



KYOGLÉ COUNCIL

ADMINISTRATION & COMMUNITY COMMITTEE

**TO BE HELD AT KYOGLE COUNCIL CHAMBERS, STRATHEDEN
STREET, KYOGLE**

ON MONDAY 27 MAY 2013

Commencing at 2.30 p.m.

For Members:

Councillors Ross Brown, Janet Wilson, Robert Dwyer, Danielle Mulholland,
Chris Simpson.

GENERAL MANAGER: ARTHUR PIGGOTT

Dear Councillor,

In accordance with the provisions of the Local Government (Meetings) Regulation 1993, you are hereby notified of the following Administration & Community Meeting to be held at the Kyogle Council Chambers, on Monday 27 May, 2013 at 2.30 p.m.

DECLARATION OF PECUNIARY INTEREST

Councillors and Senior Staff are reminded to consider whether a Pecuniary Interest exists in any matter on the Agenda for this Meeting or raised during the course of the Meeting. The term "Pecuniary Interest" should be extended to include possible "conflicts of interest" and immediately declared prior to discussion of the Agenda item. Where a direct or indirect pecuniary interest exists, the member must refrain from commenting on or voting on the subject matter and must leave the Chamber.

BUSINESS

- | | |
|--------|-----------------------------------|
| Item 1 | Apologies |
| Item 2 | Opening Prayer |
| Item 3 | Traditional Lands Acknowledgement |
| Item 4 | Declaration of Interests |
| Item 5 | Reports from General Manager |


ARTHUR FIGGOTT
GENERAL MANAGER

COUNCIL PRAYER

"Almighty God, Ruler of all the Nations, we ask for your blessing upon this Meeting of Council.

Give us your wisdom to work in harmony and direct and prosper all that we do to the advancement of your glory and the true welfare of the People of the Council Area.

AMEN

Adopted by Council on October 21, 1991.
Resolution 91 /G 1159

Note: Council Policy is for the Mayor or Chairperson to lead the Meeting in the Prayer at the start of the first Meeting of the day.

Council acknowledges that this meeting is being held on the Traditional Lands of the Bundjalung people and we acknowledge Elders, both past and present.

Adopted by Council on 11 December 2006.
Resolution 111206/21

DISCLAIMER

The advice or information contained within the Minutes enclosed with this Business Paper is given by the Council without liability or responsibility for its accuracy. Reliance cannot be placed on this advice or information until the Minutes have been duly accepted as an accurate record and confirmed by Resolution of Council.


ARTHUR PIGGOTT
GENERAL MANAGER.

ITEM 5 REPORTS

5.1 PLANT BUDGET REPORT - APRIL 2013

Summary/Purpose

This report presents information relating to plant costs and performance as at April 30, 2013 for Council's information.

Community Strategic Plan Item(s)

- Roads and Infrastructure

Report

The following reports appear below:

Plant and Depot Operations Budget
Plant Replacement Schedule
Plant Budget Report (by plant item).

In relation to the Plant Budget Report, there are now two columns, one showing total income and one showing plant income earned on RTA jobs.

Recommendation

That the Plant Budget Report be received and noted.

