



KYOGLÉ COUNCIL

TECHNICAL SERVICES COMMITTEE MEETING

**TO BE HELD AT KYOGLE COUNCIL CHAMBERS, STRATHEDEN
STREET, KYOGLE**

ON MONDAY 12 MARCH 2012

Commencing at 1.30 p.m.

GENERAL MANAGER: ARTHUR PIGGOTT

Dear Councillor,

In accordance with the provisions of the Local Government (Meetings) Regulation 1993, you are hereby notified of the following Technical Services Committee Meeting to be held at the Kyogle Council Chambers, on Monday 12 March 2012 at 1:30p.m.

DECLARATION OF PECUNIARY INTEREST

Councillors and Senior Staff are reminded to consider whether a Pecuniary Interest exists in any matter on the Agenda for this Meeting or raised during the course of the Meeting. The term "Pecuniary Interest" should be extended to include possible "conflicts of interest" and immediately declared prior to discussion of the Agenda item. Where a direct or indirect pecuniary interest exists, the member must refrain from commenting on or voting on the subject matter and must leave the Chamber.

BUSINESS

- | | |
|--------|-----------------------------------|
| Item 1 | Apologies |
| Item 2 | Opening Prayer |
| Item 3 | Traditional Lands Acknowledgement |
| Item 4 | Declaration of Interests |
| Item 5 | Reports from General Manager |


ARTHUR PIGGOTT
GENERAL MANAGER

COUNCIL PRAYER

"Almighty God, Ruler of all the Nations, we ask for your blessing upon this Meeting of Council.

Give us your wisdom to work in harmony and direct and prosper all that we do to the advancement of your glory and the true welfare of the People of the Council Area.

AMEN

Adopted by Council on October 21, 1991.
Resolution 91 /G 1159

Note: Council Policy is for the Mayor or Chairperson to lead the Meeting in the Prayer at the start of the first Meeting of the day.

Council acknowledges that this meeting is being held on the Traditional Lands of the Bundjalung people and we acknowledge Elders, both past and present.

Adopted by Council on 11 December 2006.
Resolution 111206/21

DISCLAIMER

The advice or information contained within the Minutes enclosed with this Business Paper is given by the Council without liability or responsibility for its accuracy. Reliance cannot be placed on this advice or information until the Minutes have been duly accepted as an accurate record and confirmed by Resolution of Council.


ARTHUR PIGGOTT
GENERAL MANAGER.

TECHNICAL SERVICES COMMITTEE MEETING

Monday 12 March 2012

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ITEM 1 APOLOGIES

ITEM 2 OPENING PRAYER

ITEM 3 TRADITIONAL LANDS ACKNOWLEDGEMENT

ITEM 4 DECLARATION OF INTERESTS

ITEM 5 REPORTS

Item-5.1 WORKS PROGRAM REPORT

Summary/Purpose

This report presents an update to the Committee on progress of the works program on Local, Regional and State roads to February 29, 2012.

Community Strategic Plan Item(s)

- Roads and Infrastructure

Report

Works undertaken

Council's works department has been busy over the last month dealing with the damage from the heavy rainfall experienced at the end of January, which led to another Natural Disaster declaration by the Minister for Police and Emergency Services, the fourth in the last five years.

Emergency works were undertaken across the Local Government Area in the weeks following the declaration on 31 January. Emergency works on gravel roads east of the ranges has been undertaken in the Afterlee area, Smiths Creek Road, Dam Access Road, Afterlee Road, Collins Creek, Green Pigeon, Horseshoe Creek and Lynches Creek to address badly damaged areas affected by flood waters and heavy rain. Crews were also cleaning up land slips on Eden Creek Road and Afterlee Road at the same time. West of the Ranges emergency works on gravel roads was undertaken on the Dump Road and Hootens Road. A number of serious landslips have been identified and Council is working with the Roads and Maritime Services (the former RTA) to obtain approval to undertake restoration on these areas as soon as possible. There is a section of Kyogle Road near Homeleigh Road, which has been reduced to one lane due to a slip

and major scouring in close proximity. There are traffic lights in place and these will remain until restoration works are completed.

