on the progress of Council's capital works program, plant replacement program, quarry operations, and RMS ordered works for the information of Council.

BACKGROUND INFORMATION

This report is intended to present to Council information on progress of the implementation of the annual works programs across all departments of Council, as well as the performance of the quarry and State Highways operations.

REPORT

The report is provided as a separate attachment covering four main areas;

1. Capital Works Report

This section of the reports shows all capital works projects and provides a brief status report and expenditure year to date for each project, including any external funding which applies.

2. Plant Acquisition and Sales

This section of the reports shows the plant replacement program and the year to date income and expenditure associated with the program.

3. State Highways Ordered Works

This section of the reports shows the status of the Ordered Works under the Roads and Maritime Road Maintenance Council Contract (RMS RMCC) which is included in the State Highway's budget area. The report shows each approved Works Order and the approved income and expenditure year to date.

4. Quarries Report

This section of the report shows the income and expenditure for each of the four operational quarries for the year to date, including stock on hand and a brief description of current activities relating to quarries.

BUDGET AND FINANCIAL IMPLICATIONS

This report is provided for information only and any budgetary issues that may be identified as a result of these reports will be dealt with during the regular quarterly budget review process.

RECOMMENDATION

That Council receives and notes the information contained in the report, *Works Program Progress Report - April 2018*.

13 ASSETS AND INFRASTRUCTURE REPORTS

13.1 PROPOSED 2018 BORDER RANGES RALLY

Author: Infrastructure Works Manager

Authoriser:

Attachments:

1. **Border Ranges Rally 2018 Event Overview (under separate cover)**
2. **GCTMC Proposal for Future Events (under separate cover)**
3. **Summary of GCTMC Residents Survey**
4. **Submissions Received by Council - Confidential (under separate cover)**

SUMMARY / PURPOSE

This report presents a submission from the Gold Coast Tweed Motorsporting Club seeking Council's support for the 2018 Border Ranges Rally proposed to be held in the Kyogle area on 13, 14, and 15 July 2018.

BACKGROUND INFORMATION

1. The Border Ranges Rally was held in and around Kyogle over four separate stages on Council-controlled roads on 26 and 27 August 2016. The event generated considerable community attention, with Council receiving deputations, petitions and submissions from groups and individuals both firmly opposed to and in support of the rally event.

2. Those opposed to the event said the rally created serious inconvenience for local landholders and people living along the route of the rally as they were either locked in or out of their properties. They also said the event was not in keeping with Council's image as the Gateway to the Rainforests, generated noise and dust problems, damaged council infrastructure, was a risk to personal property, and posed a danger to wildlife and other road users.

3. Those people in favour of the rally said it provided a much needed financial boost to the local economy, generated tourism, provided an opportunity for community groups to fundraise, and showcased the Kyogle Local Government Area to a wider audience. They said it also gave locals and visitors a chance to view/enjoy a sport that they may not otherwise have access to.

4. In response to community interest generated by the rally, then Council General Manager David Tuxford gave an undertaking that after the event Council would conduct a survey of landowners and residents along the rally route to gauge their views.

5. A total of 246 surveys (each survey referenced to a specific property) were sent out to landholders and residents along the routes of the four different stages of the rally - Cob O Corn, Happy Valley (Wiangaree Back Road), Hillyards, and Toonumbar.

6. Eighty nine completed surveys (36% of surveys sent out) were returned to Council, although not all respondents answered every question.

Overall, the survey showed that a majority of respondents, 60 out of 84 who answered the question (or 71%), supported the rally before the event and only 12 out of 84 or 14% saying they did not support the event. When asked if they supported the event after it was completed, 77% agreed and 15% disagreed, with 7% having no opinion either way.

7. Sixty four people (75%) said they would support similar events in the future, while 15% said they would not, with 9% having no opinion either way.

8. Four respondents were critical of how Council notified them about the rally, and five were unhappy with the notice given to them by the organisers.

9. A majority of respondents, 66 out of 86 who answered the question (77%), considered the overall effect of rally-type events to be positive, 11 (13%) considered the effect to be negative, nine (10%) had no opinion and three did not answer the question.

10. On a broader scale, 38 out of 81 respondents (47%) believed the rally had a positive impact on the wider Kyogle LGA community, 29 (36%) believed it had a negative impact, and 14 (17%) were unsure. Eight respondents did not answer the question.

