



# KYOGLE COUNCIL

## CORPORATE & COMMUNITY SERVICES

TO BE HELD AT KYOGLE COUNCIL CHAMBERS, STRATHEDEN  
STREET, KYOGLE

ON MONDAY 14 MAY 2012

Commencing at 2.30 p.m.

**For Members:**

**Corporate & Community Services - Councillors Ross Brown, Lynette Zito, Janet Wilson, Robert Dwyer, Robert Leadbeatter.**

**GENERAL MANAGER: ARTHUR PIGGOTT**

Dear Councillor,

In accordance with the provisions of the Local Government (Meetings) Regulation 1993, you are hereby notified of the following **Corporate & Community Services Meeting** to be held at the Kyogle Council Chambers, on **Monday 14 May 2012 at 2.30 p.m.**

DECLARATION OF PECUNIARY INTEREST

Councillors and Senior Staff are reminded to consider whether a Pecuniary Interest exists in any matter on the Agenda for this Meeting or raised during the course of the Meeting. The term "Pecuniary Interest" should be extended to include possible "conflicts of interest" and immediately declared prior to discussion of the Agenda item. Where a direct or indirect pecuniary interest exists, the member must refrain from commenting on or voting on the subject matter and must leave the Chamber.

BUSINESS

- |        |                                   |
|--------|-----------------------------------|
| Item 1 | Apologies                         |
| Item 2 | Opening Prayer                    |
| Item 3 | Traditional Lands Acknowledgement |
| Item 4 | Declaration of Interests          |
| Item 5 | Reports from General Manager      |

ARTHUR PIGGOTT  
GENERAL MANAGER

## COUNCIL PRAYER

"Almighty God, Ruler of all the Nations, we ask for your blessing upon this Meeting of Council.

Give us your wisdom to work in harmony and direct and prosper all that we do to the advancement of your glory and the true welfare of the People of the Council Area.

AMEN

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Adopted by Council on October 21, 1991.  
Resolution 91 /G 1159

Note: Council Policy is for the Mayor or Chairperson to lead the Meeting in the Prayer at the start of the first Meeting of the day.

**Council acknowledges that this meeting is being held on the Traditional Lands of the Bundjalung people and we acknowledge Elders, both past and present.**

Adopted by Council on 11 December 2006.  
Resolution 111206/21

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### DISCLAIMER

The advice or information contained within the Minutes enclosed with this Business Paper is given by the Council without liability or responsibility for its accuracy. Reliance cannot be placed on this advice or information until the Minutes have been duly accepted as an accurate record and confirmed by Resolution of Council.

ARTHUR PIGGOTT  
GENERAL MANAGER.



# **CORPORATE & COMMUNITY SERVICES**

**Monday 14 May 2012**

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**ITEM 1      APOLOGIES**

**ITEM 2      OPENING PRAYER**

**ITEM 3      TRADITIONAL LANDS ACKNOWLEDGEMENT**

**ITEM 4      DECLARATION OF INTERESTS**

Nil.

**ITEM 5      REPORTS**

**Item-5.1      PLANT BUDGET REPORT - APRIL 2012**

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**Summary/Purpose**

This report presents information relating to plant costs and performance as at April 30, 2012 for Council's information.

**Community Strategic Plan Item(s)**

- Roads and Infrastructure

**Report**

Copies of the following reports appear below:

Plant and Depot Operations Budget  
Plant Replacement Schedule  
Plant Budget Report (by plant item).