There were a number of bridge and causeway approaches damaged and access has been restored now in most cases. There is one bridge on Collins Valley Road that has sustained major structural damage and will need to be replaced. Council is working with the RMS and the NSW Office of Water to obtain approvals for the replacement structure and for a temporary side track to be constructed, if possible. It is anticipated that a replacement structure can be constructed before the end of 2012.

Despite the wet weather, Council has still continued with the works in the Kyogle main street, with the last stage of the project commenced at the intersection of the Summerland Way and Wyangarie Street. There is still some additional street furniture to be installed in the CBD area, as well as the removal of the last of the old seats. Works are expected to be completed prior to the end of March.

The stormwater and kerb and gutter works on Rous Street near the Kyogle Primary School are almost complete, with only the final seal remaining. The rehabilitation works on the Clarence Way south of Urbenville are almost complete, with the last section to be stabilised and sealed in the next two weeks.

Construction works have also commenced on the rehabilitation of a section of Duck Creek Road approximately 6km from Old Bonalbo. Following the completion of emergency works, maintenance grading was undertaken on Hootens Road, Dump Road and is currently underway in the Lillian Rock and Lynches Creek areas. The maintenance grading crews will be on Peacock Creek Road, Racecourse Road and in the Williams Road area and Warrazambil Creek and Collins Creek areas over the next few weeks, with the Green Pigeon and Horseshoe Creek areas to follow.

Customer Action Requests

See separate attached report on Customer Action Requests (CAR) received for the period 01-02-12 to 29-02-12.

Budget & Financial Aspects

The budget issues were addressed at the budget review considered by Council at its Ordinary meeting in February 2012. No further budget issues have been identified at this stage.

Recommendation

That the Works Program report be received and noted

Attachments

1. Financial performance summary.
2. Customer Requests for the period.

Item-5.2 QUARRIES REPORT

Summary/Purpose

This report is to advise the Committee of quarry operations and budget to March 5, 2012.

Community Strategic Plan Item(s)

- Roads and Infrastructure

Report

Material has been extracted using a small blast from Millers quarry during February and crushing is underway. The application to amend the development consent for Millers Quarry is currently being assessed by an independent planner, including submissions received from members of the public. Material at Lloyds pit has been extracted by mechanical means, and stockpiled for use in maintenance grading of unsealed roads. Material is planned to be extracted and crushed at Griffiths pit in March. Sufficient material remains stockpiled at Medhursts pit.

Budget & Financial Aspects

A summary of the quarries budget for 2011/12 at March 5, 2012 appears in the attachments.

Recommendation

That the quarries report be received and noted.

Attachments

1. Quarries budget summary

**Item-5.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING,
FEBRUARY 14, 2012**

Summary/Purpose

This report presents the minutes of the Local Emergency Management Committee (LEMC) Meeting held on February 14, 2012.

Community Strategic Plan Item(s)

- Governance and Community Service

Report

The minutes of the LEMC meeting appear in the attachments.

Recommendation

That the minutes of the Local Emergency Management Committee meeting held February 14, 2012 be received and noted.