11. The survey also sought information on the impact of the rally on individual landholders and residents. Of the 82 people who answered the question, 35 said they were bothered, to varying degrees, by dust and 37 (52%) by noise.

12. Of those affected by dust, seven rated the impact as high, 13 moderate and 25 low. Similarly, of those affected by noise, 10 said it was high, six moderate and 31 low.

13. Thirty three landholders/residents said they had been inconvenienced by the rally, with the majority of those (20 out of 33) rating the inconvenience as low, while 44 people said access to their properties had been affected.

14. Smaller numbers of people said the rally had caused issues for wildlife (18), livestock (11), personal safety (16), and property damage (nine).

15. The survey showed that most respondents -- 64 in total -- thought the condition of their road had not changed or had improved as a result of the rally, while 19 respondents believed the condition of their road had deteriorated.

16. Similarly, 80% (65 respondents) could not identify any significant damage to Council infrastructure caused by the rally.

17. A majority also believed they had received adequate notification about the event from Council and the Gold Coast Tweed Motorsporting Club, although the main area where the need for improvement already has been identified by Council staff is in the notification to affected property owners.

To this end, it was proposed that information on any proposed future events would be sent out to all affected property owners prior to Council formally approving the specific event. This would give property owners advanced notice of the proposal, and allow them to raise any issues of concern prior to Council considering approving the specific event.

18. Of the 10 people who said they did not think Council should support any future rallies, many listed the impact of the rally on the environment and council infrastructure as well as dust, noise and inconvenience it caused residents as reasons for opposing it. One respondent also stated the rally had created a divide within the community that had "pitted neighbour against neighbour", "intruded on and interrupted" people's lives and "stressed a lot of people for no benefit to anyone".

In brief, the majority of people who took part in the survey were in favour of the rally (78%), had no objection to Council supporting future events (85%), and believed the overall benefit of the event to be positive (77%). Those who were not in favour of the rally (14%), objected to future events (15%), and considered the event to have a negative impact (13%), were in the minority.

PREVIOUS COUNCIL CONSIDERATION

At the 13 February 2017 Ordinary meeting of Council it was resolved:

"That Council;

- 1. Receives and notes the report, Border Ranges Rally Survey.*
- 2. Invites the Gold Coast Tweed Motorsporting Club to submit a proposal for a future event to allow for consultation with affected property owners prior to consideration of an approval for the event to proceed."*

The Gold Coast Tweed Motorsporting Club submitted a proposal for a series of future events in February 2018. The proposal put forward was;

- Three events in 2018;
 - Urbenville Sprint May 19, 2018 (Tenterfield Shire Council area)
 - Border Ranges Rally July 13 to 15, 2018
 - Yowie Country Rally October 13, 2018

Their intention moving forward is to undertake the Woodenbong and Urbenville events each year and the Kyogle event every second year.

The proposals were discussed at the Councillor Workshop held 26 February 2018, and following this workshop the General Manager advised the Gold Coast Tweed Motorsporting Club that they could commence the consultation with affected residents for the proposed Border Ranges Rally event, and that a separate report would be presented to Council upon completion of this consultation and prior to any approval for the proposed event being granted.

REPORT

The Gold Coast Tweed Motorsporting Club (GCTMC) ran the Border Ranges Rally in the Woodenbong area between 2006 and 2011 before expanding the event in 2013 and 2014 to include stages around Kyogle. The 2015 event was again based around Woodenbong, and two events were held in 2016; the Border Ranges Rally based around Kyogle, and the Yowie Country Rally based around Woodenbong. In 2017 only the Yowie Country Rally based around Woodenbong ran. In 2018, the Gold Coast Tweed Motorsporting Club proposes to run the Border Ranges Rally during July in the Kyogle Area and the Yowie Country Rally in October.

The club requests that Council provide traffic control services associated with the two events proposed in the Kyogle LGA, and also waive the fee for advertising road closures associated with the events.

The Gold Coast Tweed Motorsporting Club undertook consultation along the proposed routes and the affected side roads including door knock visits during March 2018. Council has received a copy of the notes provided from each of the doorknock visits, and a summary of the feedback from this process is included in the attachments to this report. From their discussions with residents that were home at the time of the visit, they found the vast majority to be positive about the proposed event, 105 out of 109, or 96%.

