

ONGOING COUNCIL RESOLUTIONS AS AT NOVEMBER 2012

Date	Item Description	RESOLVED	Comments
15/03/10	Village Maintenance Agreement Renewal - Woodenbong & District Progress Association Inc	That Council write an acknowledgement letter to all Progress Associations as the contracts fall due and express Council's appreciation for their valuable assistance.	Ongoing.
20/12/10	Employee Leave Entitlements	That Council's goal in relation to the level of employee leave entitlements (in terms of the number of days of entitlement) for 2010/2011 is that there is no increase (and preferably a reduction) in the levels as at 30 June 2010. That Council's goal in relation to Employee Leave Entitlements is to reduce the level to 30 -35% range over the next three (3) years.	Ongoing. 2011 Year end balance reported to October 2011 meeting. ELE down from 46% to 43%. 2012 Year end balance reported to October 2012 meeting. ELE down to 42%.
19/12/11	Mayoral Minute - Coal Seam Gas	That Council imposes a moratorium on any seismic testing, exploration drilling or other road reserve disturbance by the CSG Industry on Council owned infrastructure or infrastructure under Kyogle Council control including the Lions Road. That Council informs any holders of exploration licences within the Kyogle LGA that prior to the establishment of any "Drilling Camps " that it requests a DA be submitted for processing and approval. Such a DA will require an approved Vehicular Access under Council's Property Access and Addressing Policy and Management Plan. That Kyogle Council opposes completely any CSG development on Prime Agricultural Land and high conservation value land.	Ongoing matter. Metgasco and Arrow Energy informed via correspondence sent December 2011. Ongoing matter. Council reaffirmed its opposition to CSG mining in the Kyogle LGA in September 2012.

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		That Kyogle Council is committed to ensuring that the sustainability of agricultural production is not impacted by the relatively short term CSG Industry.	Ongoing matter.
25/06/12	Minutes of Internal Audit Committee	<p>That Councillors be provided with the key assumptions made when preparing the budget and the mismatch of revenue and expenditure prior to adoption of the Draft Management Plan.</p> <p>That the Statement of Significant Variances presented to Council with the Quarterly Budget Review Statements includes the impact of any recommended changes with respect to the management/operational plan, including potential impacts on goals, objectives and strategies.</p>	<p>Ongoing</p> <p>Ongoing.</p>
24/09/12	Minutes Of Internal Audit Committee Meeting 3 September 2012.	<p>That the General Manager provides ongoing budget training as part of the Management Plan process.</p> <p>That the General Manager report any action/s taken on recommendations in the Management Letter to the Internal Audit Committee.</p> <p>That the Outstanding Council Resolutions become a Standing Item on the Internal Audit Committee Agenda.</p>	<p>Ongoing</p> <p>Ongoing.</p> <p>Ongoing.</p>
22/10/12	Core Infrastructure Risk Management Plan	That Council adopts the Risk Treatment Plan in the Core Infrastructure Risk Management Plan as the primary basis for all budgetary considerations.	Ongoing

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27/08/12	Kyogle Council Organisational Review.	That the recommendations contained within the COMPLETE Urban – Kyogle Council Organisational Review report be reported and commented on as part of the quarterly review process, commencing with the September 2012 quarter budget review.	Included in September quarterly review presented to November Meeting.
12/11/12	Notice Of Motion; Cllr Danielle Mulholland - Community Engagement	<p>That Council pro-actively engages relevant industries, community groups or other identified stakeholders on any policy publicly available for comment.</p> <p>That the identification of those groups mentioned within the above recommendation be identified by Councillors with advice from Council staff when the policy is recommended to be placed on public display.</p>	Ongoing

COUNCIL RESOLUTIONS REQUIRING ACTION AS AT NOVEMBER 2012

Date	Item Description	RESOLVED	Comments
21/12/09	Crown Reserves Strategic Plan	That Council commences consultation with the relevant stakeholders to facilitate the preparation of village plans of management for the villages of Woodenbong, Bonalbo, Tabulam and Wiangaree.	New Crown Reserve Trust gazetted. Community meetings to be held to implement Crown Reserves Strategic Plan. Administration of Crown Reserves currently being transferred to Administration and Community as part of organisational restructure.
25/10/10	Notice Of Motion, Councillor Janet Wilson - Minister For Regional Australia Simon Crean	That council set up a working party to include expertise from within the community and external expertise to develop a sustainable events policy and plan which is inclusive of good environmental practice. That the terms of reference for this working party be returned to the Community, Cultural & Economic Committee for deliberation before the work is carried out.	Draft Event Management Guide presented to August Committee meeting. Draft Policy currently being prepared.
18/04/11	Minutes Of Traffic Committee Meeting	Gardner Lane Parking Restrictions That residents of Gardner Lane be consulted on the options of a) relocation of the school bus route b) parking restrictions and appropriate action be taken following consideration of the residents' responses.	Correspondence sent to residents requesting response by 19 November 2011. One response received. To be referred back to the Traffic Committee.
25/07/11	Processing And Finalisation Of Long Standing Development Applications	That applicants for Development Applications Dated 2007 – 2008 be advised that unless outstanding information is provided to Council within 60 days these Development applications will be determined.	Only one DA remains outstanding subdivision 07/161.
26/09/11	Planning And Environment Committee	That the provisions of DCP 11 with respect to bike riding be reviewed at the expiration of 12 months.	To be reviewed as part of the development of new Development Control Plan during 2012/13.
28/11/11	Solar Installations On	That staff provide a report to Council	Awaiting further data from providers and