Attachments

1. Minutes of the Local Emergency Management Committee meeting held on February 14, 2012.

KYOGLE COUNCIL



ATTACHMENTS

TECHNICAL SERVICES COMMITTEE MEETING

ON MARCH 12, 2012

Item-5.1 WORKS PROGRAM REPORT

FINANCIAL PERFORMANCE MAJOR WORKS (RTA AND COUNCIL)				
JANUARY	BUDGET	EXPENDITURE	% COMPLETE	COMMENTS
REGIONAL ROADS				
FLOOD RESTORATION ROADS - DEC 2010	190,288	251,310	80	Application for approval of additional costs submitted
MR 361 - REHAB APPROACHES BEAN CK NO. 3	0	3,842	0	RMS Funding not available
MR 361 - REHAB SMITHS PIT NORTH STAGE 2	229,235	171,664	40	In progress, stabilisation and seal only remaining works
MR 361 - REHAB SMITHS PIT SOUTH	163,236	161,928	100	Completed
MR 361 - REHAB BOOMI CREEK APPROACHES	254,000	254,000	100	Completed
MR 544 - REHABILITATION	470,000	0	0	Programmed for March/April 2012
BRIDGE REPLACEMENT - BOOMI CREEK	572,820	582,581	95	Bridge and approaches completed, guardrail to go
Sub-total	1,879,579	1,425,325		
OTHER WORKS				
FLOOD RESTORATION ROADS - DEC 2010	1,531,409	1,148,627	55	In progress
TERRACE ROAD BRIDGE 124 - 98	256,600	209,389	90	Bridge completed, approaches and guardrail to go
MONTGOMERYS BRIDGE 73 - 4457	77,767	0	0	Detailed design in progress
FINDON CK RD REPLACE BRIDGE 54-8482	107,604	0	20	Deck at Richmond Valley, quotes obtained from contractors for abutment work
IRONPOT CREEK ROAD BRIDGE 73 - 7641	37,000	36,195	100	Completed
HILLYARDS ROAD - BRIDGE 14 - 712	85,480	85,480	100	Completed
GRADYS CREEK HELCORE CULVERT	120,000	13,891	25	First smaller one completed, major one to go
GRADYS CK BRIDGE 59 - 1056	100,000	0	0	Detailed review of scope of works in progress
GRADYS CK BRIDGE 59 - 13985	100,000	0	0	Detailed review of scope of works in progress
NEEDHAMS RD BRIDGE 50 - 9824	150,000	22,132	20	Quotes obtained from contractors for abutment work
GHINNI GHI BRIDGE 57 - 7819	225,000	41,119	10	Power line relocation completed, waiting for quotes from contractors for abutment work
KNIGHTS RD - REPLACE CULVERT 49-2465	70,000	71,415	100	Completed, culvert and causeway
PADDYS FLAT RD - GIRDERS BRIDGE 134-43531	50,000	24,024	10	Request to be sent to Tenterfield Shire Council for 50% contribution, girders purchased
SAWPIT CK RD - REPLACE TIMBER BRIDGES	60,000	0	10	Bridge to pipes, pipes on site
DYRAABA RD REPLACE TIMBER BRIDGES	180,000	0	10	Design completed, quotes obtained from contractors for abutment works
CONCRETE FOOTPATH CONSTRUCTN PROGRAMME	58,854	605	0	Scope of works to be defined upon completion of main street project
MAIN STREET WORKS - RLCIP	649,402	565,484	85	Only blisters at Wyangarie Street remains
REHAB SANDILANDS ST MALLANGANEE	95,000	375	0	Programmed for April/May 2012
CYCLEWAY - BOORABEE ST TO MOTEL	87,500	0	10	RTA Schedule of works just received
REHAB DUCK CK ROAD	85,455	2,830	10	In progress
RESEAL SEXTONVILLE RD	78,000	50,256	75	Second stage to be completed
RESEAL WANGAREE BACK RD	48,000	50,245	100	Completed
REHAB WANGAREE BACK RD	150,000	0	0	Programmed for March 2012
RESEAL LIONS RD	100,000	89,898	90	small section of seal remaining
OXBOW RD IMPROVEMENTS	60,000	0	0	Draft Planning Agreement under review
RESHEETING HILLYARDS ROAD	50,000	44,694	100	completed
GOANNA CK RD IMPROVEMENTS	50,000	0	0	Grading and gravelling programmed for March, bridge to be investigated and required works determined
KYOGLE DRAINAGE	71,629	39,484	0	Rous Street completed, detailed design in progress for remaining works
KYOGLE FLOOD MITIGATION WORKS	330,505	248,118	0	Contract executed for voluntary house purchase, tenders called for removal of house and demolition
Sub-total	5,065,205	2,744,261		
Total	6,944,784	4,169,586		

NB: PROJECTS INCLUDED WHERE TOTAL PROJECT VALUE EXCEEDS \$50,000.

ROADS CAR SUMMARY FOR PERIOD

REQUEST TYPE	BRIDGES AND CAUSEWAYS	No of
<i>Road Name</i>	<i>Cawongla Road</i>	
	Debris on/under bridge structure	1
	Total	1
<i>Road Name</i>	<i>Clarence Way</i>	
	-1	1
	Total	1
<i>Road Name</i>	<i>Collins Valley Road</i>	
	Scouring on approaches	1
	Sealed road potholes	1
	Unsealed roads ruts/corrugations	1
	Total	3
<i>Road Name</i>	<i>Grimstons Road</i>	
	Bridge collapsed or failed*CONTACT PETER MORGAN IMM	1
	Causeways broken surface	1
	Total	2
<i>Road Name</i>	<i>Old Lawrence Road</i>	
	Causeways broken surface	2
	Total	2
<i>Road Name</i>	<i>Risk Road</i>	
	Decking damaged	1
	Scouring on approaches	1
	Total	2
<i>Road Name</i>	<i>Sandy Creek Road</i>	
	Access/Pipe/Gate/Grid/Culvert/Table Drain	1
	Decking damaged	1
	Girders/piers	1
	Total	3
<i>Road Name</i>	<i>Sugar Glider Road</i>	
	Decking damaged	1
	Scouring on approaches	1
	Total	2
<i>Road Name</i>	<i>Theresa Creek Road</i>	