In addition to the consultation process with residents undertaken by the club, Council wrote to landowners along the proposed rally routes and affected side roads requesting submissions on the proposal. A total of 358 letters were sent out by Council. A total of 29 responses were received. Of these, seven were enquiries in relation to the event where no clear position for or against the event was put forward. These enquiries have since been followed up by staff. Seven objections were received, and 15 submissions were received supporting the event. Copies of the individual submissions have been provided to Councillors for their information as a confidential attachment to this report.

The proposed event was considered by the Traffic Committee at their meeting held 5 April 2018, the minutes of which also appear in this business paper. There was no objection to the event from the Roads and Maritime Services or NSW Police Force, and the local Member of Parliament expressed support for the event. However, Councils representative on the committee expressed an objection to the event. Due to the lack of a consensus on the matter, the Committee did not make a formal recommendation to Council. The formal approval of the Traffic Committee is not required for the event to be approved by either the NSW Police or Council.

The formal approvals required for the event can be issued by staff under delegations following standard operational processes, and subject to concurrence and approval by the NSW Police Force.

BUDGET AND FINANCIAL IMPLICATIONS

The maintenance of the unsealed roads proposed to be used for these events would be programmed such that each stage is in a suitable condition for the holding of the event. Should there be any damage done to the roads over the duration of the event, then provision would also be made for repairs to isolated sections immediately post the event. These works would be completed utilising the unsealed roads maintenance budgets. In the event of damage directly attributable to the event, the repair costs would be the responsibility of the event organisers.

Council has an annual budget for the provision of traffic control for events. The provision of the services requested for the Border Ranges Rally and Yowie Country Rally can be delivered within this budget allocation. The estimated cost to provide traffic control services to these events is around \$6,000. This estimate includes Council installing and removing signage, providing two traffic controllers during the event, and side road closures being supervised by rally marshals.

GCTMC has asked for the advertising fee for the road closures associated with the events to be waived. This fee is currently \$219 per advertisement and would be covered through Councils annual road closures administration budget.

All requests can be accommodated within the existing budget allocations.

RECOMMENDATION

That Council;

1. Receives and notes the report, *Proposed 2018 Border Ranges Rally*.
2. Endorse the holding of the 2018 Border Ranges Rally on July 13 to 15, 2018 in accordance with the Event Overview and subject to compliance with conditions of approvals issued by the NSW Police and Council staff.
3. Endorse the holding of the 2018 Yowie Country Rally on October 13, 2018 subject to compliance with conditions of approvals issued by the NSW Police and Council staff.
4. Provides in principal support for future motorsport events across the Local Government Area.

2018 Brakes Direct Border Ranges Rally Resident's Survey Results

Stage Name	Road Name	Total of houses visited	Resident home	Positive Resident	Negative Resident	Comment	Resident not home
Ferndale (Media)	Ferndale Rd	3	3	3	0		0
Hillyards	Webbs Rd	7	4	4	0		3
	Hillyards Rd	14	9	8	-	Leave the property in 2 weeks	5
Dyraaba	Dyraaba Rd	18	13	13	0		5
	Pitches Rd (Side Rd only)	3	3	2	1	-ve Resident does not reside there (only a weekender)	0
	Trentys Lane	6	5	5	0		1
Knights	Bolan Rd	4	3	3	0		1
	Knights Rd	11	8	8	0		3
Pines	Edenville Rd	7	4	3	1	Decision made to stop stage before -ve resident	3
	Pines Rd	20	9	8	1	Decision made to start stage after -ve resident	11
Happy Valley	Wiangaree Back Rd	14	7	8	0	+ve rang Steve	7
	Apple Gum Rd	13	6	6	0		7
	Wyndham Rd	4	2	2	0		2
	Eden Creek Rd	10	6	6	0		4
Happy Valley (Side Roads)	Wyndham Rd	6	1	1	0		5
	Eden Creek Rd	22	9	9	0		13
	Olympian	3	2	2	0		1
	O'Donnell Rd	3	0	-	-		3
Toonumbar	Ghinni Ghi Rd	10	7	7	1	Assume -ve as resident caused issue in 2016	3
	Iron Pot Creek Rd	6	2	2	0		4
Old Cob O Corn	Old Cob O Corn Rd	10	6	6	0		4
Total	21 roads visited	194	109	105	4		85

13.2 PROPOSED NAME FOR WOODENBONG LANEWAY

Author: Director Assets and Infrastructure Services
Authoriser: Director Assets and Infrastructure Services
Attachments: Nil

SUMMARY / PURPOSE

This report brings to Council a proposal to name a currently un-named lane in Woodenbong "Kirkmaster Lane".