1. Plant Acquisitions/Sales 2012/2013

PLANT ACQUISITIONS/SALES 2012/2013

30.04.13

to be replaced	Estimated Cost			Actual Cost		
	Purchase	Trade	Net	Purchase	Trade	Net
Light Vehicles						
4wd wagon	215,000	95,000	120,000	64,115	15,489	48,626
4wd Utility	80,000	45,000	35,000	33,199	18,687	14,512
Utility/Van/D-cab tipper	65,000	27,500	37,500	91,569	23,926	67,643
Sedan	25,000	37,500	-12,500	0	10,368	-10,368
Revote: Hiace Van	32,000	25,000	7,000	25,719	21,459	4,260
	417,000	230,000	187,000	214,602	89,929	124,673
Quantities						
4wd Wagon	5	3	2	2	1	1
4wd Utility	2	2	0	1	1	0
Utility/Van/D-cab tipper	2	2	0	2	1	0
Sedan	1	3	(2)	0	1	0
Van	1	1	1	1	1	1
Heavy Plant						
Grader - (Trade Plant 4)	400,000	150,000	250,000	352,500	170,000	182,500
Isuzu NPR 250 Service Truck (Trade Utility 576)	75,000	15,000	60,000	60,536	13,693	46,843
Isuzu NPR 400 Service Truck (Trade Truck 137)	65,000	15,000	50,000	57,918	11,383	46,535
Isuzu NPR 400 Service Truck (Trade Truck 140)	65,000	15,000	50,000	65,168	13,191	51,977
Isuzu NPR 400 Service Truck (Trade Truck 144)	65,000	15,000	50,000	59,255	16,838	42,417
Budget Review: Jetpatcher	400,000	0	400,000			
Revote: Tractor	170,000	0	170,000	170,592	0	170,592
	1,240,000	210,000	1,030,000	765,969	225,105	540,864
Small Plant						
Misc.	53,000		53,000	32,839	5,791	27,048
PA Ride on mowers	16,000	4,000	12,000	11,400	4,964	6,436
	69,000	4,000	65,000	44,239	10,755	33,484
	1,726,000	444,000	1,282,000	1,024,810	325,789	699,021

2. Plant and Depot Operations

	Budget	Budget YTD	30.04.13
PLANT & DEPOT OPERATIONS			
OPERATING			
<u>PLANT INCOME</u>	3,582,258	3,500,000	3,507,675
<u>PLANT EXPENDITURE</u>			
FRINGE BENEFIT TAX	16,974	16,974	25,284
PLANT M & R	1,492,890	1,300,000	1,259,054
DEPRECIATION EXP VEHICLE FLEET	910,123	758,435	758,435
	2,419,987	2,075,409	2,042,773
NET SURPLUS/(LOSS)	1,162,271	1,424,591	1,464,902
<u>PROFIT ON SALE OF PLANT</u>			
PROCEEDS ON SALE OF PLANT & EQUIPMENT	524,270	340,000	325,789
BOOK VALUE OF SOLD PLANT & EQUIPMENT	393,203	0	0
	131,067	340,000	325,789
<u>OTHER INCOME</u>			
PRIVATE USAGE CONTRIBUTIONS STAFF VEHICLES	44,144	34,000	34,151
OTHER INCOME	0	0	0
	44,144	34,000	34,151
<u>DEPOT EXPENSES</u>			
KYOGLE DEPOT	91,640	70,000	65,474
BONALBO DEPOT	25,129	12,000	11,642
WOODENBONG DEPOT	7,726	7,000	8,808
	124,495	89,000	85,924
TOTAL OPERATING	1,212,987	1,709,591	1,738,918
CAPITAL			
<u>NON CURRENT ASSETS</u>			
DEPOT IMPROVEMENTS	84,872	45,000	34,293
PLANT PURCHASES	1,326,000	1,000,000	1,024,810
BOOK VALUE SOLD ASSETS	(393,203)	0	0
ACCUMULATED DEP'N - VEHICLE FLEET	(910,123)	(758,435)	(758,435)
	107,546	286,565	300,668
TOTAL CAPITAL	107,546	286,565	300,668
NET SURPLUS/(COST) OF ACTIVITY	1,105,441	1,423,026	1,438,250