	Scoured approaches	1
	Total	1
Road Name	Wyndham Road	
	Scouring on approaches	1
	Total	1
REQUEST TYPE	RURAL ROADS AND DRAINAGE	No of
Road Name		
	Slashing road shoulders	1
	Total	1
Road Name	Afterlee Road	
	Debris on/under bridge structure	1
	Signs repair and replace	1
	Works in progress / injury	1
	Total	3
Road Name	Atkins Road	
	Causeways build up of debris	1
	Unsealed roads grading	2
	Total	3
Road Name	Barnes Road	
	Slashing road shoulders	1
	Unsealed roads grading	1
	Total	2
Road Name	Bennetts Road	
	Slashing road shoulders	1
	Total	1
Road Name	Bentley Road	
	Sealed road pavement failures	1
	Slashing road shoulders	1
	Works in progress / injury	1
	Total	3
Road Name	Blackhorse Road	
	Access/Pipe/Gate/Grid/Culvert/Table Dr blocked/broken or sul	1
	Total	1
Road Name	Bolan Road	
	-1	1
	Total	1

Road Name	<i>Boorabee Creek Road</i>	
	New signs requested	1
	Unsealed roads ruts/corrugations	1
	Total	2
Road Name	<i>Buchanans Road</i>	
	Unsealed roads ruts/corrugations	1
	Total	1
Road Name	<i>Campbell Road</i>	
	Potholes/Ruts/Corrugations	1
	Total	1
Road Name	<i>Cawongla Road</i>	
	Sealed road potholes	3
	Unsealed roads grading	1
	Total	4
Road Name	<i>Collins Creek Road</i>	
	Unsealed road slippery/boggy	1
	Total	1
Road Name	<i>Collins Valley Road</i>	
	Unsealed roads grading	1
	Unsealed roads gravelling	1
	Unsealed roads ruts/corrugations	1
	Total	3
Road Name	<i>Creegans Road</i>	
	Unsealed roads ruts/corrugations	1
	Total	1
Road Name	<i>Dunns Road</i>	
	Slashing road shoulders	1
	Total	1
Road Name	<i>Eden Creek Road</i>	
	Landslip/Fallen Rocks	1
	Unsealed roads grading	1
	Total	2
Road Name	<i>Etrick Road</i>	
	Signs repair and replace	1
	Total	1
Road Name	<i>Faraway Road</i>	

	Unsealed roads grading	1
	Total	1
Road Name	Faulkners Road	
	-1	1
	Unsealed roads grading	1
	Unsealed roads ruts/corrugations	1
	Total	3
Road Name	Gabal Road	
	Access/Pipe/Gate/Grid/Culvert/Table Drain	1
	Sealed road potholes	1
	Unsealed roads grading	3
	Unsealed roads ruts/corrugations	1
	Total	6
Road Name	Goanna Creek Road	
	Unsealed roads grading	1
	Total	1
Road Name	Green Pigeon Road	
	New signs requested	1
	Scouring on approaches	1
	Unsealed road slippery/boggy	2
	Unsealed roads grading	1
	Unsealed roads gravelling	1
	Unsealed roads ruts/corrugations	2
	Total	8
Road Name	Hansen Road	
	Causeways broken surface	1
	Total	1
Road Name	Harris Road	
	Unsealed roads ruts/corrugations	1
	Total	1
Road Name	Hartleys Road	
	-1	1
	Total	1
Road Name	Homeleigh Road	
	-1	1
	Landslip/Fallen Rocks	2