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	Council Buildings	outlining the cost/benefit of the proposed installation and grant funding sources available for the project.	applicability of this project for grant funding recently announced.
23/04/12	Minutes Of Planning & Environmental Services Committee Meeting - April 2012	That the annual compliance report for Millers Quarry be reviewed by an independent assessor and the results presented to full Council.	Testing of site in accordance with the industrial noise policy undertaken. Report on review to now be prepared and presented to Council.
23/07/12	Minutes Of The Planning & Environment Committee - July 2012	That prior to the working drawings and specifications being finalised, Council undertake further geotechnical testing of the site and provide the results to All Steel Garages and Sheds Pty. Ltd.	Quotations to be received for the undertaking of geotechnical testing of site proposed for shed.
23/07/12	Possibility Of Permanent Residency At Bonalbo Caravan Park	That a further report be provided to Council following receipt of further feedback from the Minister for Lands.	Awaiting feedback from Department/ Minister for Lands. Additional correspondence received from Bonalbo Caravan Park operators in relation to this matter.
23/07/12	Overgrown Derelict Residential Blocks Of Land	That Council prepare and make available to the community, a fact sheet on overgrown properties.	Fact Sheet prepared and made available on web site. Will also be used when responding to complaints.
30/07/12	Crossleys Road Realignment	That Council program the physical relocation of Crossleys Road along with the existing track in use at the end of Crossleys Road to allow construction to be completed as soon as possible. That Council enter into cost agreement with the proponents of DA 2011-122 for road works as outlined and recommended in this report which provides for the payment of a bond to facilitate the release of linen plans.	To be programmed once applicant has paid the required contribution and final design plans have been submitted. Applicant notified of requirements yet to be met to allow release of the linen plan.
30/07/12	Easement Agreement	That Council authorises the General Manager to make a final offer for the	Legal representative instructed to prepare documentation seeking approval of

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		<p>acquisition of easements over Lot 350 DP 1006091, and Lot 1 DP 547341 and Lot 2 DP 572171 as per option 2 as outlined in this report.</p> <p>That, subject to the above, Council authorises the Common Seal to be affixed in the presence of the Mayor and General Manager to the documents relating to the formal Agreement for the acquisition of easements with the land owners of Lot 350 DP 1006091, and Lot 1 DP 547341 and Lot 2 DP 572171. That Council authorises the Common Seal to be attached to the deed of agreement and easement agreements.</p> <p>That if an agreement cannot be reached by 1 October, 2012 or the above offer is rejected, Council seeks the approval of the Minister for compulsory acquisition in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p>	Minister for compulsory acquisition.
27/08/12	Telstra Services	That Council reviews its existing dealings with Telstra and considers the transfer of services to alternate providers.	Details of services provided has been compiled. Now seeking possible alternate providers and details of rates.
27/08/12	Minutes Of Corporate And Community Services	That a separate report be presented to Council outlining the reasons for the request that Council consider extending the hours of the Roxy Gallery Co-ordinator.	Will be further discussed at the next LGA Cultural Committee meeting and then reported to Council.
27/08/12	Internal Audit Committee Minutes.	That Council engages a consultant to deliver an education program on Integrated Planning with a financial management component as part of the induction program for incoming Councillors.	Consultant identified. Conflict of Interest and meeting procedure training has taken precedence. Dates to now be organised with Councillors