BACKGROUND INFORMATION

Council received a request from Woodenbong Progress Association to name various laneways in Woodenbong. Seven names in total were suggested.

The proposed names were advertised in the *Richmond River Express Examiner* on 29 November 2017 and submissions called.

PREVIOUS COUNCIL CONSIDERATION

A report was presented to the ordinary meeting of Council held 12 March 2018 where it was resolved;

"That Council

1. *Receives and notes the report, Request to Name Lanes in Woodenbong*
2. *Formally adopt following lane names;*
 - *Fairbairn Lane - The un-named lane which starts from Unumgar Street at the north-eastern corner of Woodenbong Public Hall and runs in a southerly direction, terminating at Lot 82 DP 751059.*
 - *Watson Lane - The un-named lane which starts from Unumgar Street at the north-eastern corner of Woodenbong Hotel and runs in a southerly direction, terminating at Glennie Street.*
 - *Jeffery Lane - The un-named lane which starts from Dalmorton Street at the north-eastern corner of Lot B DP 403397 and runs in a southerly direction, terminating at Glennie Street.*
 - *Sly Lane - The lane currently named Roseberry Lane at Woodenbong, which starts at Roseberry Street and runs in a westerly direction, terminating at Lot 91 DP 751059"*

REPORT

The adopted names were lodged with the Geographic Names Board and all were approved for Gazettal with the exception of Watson Lane which was rejected under *Guideline 2.4 Duplication: Duplication within proximity* as there is a Watson Road approximately five kilometres away in the adjoining locality of The Glen.

Council officers advised Woodenbong Progress Association of the Geographic Names Board's rejection of the name Watson Lane and asked if there was a preference from the original list of seven names as a replacement. The Association advised a preference for Kirkmaster Lane.

The laneway in question is the un-named lane which starts from Unumgar Street at the north-eastern corner of Woodenbong Hotel and runs in a southerly direction, terminating at Glennie Street.

BUDGET AND FINANCIAL IMPLICATIONS

The name selected by Council will be referred to the Geographic Names Board and if endorsed by that agency, notification published in the *New South Wales Government Gazette*.

Formal referral to the Geographic Names Board, Gazettal notices, purchase and erection of signage are all costs covered by Council's normal operating budget and can be arranged once a name for the laneway is finalised

RECOMMENDATION

That Council;

1. Receives and notes the report Proposed Name for Woodenbong Laneway
2. Formally adopt Kirkmaster Lane to name the lane which starts from Unumgar Street at the north-eastern corner of Woodenbong Hotel and runs in a southerly direction, terminating at Glennie Street.

13.3 LOCAL TRAFFIC COMMITTEE REPORT - 5 APRIL 2018

Author: General Manager

Authoriser: General Manager

Attachments: 1. Minutes of Kyogle Local Traffic Committee 05.04.2018 (under separate cover)

SUMMARY/PURPOSE

This report presents to Council the minutes of the Local Traffic Committee Meeting held 5 April 2018.

Report

The minutes of the meeting and papers tabled at the meeting appear after this report.

RECOMMENDATION

That Council;

1. Receives and notes the minutes of the Local Traffic Committee meeting of the 5 April 2018.
2. Has no objection to the proposed temporary closure of Summerland Way on 9 September 2018 for activities associated with the "Kyogle Billycart Bonanza"
3. Authorises a NO STOPPING restriction be placed to the right hand (southern) side of Gardner Lane that will be effective at all times.
4. Authorises the existing 100km/h speed limit on Cawongla Road be reduced to 80km/h.
5. Requests the Roads and Maritime Services to undertake a speed zone review along Anzac Drive from Geneva Bridge to approximately 500m along Omagh Road, Ettrick Road and Afterlee Road.
6. Requests the Roads and Maritime Services to approve an extension of the existing 50km/h speed zone on Wiangaree Back Road for a distance of up to 500m.
7. Requests the RMS to undertake a speed zone review of MR361 Clarence Way from Bruxner Highway, north to Woodenbong.