	Trees fallen onto/across road*CONTACT KEN MOORE/CRAI	1
	Trees obstructing visibility	1
	Unsealed roads ruts/corrugations	1
	Total	6
Road Name	Homestead Road	
	Access/Pipe/Gate/Grid/Culvert/Table Drain	1
	Total	1
Road Name	Karina Place	
	Unsealed roads gravelling	1
	Total	1
Road Name	Kyogle Road	
	Litter on Roads	1
	Total	1
Road Name	Larsson Road	
	Access/Pipe/Gate/Grid/Culvert/Table Drain	1
	Total	1
Road Name	Lillian Rock Road	
	Sealed road potholes	1
	Unsealed road slippery/boggy	2
	Unsealed roads grading	2
	Unsealed roads ruts/corrugations	3
	Total	8
Road Name	Lynches Creek Road	
	-1	1
	Access/Pipe/Gate/Grid/Culvert/Table Dr blocked/broken or sul	1
	Access/Pipe/Gate/Grid/Culvert/Table Drain	3
	Unsealed roads grading	2
	Unsealed roads gravelling	1
	Unsealed roads ruts/corrugations	1
	Total	9
Road Name	Mallums Road	
	Access/Pipe/Gate/Grid/Culvert/Table Dr blocked/broken or sul	1
	Total	1
Road Name	McClelland Road	
	Scouring on approaches	1
	Unsealed roads grading	1

	Total	2
Road Name	Moores Road	
	Dead falling limbs	1
	Total	1
Road Name	Mount Street	
	Pavement Failure	1
	Total	1
Road Name	Old Lawrence Road	
	Unsealed roads grading	1
	Total	1
Road Name	Old Tweed Road	
	-1	1
	Unsealed roads grading	1
	Unsealed roads gravelling	1
	Total	3
Road Name	Peacock Creek Road	
	Access/Pipe/Gate/Grid/Culvert/Table Dr blocked/broken or sul	1
	Unsealed roads grading	1
	Unsealed roads gravelling	1
	Total	3
Road Name	Proctors Road	
	Unsealed roads ruts/corrugations	1
	Total	1
Road Name	Sargents Road	
	Slashing road shoulders	1
	Total	1
Road Name	Slaters Road	
	Unsealed roads ruts/corrugations	1
	Total	1
Road Name	Smiths Creek Road	
	Scouring on approaches	1
	Unsealed roads grading	1
	Unsealed roads gravelling	1
	Total	3
Road Name	Studders Lane	
	Slashing road shoulders	1
	Unsealed roads gravelling	1

	Total	2
Road Name	<i>Summerland Way</i>	
	Traffic accidents	1
	Works in progress / injury	2
	Total	3
Road Name	<i>Tallowood Road</i>	
	Unsealed roads grading	1
	Total	1
Road Name	<i>Taveners Road</i>	
	Scouring on approaches	1
	Total	1
Road Name	<i>Wainwrights Road</i>	
	Landslip/Fallen Rocks	2
	Total	2
Road Name	<i>Warra Warra Lane</i>	
	Unsealed roads ruts/corrugations	1
	Total	1
Road Name	<i>Warrazambil Creek Road</i>	
	Access/Pipe/Gate/Grid/Culvert/Table Drain	1
	Total	1
Road Name	<i>Webbs Road</i>	
	Slashing road shoulders	1
	Total	1
Road Name	<i>Williams Road</i>	
	Slashing road shoulders	3
	Unsealed roads grading	3
	Unsealed roads gravelling	1
	Unsealed roads ruts/corrugations	1
	Total	8
REQUEST TYPE	URBAN STREETS AND DRAINAGE	No of
Road Name		
	-1	1
	Trees fallen onto/across road*CONTACT KEN MOORE/CRAI	1
	Total	2
Road Name	<i>Anderson Street</i>	
	Open drain blocked /overgrown	1

	Potholes/Ruts/Corrugations	1
	Total	2
Road Name	Anzac Drive	
	Dead falling limbs	3
	Trees/vegetation overhanging	2
	Total	5
Road Name	Boorabee Street	
	Pavement Failure	1
	Total	1
Road Name	Campbell Road	
	Open drain blocked /overgrown	1
	Total	1
Road Name	Campbells Road	
	Open drain blocked /overgrown	1
	Total	1
Road Name	Clarence Street	
	Blocked pipes or kerb and gutter	1
	Mowing of footpath area	1
	Total	2
Road Name	Colin Street	
	Broken or uneven footpath	1
	Dust	1
	Runoff/damage over private property	1
	Total	3
Road Name	Curtois Street	
	Runoff/damage over private property	2
	Unsealed roads gravelling	1
	Total	3
Road Name	Dyraaba Street	
	-1	1
	Open drain blocked /overgrown	1
	Total	2
Road Name	Etrick Street	
	Damaged/Blocked Access	1
	Total	1
Road Name	Fawcett Street	
	Runoff/damage over private property	1