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		That Council investigate the availability and suitability of any Civica integrated LTFFP module and report back to the Internal Audit Committee.	Ongoing. Under investigation
27/08/12	Community Funding Support Policy.	That the Community Funding Support Policy be placed on public display and Council call for submissions for a period of 60 days.	Advertisement for public exhibition in September newsletter.
24/09/12	Notice Of Motion; Clr Ross Brown - JRPP Code Of Conduct Complaint	That Council advise the JRPP of their agreement with the Code of Conduct complaint lodged by myself and request a response in writing be provided without delay.	Correspondence sent. Email received 8 October advising "A response to your complaint is in preparation and will be provided as soon as possible". No further response received.
24/09/12	Notice Of Motion; Clr Danielle Mulholland - Coal Seam Gas	That the Mayor makes a submission to NOROC to request that the Minister review his decision to approve Petroleum Exploration Licences in the Northern Rivers area given the demonstrated, widespread opposition to the CSG and unconventional gas industry.	Adopted by NOROC at November meeting. Reported to December Council Meeting.
24/09/12	Pioneer Acknowledgement	That Council consider including an acknowledgement of <i>Pioneers of the Land</i> within the review of Council's Code of Meeting Practices.	To be considered at December Council Meeting
22/10/12	Notice Of Motion; Clr Janet Wilson - Koala Management Plan	That Councillors are provided with a report from staff which outlines the implications of a Koala Management Plan in comparison as to what is in place now. Report to include information on funding available for such a plan, information from other Councils where a Koala Management Plan is in place, and the impact that such a plan has had on Koala populations in the area.	Reported to December meeting.

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22/10/12	Questions From Previous Council Meeting	That Council approaches NSW State Rail and requests that they provide adequate maintenance in accordance with Council's Property Access Management Plan or alternatively requests that they come to some agreement to fulfil that role.	Letter sent. Response received from ARTC advising that they will be consulting with the Department of Education and will provide Council with the proposed action/s once this consultation has occurred.
22/10/12	Technical Services Committee Meeting October 2012	<p>That Council lodge an appeal with the Roads and Maritime Services on the assessment of natural disaster funding for the replacement of the Collins Valley Road bridge.</p> <p>That Council writes to the NSW Minister for Regional Infrastructure and Services and request that the policy with respect to Closure of Crown Road reserves be reviewed such that no closure of Crown Roads results in any individual parcel being left without a continuous length of public road reserve, or formal right of carriageway, connecting the property to the local road network.</p> <p>That Council writes to the NSW Shires Association bringing this issue of Crown Reserve Closures and seeking their support.</p> <p>That Council, whilst endeavouring to obtain funding under the natural disaster guidelines, and while seeking support from the State and Federal Member of Parliament, commence designing, planning and calling for tenders for the replacement of the badly damaged bridge over Collins Creek on Collins Valley Road. (If this preparation work is carried out</p>	<p>Appeal lodged. Follow up meeting held on 30 November, 2012. Council to now submit additional information to Regional Manager RMS by 7 December.</p> <p>Additional report provided to December Meeting.</p>

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		<p>the council will be ready to commence work on the new bridge immediately the funding situation has been resolved.)</p> <p>That Council directs the Tourism and Economic Development Officer to provide background information on traffic volumes on Toonumbar Dam Access Road, questions/visits to the Visitor Information Centre regarding Toonumbar Dam and the results of an interview with State Water and the Facility Operator on the matter.</p>	<p>Reported to December Meeting</p>
22/10/12	Review Of Section 94 Heavy Haulage Agreement	<p>That Council reviews the Section 94 Heavy Contributions Plan with a view to including Regional Road based haulage.</p> <p>A further report be provided on independent compliance auditing of all quarries within the Kyogle Local Government Area along with a comparison of the cost savings on staff time.</p>	<p>Review of Section 94 Development Contributions Plan 2008- Residential, Rural Residential and Heavy Haulage Development to commence as soon as resources permit.</p> <p>As part of the progression of the operational audit project Planning and Environmental Services has engaged an external planning consultant to carry out an audit of the four quarries operated by Council. The first quarry to be audited will be Miller's quarry at Afterlee Road. The consultant will produce a report detailing the outcome of the audit. Using the external consultant will give Planning and Environmental Services a clear indication of the cost of utilising external auditors on an ongoing basis and a report will be presented to Council at the December meeting on the basis of this information.</p>

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		Once the ongoing audit is complete, an updated report on recommended actions, if any, be provided to Council.	Recommended actions will be provided in a report at completion of audit project.
22/10/12	Construction Site Waste Minimisation And Management Policy	That Council re-exhibit the Construction Site Waste Minimisation and Management Policy for 21 days with specific reference to the building industry operators involved, and a further report be provided to the December Ordinary meeting.	Policy re-exhibited from 5 November.
22/10/12	Futures Funding Applications	That this matter be held in abeyance until Council receives a further report from the Kyogle Community Economic Development Committee trading as Kyogle Community Cinema as to how they aim to put the Cinema on a viable footing.	Awaiting further report.
22/10/12	Vehicle Policy Review Committee	<p>That Council forms a Vehicle Policy Sunset Committee consisting of:</p> <ul style="list-style-type: none"> • Councillor Robert Dwyer • Councillor Chris Simpson • Councillor Danielle Mulholland • Councillor Michael Reardon • General Manager • Director Corporate and Community Services • Manager Plant and Depots • 2 Staff representatives (nominated by the General Manager) 	First meeting held on 26 November.
22/10/12	Village Maintenance Agreement - Old Bonalbo & District Progress Association & The Old Bonalbo Solders Memorial	That a review be carried out on the level of assistance provided to the villages in relation to the Village Maintenance Agreements.	