3. Plant Budget Report (by plant item)

PLANT INCOME as at 01.03.2013

Plant No.	Plant Description	Total Income	RTA Income	Expenses	Net Profit
5	JOHN DEERE 770D GRADER	111,032	3,220	39,670	71,362
6	JOHN DEERE 770G GRADER	98,440	2,933	31,517	66,923
7	JOHN DEERE 770G GRADER	109,710	460	29,403	80,307
8	JOHN DEERE 770G GRADER	21,160	3,680	8,306	
24	DINGO K94 MINI DIGGER	8,995	1,225	1,786	7,209
26	AMERICAN-LINCOLN SWEEPER SC7740	8,820	0	5,957	2,863
27	CLARK BOBCAT S205	17,490	3,053	2,393	15,097
28	CAT 938G LOADER	23,608	0	41,652	-18,044
29	KUBOTA U55-4 EXCAVATOR	55,440	15,538	7,175	48,265
32	CAT 324DL EXCAVATOR	115,460	34,443	36,196	79,264
33	CATERPILLAR EXCAVATOR 324DL	74,348	4,025	22,955	51,393
34	CATERPILLAR IT28G LOADER	1,988	0	482	1,506
35	CATERPILLAR 966H LOADER	73,255	15,238	57,627	15,628
36	CATERPILLAR 816F COMPACTOR	49,418	0	17,947	31,471
37	HYUNDAI 740TM-9 IT WHEEL LOADER	61,882	2,360	15,478	46,404
40	FRANNA AT14 MOBILE CRANE	83,700	7,750	12,300	71,400
41	FORKLIFT - CAT DP35N	10,800	315	2,505	8,295
51	HYSTER DRAWN GRID ROLLER	13,213	0	5,138	8,075
52	GRID ROLLER-COATES	23,813	925	3,481	20,332
62	JOHN DEERE 315SG BACKHOE	11,812	1,050	1,661	10,151
63	CAT 432D BACKHOE	17,738	563	7,750	9,988
64	KOMATSU WB97S-5EO BACKHOE	42,200	3,440	12,830	29,370
71	CASE MX90C TRACTOR	32,460	16,590	10,671	21,789
72	CASE MX200 TRACTOR	42,800	0	11,503	31,297
73	CASE MX210 TRACTOR	75,080	2,960	27,992	47,088
78	McCORMICK MC105	50,278	19,495	12,757	37,521
79	McCORMICK MC 115 TRACTOR	72,800	31,885	14,343	58,457
80	JOHN DEERE 5085M TRACTOR	20,625	0	3,772	16,853
81	JOHN DEERE 3520	16,450	0	5,534	10,916
88	McCONNEL PA5600M REACH MOWER	14,425	2,675	1,559	12,866
135	ISUZU JETMASTER 2000	97,368	32,768	48,287	49,081
137	ISUZU NPR 400 TIPPER MAXILIFT 015 CRANE	17,415	0	1,837	15,578
140	ISUZU NPR 400L CRANE/TIPPER	36,090	9,180	4,482	31,608
141	ISUZU FVZ 1400 TRUCK WATER TANK FT13/1110.	57,375	4,988	8,491	48,884
143	ISUZU FVZ 1400L	146,850	4,425	16,486	130,364
144	ISUZU NPR400L TIPPER/CRANE	32,805	16,740	4,737	28,068
145	ISUZU NPR 400L TIPPER AND CRANE	50,130	6,210	10,971	39,159
146	ISUZU FVZ1400 TIPPER	64,435	595	15,728	48,707
147	ISUZU FRR525 TIPPER	49,117	7,268	14,977	34,140
148	ISUZU FVZ1400 TIPPER	52,521	2,520	12,106	40,415
149	KENWORTH T401 PRIME MOVER	111,553	14,036	54,592	56,961
150	KENWORTH T350 TIPPER	86,813	9,788	43,740	43,073
151	KENWORTH T350 TIPPER	83,156	10,631	40,274	42,882
152	ISUZU FXZ 1500 TIPPER	64,295	2,205	11,122	53,173
153	ISUZU FSR 850	70,575	19,725	15,226	55,349
154	ISUZU NPR 300	72,636	0	8,011	64,625
155	ISUZU NPR 200	36,240	21,315	6,330	29,910
156	ISUZU 400 LONG TIPPER	74,115	6,930	6,337	67,778
157	WORKSHOP SERVICE TRUCK	17,631	68	7,271	10,360
158	ISUZU NPR 300 D/CAB TIPPER	30,195	0	10,433	19,762
159	ISUZU NPR400MEDIUM	29,678	203	3,697	25,981
161	ISUZU NPR 400 TIPPER	21,128	8,123	5,257	15,871

5.2 COMMUNITY FUNDING SUPPORT COMMITTEE

Summary/Purpose

This report presents to Council information regarding the applications received from community members interested in being part of the Community Funding Support Committee.

Community Strategic Plan Item(s)

- Governance and Community Service
- Village Life
- Economic Development

Previous Council Consideration

At the February 2013 Council meeting Council adopted the Community Funding Support Policy.