## 1. Plant Acquisitions/Sales 2011/2012

PLANT ACQUISITIONS/SALES 2011/2012							
as at 30 April, 2012							
to be replaced	Purchase	Estimated Cost			Actual Cost		
		Trade	Net	Purchase	Trade	Net	
<b>Light Vehicles</b>							
4wd wagon	130,000	105,000	25,000	131,205	89,011	42,194	
4wd Utility	195,000	125,000	70,000	206,862	73,285	133,577 *	
Utility/Van	107,000	70,000	37,000	76,701	39,566	37,135	
	<b>432,000</b>	<b>300,000</b>	<b>132,000</b>	<b>414,768</b>	<b>201,862</b>	<b>212,906</b>	
<b>Quantities</b>							
4wd Wagon	3	4	(1)	3	3	0	
4wd Utility	10	9	1	6	3	3	
Utility	7	7	0	3	3	0	
<b>Heavy Plant - (Trade)</b>							
Grader	375,000	130,000	245,000	349,500	140,909	208,591	
Tractor	170,000		170,000				
Grid Roller	100,000		100,000	90,000	0	90,000	
Truck - 10m Tipper		80,000	-80,000		82,375	-82,375	
Tipping Dog Trailer		40,000	-40,000		40,102	-40,102	
W/Shop Truck	65,000	10,000	55,000	51,166	13,236	37,930	
Truck-Tipper 4 Tonn	60,000	15,000	45,000	56,900	16,413	40,487	
2011-2011 Revotes							
Mini Excavator	120,000	30,000	90,000	112,745	36,838	75,907	
Loader	250,000	138,270	111,730				
	<b>1,140,000</b>	<b>443,270</b>	<b>696,730</b>	<b>660,311</b>	<b>329,873</b>	<b>330,438</b>	
<b>Small Plant</b>							
Misc.	45,000		45,000	7,509	19,864	-12,355	
PA Ride on mowers	16,000	4,000	12,000	11,818	5,780	6,038	
	<b>61,000</b>	<b>4,000</b>	<b>57,000</b>	<b>19,327</b>	<b>25,644</b>	<b>(6,317)</b>	
	<b>1,633,000</b>	<b>747,270</b>	<b>885,730</b>	<b>1,094,406</b>	<b>557,379</b>	<b>537,027</b>	
* Trade not yet sold							

## 2. Plant Budget Report (by plant item)

	Budget	Budget YTD	31.03.12	COMMENTS
<b>PLANT &amp; DEPOT OPERATIONS</b>			<b>31.03.12</b>	
<b>OPERATING</b>				
<u>PLANT INCOME</u>	3,701,221	2,400,000	2,679,067	
<u>PLANT EXPENDITURE</u>				
FRINGE BENEFIT TAX	16,974	14,000	12,910	
PLANT M & R	1,471,738	1,200,000	895,676	Expenditure less than anticipated
DEPRECIATION EXP VEHICLE FLEET	874,333	582,888	655,749	
	2,363,045	1,796,888	1,564,335	
<b>NET SURPLUS/(LOSS)</b>	<b>1,338,176</b>	<b>603,112</b>	<b>1,114,732</b>	
<u>PROFIT ON SALE OF PLANT</u>				
PROCEEDS ON SALE OF PLANT & EQUIPMENT	509,000	360,000	423,164	
BOOK VALUE OF SOLD PLANT & EQUIPMENT	301,661	0	0	
	207,339	360,000	423,164	
<u>OTHER INCOME</u>				
PRIVATE USAGE CONTRIBUTIONS STAFF VEHICLES	42,858	25,000	30,953	
OTHER INCOME	0	0	3,344	
	42,858	25,000	34,297	
<u>DEPOT EXPENSES</u>				
KYOGLA DEPOT	66,641	60,000	52,912	
BONALBO DEPOT	24,397	12,000	10,816	
WOODENBONG DEPOT	7,501	7,000	6,166	
	98,539	79,000	69,894	
<b>TOTAL OPERATING</b>	<b>1,489,834</b>	<b>909,112</b>	<b>1,502,299</b>	
<b>CAPITAL</b>				
<u>NON CURRENT ASSETS</u>				
DEPOT IMPROVEMENTS	157,963	120,000	140,781	
PLANT PURCHASES	1,394,730	745,000	638,865	
BOOK VALUE SOLD ASSETS	(126,535)	0	0	
ACCUMULATED DEP'N - VEHICLE FLEET	(874,333)	(582,888)	(655,749)	
	551,825	282,112	123,897	
<b>TOTAL CAPITAL</b>	<b>551,825</b>	<b>282,112</b>	<b>123,897</b>	
<b>NET SURPLUS/(COST) OF ACTIVITY</b>	<b>938,009</b>	<b>627,000</b>	<b>1,378,402</b>	