	Trees fallen onto/across road*CONTACT KEN MOORE/CRAI	1
	Total	2
Road Name	Geneva Street	
	-1	2
	Damaged manhole	1
	Total	3
Road Name	Groom Street	
	Open drain blocked /overgrown	1
	Pavement Failure	1
	Runoff/damage over private property	2
	Total	4
Road Name	Highfield Road	
	Pavement Failure	1
	Total	1
Road Name	Kyogle Road	
	Blocked pipes or kerb and gutter	1
	Runoff/damage over private property	1
	Total	2
Road Name	Lions Road	
	Slashing road shoulders	1
	Total	1
Road Name	Masons Road	
	Unsealed roads ruts/corrugations	1
	Total	1
Road Name	Norledge Street	
	Dead falling limbs	1
	Total	1
Road Name	Pine Street	
	-1	1
	Potholes/Ruts/Corrugations	1
	Sealed road potholes	1
	Total	3
Road Name	Sandilands Street	
	-1	2
	Access/Pipe/Gate/Grid/Culvert/Table Drain	1
	Open drain blocked /overgrown	1

	Potholes/Ruts/Corrugations	1
	Sealed road potholes	1
	Total	6
Road Name	Stratheden Street	
	Mowing of footpath area	1
	Open drain blocked /overgrown	1
	Total	2
Road Name	Summerland Way	
	Dead falling limbs	1
	Trees/vegetation overhanging	1
	Total	2
Road Name	Woodenbong Road	
	Blocked pipes or kerb and gutter	1
	Total	1
Road Name	Wyndham Street	
	Trees/vegetation overhanging	1
	Total	1
Road Name	Yabbra Street	
	-1	1
	Potholes/Ruts/Corrugations	1
	Sealed road potholes	1
	Total	3
Grand Total		193

Item S.2
Quarries Report

		Budget	TYD	
	MEDHURSTS			
	SALES	56,000	57633	Crushing undertaken on site, approximately 7,000t remains stockpiled
	COST OF SALES	42,000	43224	
	NET PROFIT / (LOSS)	14,000	14,409	
	GRIFFITHS			
	SALES	60,000	25607	Preparing for winning of material and crushing in March
	COST OF SALES	45,000	19205	
	NET PROFIT / (LOSS)	15,000	6,402	
	MILLERS			
	SALES	155,000	164,536	Small blast completed in February, crushing operations currently underway
	COST OF SALES	133,610	141,830	
	NET PROFIT / (LOSS)	21,390	22,706	
	LLOYDS			
	SALES	40,000	47443	Winning of material undertaken in February
	COST OF SALES	34,400	40801	
	NET PROFIT / (LOSS)	5,600	6,642	
	SUMMARY			
	SALES	311,000	295,219	
	COST OF SALES	255,010	245,060	
	NET PROFIT / (LOSS)	55,990	50,159	

**KYOGLE COUNCIL
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES OF MEETING HELD ON TUESDAY FEBRUARY 14, 2012**

The meeting commenced at 7.00 pm at the Kyogle SES Headquarters, Ettrick Street, Kyogle

Attendance

Peter Mair	DEMO
Graham Kennett	Kyogle Council (Acting LEMO)
Brian Hoffman	Kyogle SES
Bob Kirkpatrick	Kyogle SES
Neville O'Malley	Tabulam SES
Raymond Box	Tabulam SES
Phil Sheedy	Fire & Rescue NSW
Bob Crawford	Fire & Rescue NSW
Daniel Ainsworth	RFS
Sue Bryant	North Coast Area Health Service

1. Apologies

Supt Greg Martin	NSW Police (LEOCON)
Tim Stevens	Australian Rail Track Corporation
Ray Phelps	North Coast Area Health Service (Kyogle Hospital)
Mary Mackney	Family & Community Services (Lismore CSC)
Jacqui Hoffman	NSW Department of Primary Industry
Chris O'Reilly	Department of Primary Industries

It was resolved that the apologies be accepted.