MINUTES

Local Traffic Committee Meeting

5 April 2018

**MINUTES OF KYOGLE COUNCIL
LOCAL TRAFFIC COMMITTEE MEETING
HELD AT THE KYOGLE COUNCIL CHAMBERS, STRATHEDEN STREET, KYOGLE
ON THURSDAY, 5 APRIL 2018 AT 9:30AM**

PRESENT: Cr Maggie May, Tony Lickiss (Director Assets and Infrastructure Services), Linda Makejev (RMS Traffic Engineering Officer | Network & Safety Services, Northern Region, Regional & Freight), Sergeant Anthony Smith (NSW Police), Ken Smith (transport industry representative and representative for Thomas George MP)

IN ATTENDANCE: Jacqueline Horder (minutes), Graham Kennett (General Manager)

Chair Cr Maggie Meeting opened the meeting at 9:34am

TRADITIONAL LANDS ACKNOWLEDGEMENT

Councillor Maggie May acknowledged the meeting was being held on the traditional lands of the Bundjalung people.

1 APOLOGIES

Thomas George MP, Senior Constable Robert Clark

2 DECLARATION OF INTERESTS

Ken Smith declared non-pecuniary interest in the following items:

Report 3.1 As a non-executive member of Kyogle RSL Sub-branch

Reports 3.2, 3.4 As a school bus operator and an industry representative

3 REPORTS

Cr May tabled an e-mail she had sent on April 4, 2018 with her responses to the agenda items for the Traffic Committee.

3.1 SUMMERLAND WAY PROPOSED CLOSURES 2018

The Committee had no objection to the temporary closure of Summerland Way to accommodate ANZAC Day commemoration activities on 25 April 2018.

The Committee had no objection to the temporary closure of Summerland Way for activities associated with the Kyogle Billycart Bonanza on 9 September 2018 subject to statutory approvals being obtained.

RECOMMENDATION

1. That Council has no objection to the proposed temporary closure of Summerland Way on 9 September 2018 for activities associated with the "Kyogle Billycart Bonanza".

3.2 PROPOSED CHANGES TO PARKING GARDNER LANE

It was agreed that changes to parking in Gardner Lane should be advertised thoroughly to residents by way of a letterbox drop and publication in Council's newsletter.

The Committee discussed overhanging vegetation on the right hand side of Gardner Lane that is also felt to be restricting vehicle passage. Council staff advised that the matter can be addressed by staff as part of implementing the change to parking restrictions.

RECOMMENDATION

That Council authorises a NO STOPPING restriction be placed to the right hand (southern) side of Gardner Lane that will be effective at all times.

3.3 CHANGES TO SPEED LIMIT CAWONGLA ROAD

The Committee noted that the 3.4km section of Cawongla Road in question was located between an 80km/h section of Kyogle Road and an 80km/h section of Cawongla Road within the Lismore LGA. A speed zone review had been undertaken by the RMS which had recommended a reduced speed zone of 80km/h for the section within the Kyogle LGA. The Committee agreed that the section of Cawongla Road within the Kyogle LGA should be reduced to 80km/h.

RECOMMENDATION

That Council authorises the existing 100km/h speed limit on Cawongla Road be reduced to 80km/h.

3.4 ANZAC DRIVE REQUEST FOR CHANGED SPEED LIMIT

RECOMMENDATION

1. That Council requests the Roads and Maritime Services to undertake a speed zone review along Anzac Drive from Geneva Bridge to approximately 500m along Omagh Road, Ettrick Road and Afterlee Road.
2. That Council requests the Roads and Maritime Services to approve an extension of the existing 50km/h speed zone on Wiangaree Back Road for a distance of up to 500m.

3.5 BORDER RANGES RALLY

The Committee discussed the application for the proposed "Brakes Direct Border Ranges Rally 2018" submitted by Gold Coast Tweed Motorsporting Club.