### 3. Plant and Depot Operations

As at 30 April, 2012				
	PLANT ITEM	INCOME	EXPENDITURE	PROFIT/LOSS
3	CAT 12H GRADER	69,090	17,461	51,629
4	CAT 140H GRADER	84,755	21,306	63,449
5	JOHN DEERE 770D GRADER	108,185	27,857	80,328
6	JOHN DEERE 770 G GRADER	80,575	17,582	62,993
24	DINGO K94 MINI DIGGER	4,752	2,264	2,488
25	MINI EXCAVATOR	29,521	2,443	27,078
26	STREET SWEEPER	12,238	3,740	8,498
27	CLARK BOBCAT	14,866	1,693	13,173
28	CAT 938G LOADER	24,615	9,909	14,706
29	KUBOTA EXCAVATOR	33,549	4,063	29,486
32	CAT 324DL EXCAVATOR	101,475	32,429	69,046
33	CAT 324DL EXCAVATOR	73,700	14,961	58,739
34	CATERPILLAR IT28G LOADER	53,550	13,774	39,776
35	CATERPILLAR 966H LOADER	68,640	16,990	51,650
36	CATERPILLA 816F COMPACTOR	28,080	6,125	21,955
40	FRANNA MOBILE CRANE	43,575	6,756	36,819
41	CAT FORKLIFT	2,666	1,784	882
51	HYSTER DRAWN GRID ROLLER	12,972	354	12,618
52	GRID ROLLER-COATES	16,663	4,114	12,549
62	JOHN DEERE 315SG BACKHOE	10,815	2,854	7,961
63	CAT 432D BACKHOE	14,455	5,117	9,338
64	KOMATSU WB97S BACKHOE	32,850	8,432	24,418
71	CASE MX90C TRACTOR	26,100	8,855	17,245
72	CASE MX200 TRACTOR	45,637	16,941	28,696
73	CASE MX210 TRACTOR	52,687	33,275	19,412
78	MCCORMICK MC105	45,695	13,941	31,754
79	MCCORMICK MC115	45,402	9,000	36,402
80	JOHN DEERE 2085 TRACTOR	16,774	3,468	13,306
88	MCCONNEL REACH MOWER	14,100	12,573	1,527 *
101	ISUZU NPR250 CAB CHASSIS	1,827	1,990	-163
135	ISUZU JETMASTER 2000	92,140	23,877	68,263
137	ISUZU NPR 400 TIPPER MAXIL	36,657	4,390	32,267
139	ISUZU GIGA 385CXY TIPPER	57,435	15,920	41,515
140	ISUZU NPR 400L CRANE/TIPPE	40,226	7,306	32,920
141	ISUZU FVZ1400M TRUCK/WATER	40,600	9,090	31,510
142	ISUZU NPR400L TIPPER	28,122	3,111	25,011
143	ISUZU FVZ1400L CRANE TRUCK	104,090	13,309	90,781
144	ISUZU NPR400L TIPPER	54,330	6,774	47,556
145	ISUZU NPR400L TIPPER	56,975	9,027	47,948
146	ISUZU NPR400L TIPPER	30,355	8,407	21,948
147	ISUZU FRR525 TIPPER	37,797	7,199	30,598
148	ISUZU FVZ1400 TIPPING TRUCK	40,300	8,099	32,201
149	KENWORTH T401 PRIME MOVER	85,230	37,283	47,947
150	KENWORTH T350 TIPPER	79,957	41,198	38,759
151	KENWORTH T350 TIPPER	73,797	31,718	42,079
152	ISUZU FXZ 1500 TIPPER	54,145	8,866	45,279
	Notes			
	*Refitted hydraulic pump and motor			

### Recommendation

That the Plant Budget Report be received and noted.

## Item-5.2      **TRANSPORT WORKING GROUP MINUTES**

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### **Summary/Purpose**

This report presents the minutes of the Transport working Group and the draft Terms of Reference to the committee for information.

### **Community Strategic Plan Item(s)**

- Governance and Community Service

### **Previous Council Consideration**

At the October 2011 Corporate and Community Services Committee meeting it was resolved:

That the Transport Working Group review the terms of reference for this group to;

- Examine the relationship with the Regional Transport plans and initiatives,
- Examine the role of the group in developing policy and planning advice for Council in relation to transport issues.