2. Confirmation of Minutes

It was resolved that the minutes of the meeting held on November 8, 2011 be confirmed.

3. Matters Arising from the Minutes

The committee was advised that Ray Phelps should be replaced with Nancy Martin (nancy.martin@nchs.nsw.gov.au) and that Noelle Lyndan-Way will be the new Red Cross representative to replace Val Ferris.

4. Correspondence

Nil

5. Reports

Report from the Kyogle SES Unit presented by Brian Hoffman, see attached report;

Report from **NSW Fire and Rescue** presented by Bob Crawford, see attached report.

Report from **North Coast Area Health Service** presented by Sue Bryant:
North Coast Area Health Service is currently undergoing a restructure which will result in one person managing Kyogle, Urbenville & Nimbin Hospitals and another manager for Casino, Coraki & Bonalbo Hospitals. Each hospital will still maintain a Nursing Manager.

Report from the **Tabulam SES Unit** presented by Neville O Malley, see attached report.

Report from **Rural Fire Service** presented by Daniel Ainsworth, see attached report.

Additional information from **NSW Fire and Rescue** was presented as an introduction from Inspector Phil Sheedy:

- Region managed by Insp. Sheedy will extend from Lismore to South Grafton
- Tweed Region will have an officer with a similar role
- New offices will be based in Cherry Street, Ballina opposite the Ballina Council Chambers. Contact details will be lodged as soon as they are known.

Report from **Kyogle Council** presented by Graham Kennett:
Frank Winter has retired from Kyogle Council, and his role as LEMO will be taken over by Graham Kennett until such time as his old position is filled permanently. Frank distributed an updated DISPLAN to the committee prior to leaving Council. Council has been busy undertaking emergency works associated with the recent Natural Disaster which affected roads across the Local Government Area, and assisting the SES in flood response as required.

6. Emergency Risk Management

- District level 5 year plan action plan items include reviewing local Emergency Risk Management Studies
- NSW government to facilitate reviews, not likely to happen for 1-2 years
- Intention is to provide additional details for each of the major risks identified in the Emergency Risk Management Study with a particular focus on when combat agencies may require escalation to LEOCON management for more severe events.
- In meantime, LEMC should discuss / review hazards in current ERMS and see if any areas are being missed or if any new areas have developed.
- NSW Fire & Rescue identified silos at Alcorns on Kyogle Road as a significant risk for their agency, and advised that they will be actively investigating the area for other high risk sites.

Actions

- 1) Graham Kennett to reissue Emergency Risk Management Study as soft copy to all current LEMC representatives.
- 2) Graham Kennett to resend contact list for LEMC representatives to each agency to provide updated information.

7. DISPLAN Review

- Updated October 2011 version distributed by Council in January 2012 needs to be reviewed by the representatives & comments provided.
- Peter Mair provided a planning checklist for items that must be included in the DISPLAN

Actions

- 1) LEMC representatives to review draft DISPLAN distributed by Frank Winter and provide comments back to Graham Kennett
- 2) Graham Kennett to review draft against checklist and compile revised draft for next meeting if comments are received back from all agencies.
- 3) Evacuation centres to be identified for all major centres and assessed for suitability in various events.
- 4) Contact State Water and request copy of DSEP if available (Toonumbar Dam is a prescribed dam under the Dam Safety Act)

8. Recovery Planning

Family and Community Services previously held responsibility for determining disaster recovery requirements, this role has now been moved to the LEOCON (NSW Police), with the LEMC to make a determination following each disaster as to whether a recovery centre is required.

Actions

- 1) Need to include changes to recovery planning and triggers for recovery centres into DISPLAN review, refer to State Recovery Plan for details

9. General Business

1. Daniel Ainsworth advised that a liaison meeting for all fire fighting agencies, including cross border agencies, is to be held at Toonumbar Dam on March 6, 2012.

There being no further business, the LEMC meeting closed at 815 pm.

10. Next Meeting

The next LEMC meeting was set down for May 8th at the Mallanganee Hall, starting at 7:00pm. Neville O'Malley volunteered to make arrangements for the meeting requirements at the hall.