Cr May tabled a document titled *"Fast Furious 3: illegal street racing, sensation seeking and risky driving behaviours in New Zealand"* which was presented to the 27th Australian Transport Research Forum in Adelaide held between Sept 29-Oct 1, 2004.

Cr May raised a number of concerns in relation to the proposed event, and these are outlined in her e-mail of April 4, 2018 which was tabled at the start of the meeting.

Sgt Smith advised that historically with the holding of past events, Police have not experienced locally an increase in speed of drivers preceding, during, or post rally events, and that the event organisers effectively enforce compliance with speed limits in addition to the normal role of the NSW Police Force.

The following positions of Committee members were recorded;

- Council – represented by Cr May – raised an objection to the event proceeding
- NSW Police – Represented by Sgt Smith – Provided in principal support for the event. Agreed to process the application for the proposed motorsport event through the normal procedures.
- Roads and Maritime Services – Represented by Linda Makejev – Advised that the RMS has no objections to the event as it does not effect a State Road. Council is Road Authority in this case and RMS are happy to support what they decide.
- Thomas George MP – represented by Ken Smith – Advised that Thomas George supports the proposed event due to the benefit to local businesses, and endorses the holding of the event subject to due process being followed in relation to the required statutory approvals.

Due to the lack of a consensus on this matter the Committee did not make a formal recommendation to Council.

4 GENERAL BUSINESS

4.1 SPEED ZONE REVIEW CLARENCE WAY MR 361

Tony Lickiss advised the Committee that issues had been raised over the pavement conditions and the alignment of the Clarence Way (MR 361) with suggestions that an overall speed reduction to 80km/h may be warranted. It was noted that a detailed speed zone review had not been undertaken. The Committee agreed that an informed assessment of the issue could not be made without a more detailed investigation of the road in question. The RMS representative advised that there was currently a backlog of speed zone reviews across the state and it was unlikely that any additional speed zone reviews of this scale could be programmed in the foreseeable future.

RECOMMENDATION

That Council requests the RMS to undertake a speed zone review of MR361 Clarence Way from Bruxner Highway, north to Woodenbong.

The meeting closed at 10:47am.

14 PLANNING AND ENVIRONMENT REPORTS

14.1 VILLAGE MASTERPLANS

Author: Senior Town Planner

Authoriser: General Manager

Attachments: 1. Draft village master plans (under separate cover)

SUMMARY / PURPOSE

To present to Council draft master plans for the villages of Wiangaree, Woodenbong, Old Bonalbo, Bonalbo, Tabulam and Mallanganee prepared through the Visions of Village Life project. The report seeks a resolution to place the draft master plans on public exhibition.

BACKGROUND INFORMATION

The Kyogle Community Strategic Plan 2016-2026 identifies a Priority Action to prepare master plans for the villages of Wiangaree, Woodenbong, Old Bonalbo, Bonalbo, Tabulam and Mallanganee. An associated action sought the formation of village-based advisory groups to ensure community input and consultation informed the preparation of the master plans. Village based advisory groups (VBAGs) were formed in October 2017 prior to the commencement of community consultation meetings. The first round of community consultation sessions was undertaken in November and December, the second round was held in February 2018. Draft master plans have now been prepared based on input from the VBAGs and the community gathered through the consultation sessions, targeted stakeholder consultation and surveys.

REPORT

The preparation of the draft village master plans has been informed by a comprehensive program of community engagement. The Community Strategic Plan 2016-2026 sought the formation of village-based advisory groups to ensure community input and consultation to the preparation of the master plans. The project plan prepared for the project proposed two rounds of village-based community engagement sessions as well as engagement through a number of other mechanisms such as surveys and targeted engagement with key stakeholder groups. This approach is consistent with Council's Community Engagement Strategy which suggests Council collaborates with the community where a project is of significance to their future and community, and where their ability to influence the outcome is high. To assist delivery of the project Council engaged a community engagement specialist to facilitate community meetings and undertake targeted consultation.

The project commenced with the public being invited to nominate to be members of a VBAG. A good number of nominations were received from each village: all nominations were accepted and VBAGs were formed for each village. VBAG members participated in the village-based meetings and were also invited to provide feedback during preparation of the plans.