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	Hall		
22/10/12	Organisational Structure	<p>That Council amends its organisational structure to a four (4) department structure containing the following departments:</p> <ul style="list-style-type: none"> • Administration and Community • Planning and Environment • Urban and Assets • Infrastructure Service Delivery <p>That the only senior staff position within the structure is that of the General Manager.</p>	Union /staff meetings held on 28 November. Follow up meeting scheduled for 5 December.
12/11/12	Notice Of Motion; Clr Danielle Mulholland - Tour Of Qld Gas Fields	That Kyogle Council nominates and sends representatives to the proposed combined Council's tour of the Queensland Gas Fields.	Further report provided to December Council Meeting
12/11/12	Notice Of Motion; Clr Danielle Mulholland - Review And Update Councils Website	That Council obtain a proposal from Website Designer Angus Halliday to review and update Kyogle Council's website to be more customer focused and beneficial to Council and the community.	Reported to December Council Meeting.
12/11/12	Notice Of Motion; Clr Chris Simpson - Recording Of Council Meetings	<p>That Council investigate the pros and cons of recording meetings.</p> <p>Investigate the cost of purchasing equipment that is compatible with hearing aid equipment and a report be presented to Council's Ordinary December meeting.</p>	Reported to December Council Meeting
12/11/12	Notice Of Motion; Clr Robert Dwyer - Rda Funding Kyogle Memorial Institute, Expression Of Interest	<p>That Council provides a report outlining funding requirements for;</p> <ul style="list-style-type: none"> • For the refurbishment/development of the upstairs area of the Kyogle Memorial Institute (KMI). • The installation of a lift to upstairs area of the KMI. 	Reported to Extraordinary meeting held on 26 November, 2012.

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		<ul style="list-style-type: none"> The re-installation of the main foyer/entrance to the KMI. <p>and the manner in which this can be addressed by an application to RDA Funding.</p> <p>That Council staff provide a further report that outlines any shovel ready projects which we may have on our books that could fit within the requirements for the RDA Funding application.</p> <p>That Council holds an Extraordinary meeting on Monday 26 November commencing at 5.00 pm to receive the reports on possible RDA Funding applications.</p>	
12/11/12	Request For Self Help Project	That funding of \$70,000 from the 2012/13 Self Help budget be allocated to the sealing of 200m of Lillian Rock Road at the Rainbow Ridge School, subject to payment of \$35,000 towards the works from the School.	Letter sent to applicant advising decision. Awaiting payment of contribution.
12/11/12	Preparation Of A New Development Control Plan	That Council, pursuant to Section 74C(1) of the <i>Environmental Planning and Assessment Act 1979</i> , resolve to prepare a comprehensive development control plan for the Council area.	Preparation commenced.
12/11/12	September 2012 Quarterly Budget Review	That a report be prepared to outline a potential partner for planning and developing appropriate aged care services for Woodenbong, Bonalbo and the Urbenville area.	
12/11/12	Code Of Conduct	That subject to their acceptance, the	

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	Committee	<p>following people be appointed as conduct reviewers under Council's Code of Conduct up to and including 31 December, 2014.</p> <ul style="list-style-type: none"> • Ms. Pat Anderson • Mr. Dallas Franklin • Mr. Peter Imeson • Mr. Geoff McNamara • Mr Gary Faulks • Mr Collin Cooper 	
12/11/12	Internal Audit Committee	<p>That the membership of the Internal Audit Committee be two (2) Councillors (excluding the Mayor) and 3 independent members, at least one with financial expertise</p> <p>That Mr Andrew Stevens and Mr John Watkins be appointed to the Internal Audit Committee up to and including 31 December 2014 (subject to their acceptance)</p> <p>That Council call for a public expression of interest for an additional independent member for the Internal Audit Committee</p>	To be further considered by Council. Recission motion received.
12/11/12	Establishment Of Youth Council	<p>That Council support the creation of a Youth Council in principle.</p> <p>That Kyogle LGA Community Cultural Committee and the proponents of the Youth Council concept further develop terms of reference and call for expressions of interest from the community.</p>	
12/11/12	Code Of Meeting Practice	Council defer further consideration of the Draft Code of Meeting Practice until the	Re-presented to December meeting.

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		December Ordinary meeting.	