

**KYOGLE SHIRE COUNCIL**  
**Local Emergency Management Committee**  
AGENCY/FUNCTIONAL AREA REPORT

<b><u>REPORT DETAIL</u></b>	
<b><u>PREPARED BY:</u></b>	Supt Greg Lewis
<b><u>DATE PREPARED:</u></b>	Aug 17 <sup>th</sup> for Aug 19, 2015 Meeting
<b><u>AGENCY:</u></b>	FRNSW
<b><u>POSITION:</u></b>	Zone Commander RN2
<b><u>MEASURES UNDERTAKEN</u></b>	
<b><u>PREVENTION/MITIGATION</u></b>	<ul style="list-style-type: none"> <li>• Kyogle Brigade undertook 220 Community Safety activities last Financial Year.</li> <li>• Since last meeting (May 19) Kyogle Brigade have undertaken 32 Community Safety Activities.</li> <li>• Exercise 'Cold Snap' underway, to improve Community awareness and education re increased human behaviour risks during colder months.</li> <li>• <b>Nursing Homes.</b> All Nursing homes now supported by up to date FRNSW electronic Pre Incident Plans.</li> </ul>
<b><u>PREPARATION:</u></b>	<p>Recruitment</p> <ul style="list-style-type: none"> <li>• Retained Recruitment ongoing at Kyogle to fill 1 x vacancy.</li> </ul> <p>Operational Plan</p> <ul style="list-style-type: none"> <li>• Undertaking compilation of 2015/16 Zone Op Contingency Plan and 15/16 Bush Fire Preparedness being undertaken</li> </ul>
<b><u>RESPONSE:</u></b>	<p>Since last meeting (May 19) Kyogle Brigade have responded to 12 incidents.</p> <p>TOTAL responses in FY 14/15</p> <ul style="list-style-type: none"> <li>• 94 Incidents</li> <li>• 7 x Fires</li> <li>• 2 x Rescue calls</li> <li>• 7 x Hazmats</li> </ul>

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<p><b><u>RECOVERY:</u></b></p>	
<p><b><u>OTHER INFO (include multi-agency training, exercises, etc.)</u></b></p>	<p>Training</p> <ul style="list-style-type: none"> <li>• Station Training programme (4 hrs per month) and Senior Instructor training ongoing</li> <li>• Kyogle Station now Safe Work at Heights trained and capable.</li> <li>• New Incident Management Standard Operational Guideline introduced and IM training commenced for Commanders and all FFs.</li> </ul> <p>Equipment</p> <ul style="list-style-type: none"> <li>• New structural FFing helmet (MSA Gallet F1XF) to commence rollout. Expect Sept 2015 delivery.</li> <li>• Commenced issuing all FF's with new personal issue Torches (Streamlight Knucklehead Haz-Lo)</li> </ul> <p>Other</p> <ul style="list-style-type: none"> <li>• Insp Phil Sheedy replaces Insp Gary White as alternate on LEMC.</li> <li>• RN2 Zone Office planned move into new purpose built Office at Tamarind Drive, Ballina on Nov 26, 2015</li> </ul>
<p><b><u>PLAN STATUS – Date last reviewed</u></b></p>	<ul style="list-style-type: none"> <li>• RFS/FRNSW Boundary and MAA review for Kyogle due for signoff shortly.</li> </ul>

## **FIRE RESCUE NSW (KYOGLA) REPORT TO LEMC MEETING ON 18/08/15**

### **Calls**

The Brigade received 12 calls in the three month period.

May 2015      MVA    Summerland Way

May 2015      Ambulance assist

July 2015      2 Animal rescues

### **Other Activities**

May 2015      Attended Community meeting for drug problem

May 2015      Station open day

June 2015      Fire safety talk & extinguisher demo at Border Rangers Club

July 2015      Pre-Incident plans were updated for Kyogle Court & Hurfords mill

29 smoke detector batteries were changed in senior citizens homes.

### **Training**

May 2015      Rescue recertification was completed

June 2015      First Aid course was completed by 2 members.

June 2015      IT training was completed by 4 members.

June 2015      Incident management training completed by 1 member

## **COMMUNITY DISASTER RESILIENCE FORUM IN KYOGLE**

**Wednesday, 7 October 2015**

**10am to 2.30pm**

**KYOGLE MEMORIAL INSTITUTE**

### **AIM**

- *To inform the Kyogle Council community of the NSW Disaster Plan and the various Emergency Services that comprise the LEMC and what they do if a disaster like fire, drought, heatwave, flood or major storm occurs.*
- *Preparedness in case of Disaster – Red Cross RediPlan, Know your Neighbour, Know Your Street, Know the Evacuation Centre, Know the Media (internet, radio, social media, TV)*
- *Recruitment Opportunities for various Emergency Services organisations.*
- *Development of a Community Disaster Plan identifying possible disaster and their risk and consequence for over a certain number of people.*