Two rounds of community engagement sessions were held in each village. The meetings were all well attended with attendance ranging from 15 to over 30. The initial round of meetings involved discussions of trends and issues affecting each village, discussion around what people wished to retain and what they wished to see change and gathering participants' views on what their vision for the future of their village was. The final rounds focussed on confirming the visions for each village and developing a list of projects and initiatives that people wished to see implemented in their villages that would assist to achieve the Vision and Objectives. Discussion also occurred around the preferred use of various Crown Reserves within and nearby to the villages.

Targeted consultation efforts undertaken during the project involved meetings with key stakeholder groups including; schools, Aboriginal organisations and businesses. Consultation was carried out with 44 groups across the six villages.

A survey was also undertaken and this received 280 responses across the six villages.

The draft master plans have been prepared based on input from the community including VBAGs and key stakeholder groups. The draft master plans are yet to undergo a graphic design process but this will be completed prior to exhibition. The intention with the graphic design process is to ensure the plans are visually engaging, simple and clear to read. The final versions of each plan will include a map of the relevant village which identifies the location of specific initiatives and projects. The aim of the map and final graphic output is to ensure the plans are legible, concise and will enable community members to clearly locate and comprehend the projects planned for their village. The draft plans presented to Council as attachments to this report represent the content that will be included in the plans for exhibition excluding the maps.

BUDGET AND FINANCIAL IMPLICATIONS

The recommendations in this report do not require expenditure that cannot be met by existing budget allocations.

RECOMMENDATION

That Council:

1. Receives and notes the Draft Village Master Plans Report;
2. Places the draft master plans for the villages of Wiangaree, Woodenbong, Old Bonalbo, Bonalbo, Tabulam and Mallanganee on public exhibition after graphic design completion for a period of at least 28 days and submissions be invited from the public.

15 GENERAL MANAGER'S REPORTS**15.1 INTERNAL AUDIT COMMITTEE REPORT - 8 MARCH 2018**

Author: Manager Corporate Services

Authoriser: General Manager

Attachments: 1. Internal Audit Committee Minutes 8 March 2018 (under separate cover)

Summary/Purpose

This report presents the minutes of the Internal Audit Committee Meeting held 8 March 2018.

Report

The minutes appear following this report.

RECOMMENDATION

That Council receives and notes the minutes of the Internal Audit Committee meeting of the 8 March 2018.



MINUTES

Internal Audit Committee Meeting

8 March 2018

**MINUTES OF KYOGLE COUNCIL
INTERNAL AUDIT COMMITTEE MEETING
HELD AT THE KYOGLE COUNCIL CHAMBERS, STRATHEDEN STREET, KYOGLE
ON THURSDAY, 8 MARCH 2018 AT 9AM**

PRESENT: Cr Janet Wilson, Belinda Eggins, Andrew Stevens.

IN ATTENDANCE: Mr Geoff Dwyer, of Thomas Noble and Russell (Accountants), Manager Corporate Services, Manager Financial Services, and Executive Assistant to the General Manager

The meeting started at 9.04am.

1 APOLOGIES

General Manager Graham Kennett and Reiki Jiang and Gearoid Fitzgerald of the Audit Office.

2 OPENING PRAYER

Cr Janet Wilson read the opening prayer.

3 TRADITIONAL LANDS ACKNOWLEDGEMENT

Cr Janet Wilson acknowledged the meeting was being held on the traditional lands of the Bundjalung people.

4 DECLARATION OF INTERESTS

Nil

5 REPORTS

5.1 CONFIRMATION OF THE PREVIOUS MINUTES

RESOLVED IAC/0318/1

Moved by Cr Janet Wilson, seconded by Belinda Eggins

That the Internal Audit Committee receives and notes the minutes of the meeting held on 30 October 2017.

CARRIED

FOR VOTE: Unanimous

5.3 CLIENT SERVICES AGREEMENT

RESOLVED IAC/0318/2

Moved by Andrew Stevens, seconded by Belinda Eggins

That the Committee receives and notes the report.

CARRIED

FOR VOTE: Unanimous

Geoff Dwyer left the meeting at 9.35am.

5.2 AUDIT OFFICE FINAL MANAGEMENT LETTER

RESOLVED IAC/0318/3

Moved by Andrew Stevens, seconded by Cr Janet Wilson

That Committee receives and notes the report.