### **Report**

Minutes of the meeting held March 6 appear below:

#### **Kyogle Public Transport Meeting**

Date: Tuesday 6<sup>th</sup> March 2012

Kyogle Meeting Room 10am

Present: Kate, Ben, Graham, Ken, Nicola,

Apologies: Kym Clark, Malcolm Wallis, Patricia & Russell Small, Bruce Watson

Chair: Ben Riley

Minute taker: Nicola Mercer

Guests: Kon Papadopoulos, Rowle Hull

**Minutes** approved all true and correct

Chair explained to Kon and Rowle that this forum is to inform the group about the taxi services and that no political stance will be acknowledged. The guests were asked to present their information to the group.

Kon explained he runs a limousine hire car service, with a van that has wheelchair access. His services will accommodate aged/disability also Veteran Affairs. His service will begin 10<sup>th</sup> March

Rowle explained to group he will also be managing a taxi service that will be run by 2 drivers starting in March.

### **Health and Well-Being Expo**

*Action* Kate will check with NRSDC if Ok to hold a stall.

*Action* Nicola will send out info to the entire group asking for volunteers to promote transport stall and present the survey. The survey will ask questions related to the community needs for a local bus service. Survey draft will be sent out to group for ideas, comment and consent.

### **Masterplan**

Discussion on what to submit to the plan

*Action* Nicola will draft a copy to the group on what will be submitted points will cover

- bus school safety workshops
- safety flashing lights
- curbside safety
- funding
- 

### **Accessible Transport Booklet**

Kate presented the group with the new booklet that has been compiled by NRSDC it covers

- Disability standards for accessible Public Transport
- Transport types: Taxis, Community transport, Bus, Coach & rail, charter& hire cars
- Service providers
- Concessions and Subsidies
- My Travel Guide

Kate will add the new contacts for Kyogle Taxis, she will have copies available on the transport stall and Nicola will distribute them around CBD, Kyogle LGA.

Meeting closed 11.20 am

Next meeting Monday 7<sup>th</sup> May 10am Kyogle Council upstairs room

The group have also discussed and drafted a Terms of Reference which is separately attached.

### **Recommendation**

1. That the Minutes of the Transport Working Group meeting held March 6, 2012 be received and noted.
2. That the Terms of Reference for the Transport Working Group be endorsed.

### **Attachments**

1. Draft Terms of Reference (separate attachment)



# KYOGLE COUNCIL



# ATTACHMENTS

## CORPORATE & COMMUNITY

ON 14 MAY 2012

## **Item-5.2           TRANSPORT WORKING GROUP MINUTES**

### ***Terms of Reference for Kyogle Public Transport Working Groups***

#### **Public Transport includes the following means of transport:**

- Buses
- Car pooling
- Cycleways & footpaths & scooters
- Taxi systems
- Community Transport

This advisory committee is responsible to assist in the design and planning of systems relating to these forms of transport and to encouraging and promoting these forms of transport.

#### **Purpose**

- To advise and assist Council on the implementation of the Transport Policy and in particular its implication on other Council policy, practice, process, operations and decision-making.
- To advise and assist Council in the development of the proposed Transport Strategy.
- To represent (and report to) Council, as required, on the development and progress of public transport issues.
- To identify and report opportunities or concerns regarding transport services and infrastructure to Council as required including, but not limited to, funding opportunities, government policy, practice or guidelines, safety, accessibility, mobility and other such relevant transport issues.

#### **Objectives:**

- To monitor and provide feedback on the implementation of the Public Transport Action Plan
- To provide linkages between public transport providers and a forum for planning improved public transport services
- Provide industry input to Council projects that have a public transport component
- Consider integrated land use and transport planning

#### **Terms of Reference:**

- To provide advice and recommendations to Council on transport
- To develop a forum for discussion of transport solutions
- To develop transport initiatives through consultation
- To provide advice and recommendations to transport providers
- To provide a link between Council and transport providers
- To promote sustainable and accessible transport options for Kyogle LGA and regional NSW.