### **TARGET GROUPS**

*Community groups (CWA, Quota, Red Cross), Chamber of Commerce,, Associations (Farmers', Rotary, Lions), Community Services (RSL, Community Health, Family Support, Kyogle Youth Centre, Rural Youth, Scouts & Girl Guides, Community Gym, Progress Societies, (Woodenbong, Bonalbo), Church Groups, Youth Centre, Schools (years 9, 10 and 11), Sports Clubs, Disability Groups, Gugin Gudaba, Githabul Community, Food Bank, MPS (Kyogle, Bonalbo, Urbenville), Aged Care Hostel (Whiddon Group)*

### **PARTNERS**

*LEMC Members (Police, RFS, FACS, Red Cross, Fire & Rescue, DPI, Kyogle Council, SES), DIRT (Young People's Theatre), High School Catering, Representatives from Community Groups and Community Services.*

## **HOW WE WILL ENGAGE**

1. *July 2015 - Meet with Jeff Breen, Infrastructure Works, Kyogle Council & Chairperson, LEMC Kyogle Council to introduce, establish and review the idea of this Community Disaster Resilience Project.*

**ACTION:** *Noelle Lynden-Way, Nicola Mercer met with Jeff Breen on 9 July 2015.*

**IT WAS AGREED** *that the date for the Community Disaster Resilience Forum in Kyogle would be Wednesday 7<sup>th</sup> October*

*from 10am to 2.30pm in the KMI Hall.*

*Jeff will MC the day.*

*Jeff will discuss Council involvement with Mayor Danielle Mulholland*

2. *Set up working Committee and confirm date in October 2015 for Community Disaster Resilience Forum from 10am to 2pm in the Kyogle Memorial Institute Hall.*

**ACTION:** *Names of suggested people for the Working Committee were recorded and people will be approached when Jeff reports back from the Mayor and Council.*

3. *Inform Kyogle Council and make plans for the CDRF to be held in both Bonalbo and Woodenbong after Kyogle Day. Involve Councillors in planning these days.*

**ACTION:** *Jeff will inform the Kyogle Mayor and the Council.*

*Plans for Bonalbo and Woodenbong Resilience Forums will be discussed later with the Working Committee.*

4. *Presentations - SES, RFS, Red Cross RediPlan, FACS, ADRA, DPI (Livestock), Animal Welfare (local Vet), Police (Wayne Crotty, Lismore) Fire & Rescue.*

**ACTION:** *Organisations and people to be approached once Working Committee has met and agreed to the program and presentations for the day.*

5. *Q & A Panel.*

**ACTION:** *Q & A Panel to be discussed with Working Committee at first meeting. Members of this panel will then be approached personally and briefed about the Forum.*

6. *Advertise Forum in Kyogle Council shopfront (Summerland Way and down at Tourist Information Centre – poster and large display sign), Council Newsletter, Northern Rivers Talking Turkey, Express Examiner and Northern Star. ABC Radio to interview Nicola Mercer/Jeff Breen two weeks before the day.*

**ACTION:** *Working Committee to develop a timetable schedule and flyers to advertise the Forum in the Community. Janelle McLennan*

- 11.45 – 12.00pm *What A Community Can Do Before, During & After a Disaster. SES Disaster Training has excellent examples.*
- 12.00 – 12.30 pm *Young People's Theatre (DIRT)  
Get to Know Your Neighbours, Get to Know Your Street, Get to Know Your Community  
BEFORE, DURING AND AFTER A DISASTER  
SKETCHES*
- 12.30 – 1.15 pm *Q & A Panel  
Questions, Feedback and suggestions for Community Resilience from people attending the Forum.*
- 1.30 – 2.30pm *Lunch*
- 2.30pm *MC Jeff Breen  
Thank You for Attending this Forum.  
Reminder of what community members can do to foster disaster resilience.*

*from Kyogle Council to be included in meetings on promotion of Forum. Social Media to be used extensively and Council website.*

7. *Food – Free lunch downstairs at KMI Hall. Arrange with High School for students to provide the food.*

***ACTION: Nicola to talk to High School re catering for Morning Tea and Lunch at the Forum.***

8. *Budget to be established to cover costs for the day.*

***ACTION: Jeff to look into source of budget (estimated to be at least \$2500 to cover Welcome to Country (\$150), Catering, Promotion posters and flyers and Newspaper Advertisements)***

9. *Music.*

***ACTION: Working Committee to make a decision if music is required and, if so, which musicians to be approached.***

## **DRAFT SCHEDULE**

*KMI to be set up with tables for display for each of the Emergency Services organisations. The KMI Hall will be divided in two so that chairs can be set up facing the stage for the presentations and on the other side of the divide, tables set up with one or two people manning them to give out information about the work of combat organisations and recruitment.*

*MC for the day – Jeff Breen*

10.00 – 10.10 am    *Welcome by MC*  
*Welcome to Country – Ron Randall*  
*- Andrew Johnston*

10.10 - 10.45am    *Why We are Here*  
*DVD of Disasters and effect on communities*  
*DVD of Kyogle Flood*  
***ACTION: DVD to be sourced from Kyogle Community and SES***

10.45 – 11.45am    *Introduction by MC to LEMC members*  
*NSW Disaster Plan (Slides – Pie Chart)*  
*Brief Presentations by FACS, SES,*  
*RFS, Red Cross, Vets (animals), Police,*  
*Fire & Rescue*