CARRIED

FOR VOTE: Unanimous

The meeting closed at 9.52.

The minutes of this meeting were confirmed at the Internal Audit Committee Meeting held on .

.....
CHAIRPERSON

15.2 MARCH 2018 QUARTERLY BUDGET REVIEW

Author: Manager Financial Services

Authoriser: General Manager

Attachments: 1. March 2018 Budget Review (under separate cover)

SUMMARY / PURPOSE

This report arises out of the statutory requirement to conduct a review of Council's budget following the close of each quarter.

BACKGROUND INFORMATION

Legislative Requirements

Clause 203 of the Local Government (General) Regulation 2005 requires that:

- (1) Not later than two months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
 - (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.

Section 407 of the Local Government Act 1993 which previously required the General Manager to report to Council on the extent which performance targets set by the Management Plan have been achieved during that quarter has been repealed.

REPORT

A quarterly budget review should act as a barometer of council's financial health during the year.

It needs to adequately disclose council's overall financial position, provide sufficient information to enable informed decision making while ensuring transparency in decision making.

It is also a means by which councillors can ensure that council remains on track to meet its objectives, targets and outcomes as set out in its management plan/operational plan.

The Division has developed a set of minimum requirements and sample templates to assist councils in meeting their obligations as set out in legislation. The templates will facilitate progress reporting against the original and revised annual budgets at the end of a quarter.

The budget review documentation provided to Council consists of the Quarterly Budget Review Statement (QBR) as prescribed by the Office of Local Government and a Statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBR which includes;

- Budget Review Income and Expenses Statement
- Budget Review Capital Budget
- Budget Review Cash and Investments position
- Budget Review Key Performance Indicators

A summary of bank account balances is also attached to the Budget review report.

Conclusion:

The revised financial position of Council is considered to be satisfactory.

RECOMMENDATION

That Council:

1. Receives and notes the March 2018 Quarterly Budget Review Statement;
2. Approves the variation of estimates contained in the table below:

STATEMENT OF SIGNIFICANT VARIANCES MARCH QUARTER BUDGET REVIEW

DETAILS	QUARTERLY ADJUSTMENT	
	INCOME	EXPENSES
Governance - Advertising, Noroc, LGSA		(30,000)
Administration - Office Expenses		(40,000)
Personnel - Grants & Subsidies	4,021	
Personnel - Operating Costs		(85,000)
Finance - Interest & Sundry Income	40,000	
Town Planning - Other Expenses		(30,000)
Other Waste Management - Waste Charges	47,000	
Other Waste Management - Grants	25,334	
Other Waste Management - Collection & Waste Depots		104,334
Economic Development - Operating Costs		(30,000)
Economic Development - Employment Costs		(25,000)
Economic Development - Tourism		(20,000)
Regional Roads - Operating Costs		15,000
Regional Roads - Construction MR 141		(140,371)
Regional Roads - Construction MR 544		140,371
Urban Roads - Operating Costs		15,000
Urban Roads - Capital Income	77,000	
Urban Roads - Capital Expenditure		121,000
Rural Local Roads - Operating Costs		30,000
Rural Local Roads - Capital Expenditure		(371,266)
Bridges - Capital Expenditure		450,393
Emergency Services - Capital Income	10,323	
Emergency Services - Capital Expenditure		18,895
Parks & Gardens - Villages		30,000
Parks & Gardens - Public Toilets		(17,520)
Parks & Gardens - Village Maintenance Agreements		(5,000)
Parks & Gardens - Section 94 Income	(8,000)	
Public Cemeteries - Income	36,000	

Public Cemeteries - Capital Expenditure		6,000
Stormwater Management - Capital Grants	15,368	
Stormwater Management - Stormwater Works		(5,000)
Stormwater Management - Flood Mitigation		19,210
Engineering Administration - Recoveries		200,000
Quarries - Revenue	190,000	
Quarries - Operating Costs		100,000
Domestic Waste Management - Operating Revenue	14,000	
Totals	451,046	451,046
	Net Adjustment	-

- 16 URGENT BUSINESS WITHOUT NOTICE**
- 17 QUESTIONS FOR NEXT ORDINARY MEETING**
- 18 CONFIDENTIAL BUSINESS PAPER**

Nil