11. Items for Rescue Committee

As there was no NSW Police representative present, no new Rescue Committee Meeting Items were presented.

For information, Peter Mair advised of a need for a vertical rescue service delivery model to identify types of vertical rescue likely to occur in area and look at what is required and where any deficiencies lie in equipment, training, etc. In order to facilitate this, there will be a review of vertical rescue history in area. NSW Police are to liaise with SES, Fire & Rescue & NSW Ambulance to commence the process.

There being no further business, the Rescue Committee Meeting closed at 8.41pm.

NSW RURAL FIRE SERVICE REPORT TO KYOGLE DISTRICT LEMC –February 2012

The weather conditions within the LGA and surrounding areas for the last four months has been mostly wet. However a dry spell in early January resulted in a short outbreak of fires west of the Range. Fortunately the wet weather once again returned and we will be ceasing the fire season on the 20th of this month.

For the reporting period we have received 39 calls.

- 12 grass/bush fires
- 4 House fires in Hanging Rock, Bonalbo Grevillia and Wiangaree's area
- 5 vehicle fires
- 6 false alarms
- 9 MVAs to provide fire protection
- 1 Support to FRNSW in Kyogle
- 2 Server weather events

Of significance for this reporting period was a fire that has the potential to impact a key communications site and a fire that resulted in the closure of the Bruxner hwy for a short period with the help of the SES. Due to the steep terrain both these fires required the use of a helicopter to bring them under control as they had the potential to become much larger if the forecasted conditions did not eventuate.

Volunteers have attended training courses including Bush fire fighter course and a Crew leader course.

Prepared and Written by Inspector Daniel Ainsworth
NSW Rural Fire Service

Tabulam SES Report

Tabulam unit has been fairly busy over the last period with the minor flood of January and some local storms.

With the wet weather the unit has been called out to,

Trees down on Bruxner Hwy, Captains Rd, Pretty Gully Rd, Clarence Way and Plain Station Rd.

Rock Falls on Bruxner Hwy, Plain Station Rd, Tabulam Rd and Pretty Gully Rd.

Supply and Sandbag shop fronts and houses in Bonalbo twice.

Evacuate one person from house in Bonalbo for safety reasons.

One Flood Rescue of a woman in her car in Calmuran Ck causeway.

Two recovery of people stranded by wet weather on Sugarbag Rd and Bruxner Rd.

Two food drops by air to the Pretty Gully area.

Recovery of a Prime mover which had backed off the Hwy leaving his bogie wheels hanging in mid air.

One tarp a Tent.

Supply a Static display for Australia Day in Bonalbo.

The Unit also ran Driver Reviver over the Christmas/New Year period serving some 189 cups of tea/coffee over the five days of operation.

DNLs ASSIST RFS WITH TRAFFIC CONTROL
DNLs ASSIST AMBULANCE SYLVICLS

Unit Training has resumed for 2012 with some courses being planned for the first half of the year.

FIRE RESCUE NSW (KYOGLA) REPORT TO LEMC MEETING ON 13/02/12

Calls

The Brigade received 29 calls in the three month period.

29/11/11	Animal Rescue	McDougall St
03/01/12	House Fire	Cawongla
18/01/12	Furniture Store Fire	Summerland Way
26/11/12	Refrigerator Fire	Riverbend Close
30/01/12	Power Pole Alight	Saville St
30/01/12	Car Fire	Summerland Way

Other Activities

15/11/11 Family Day Care Station Visit

20/01/12 Exercise at Brown & Hurley P/L on extinguishers, smoke detectors & spillage procedures.

12 Fire permits were issued

128 Smoke detector batteries were changed & 4 new detectors erected in the homes of senior citizens.

61 hydrants were checked & left ready for service.

Report from Kyogle SES

Kyogle unit has had a quite time over the Christmas break

1 RCR Call out

1 storm call out 27/1/12

4 storm call outs 13/02/12

1 ambulance assist

1 VR callout at Black But

1 Assist fire and rescue

Monitored flood heights 25/01/12

For training we had

3 members complete storm and water

6 members complete general rescue

2 attend Tenterfield VR weekend

Fundraising activities

Pub raffles

Christmas street stall

Australia Day BBQ

We have also had an audit of working at heights equipment the weekend before Christmas which left us with a short fall of ropes and tapes that is yet to be resolved.

Local Controller