It was also resolved at the same meeting that Kyogle Council establish a Community Funding Support Committee to improve transparency in assessing funding applications and foster partnerships with the community to determine priorities and best practice.

Report

An article was placed in the Council Newsletter calling for members for the Committee. Applications were received from five people.

The applications received are attached for Councillors' perusal.

Recommendation

That three members for the Community Funding Support Committee be recommended to Council.

Attachments

1. Expressions of Interest received – Confidential attachment for Councillors

5.3 DRAFT EVENT MANAGEMENT POLICY

Summary/Purpose

This report presents a Draft Event Management Policy for the Committee for comment, discussion and possible amendment.

This matter was deferred when presented to the Administration and Community Committee meeting in March 2013.

Community Strategic Plan Item(s)

- Governance and Community Service
- Economic Development

Previous Council Consideration

Council has previously considered a Notice of Motion from Councillor Wilson that called for the development of "a sustainable events policy and plan which is inclusive of good environmental practice"

Report

The Draft Event Management Policy has been developed by the Economic Development Officer.

The Policy is designed to deliver robust, responsible management while assisting to grow recreation, leisure, sporting, culture, arts and entertainment events within Kyogle Council Local Government Area. Kyogle Council actively supports and encourages the hosting of events within the Council area. Council recognises that festivals and events bring a range of social, economic and cultural benefits to the community and help to market/promote the Council area on a local, regional, national and international scale.

The purpose of this policy is to outline Council's position on events and set out Council's approach to support the development of events within Kyogle Council Local Government Area.

Recommendation

That the Draft Event Management Policy be presented to Council for adoption and placement on public exhibition for a period of 28 days.

Attachments

1. Draft Event Management Policy (Separate attachment)

5.4 MINUTES OF COMMUNITY CULTURAL COMMITTEE.

Summary/Purpose

This report presents the minutes of the Kyogle LGA Community Cultural Committee.

Community Strategic Plan Item(s)

- Governance and Community Service

Background Information

The Kyogle LGA Community Cultural Committee was established in December 2011. This was identified as one of the high priority goals in the Cultural Strategy that has been adopted by Council.

Report

A meeting of the Kyogle LGA Community Cultural Committee was held on April 30, 2013. The minutes of the meeting appear below:

**Kyogle Council LG Community Cultural Committee
Meeting Tuesday April 30, 2013, commence at 10 am at
Kyogle Council Chambers**

Present: Carol O'Neill, Ruth Tsimbinis, Ruth Haig, Tom Fitzgerald, Cr Danielle Mulholland, Wendy McGain and Max Cowgill.

The Prayer and the Traditional Lands Acknowledgement were read.

Apologies: Nicola Mercer, Vivian Sigley

Election of Chair: The Committee nominated and elected Cr Danielle Mulholland as Chair

Item 1: Cultural Hub:

Tom Fitzgerald provided an update on the RDA Round 3 + 4 funding application for the Cultural Hub.

- The EOI was not invited to proceed to full application.
- Janelle Saffin and Peter Ellem had visited and encouraged a round 5 application to be submitted.
- Funding through other sources including the NSW State Government and Arts Northern Rivers is being investigated.
- Tom has organised a meeting with Peter Woods from Arts Northern Rivers (ANR) to discuss future application and seek support from Arts Northern Rivers.

Committee recommends to Council: That Arts Northern Rivers CEO Peter Woods be invited to address Council prior to a Council meeting to provide information on Arts Northern Rivers role
Moved Ruth Tsimbinis/Seconded Ruth Haig.

Committee recommends to Council: That the Cultural Hub project be submitted as Kyogle Councils Regional Development Funding Application for round 5.

Moved Tom Fitzgerald/seconded Danielle Mulholland

Item 2: Establishment of Youth Council

The revised and updated Youth Council Proposal was presented and discussed by the Committee

Committee recommends to Council:

1. That Council establish a Youth Committee
 2. That Council adopt the amended Terms of Reference for the Youth Advisory Committee.
- Moved Danielle Mulholland seconded Ruth Haig

Item 3: Amended Cultural Strategy

The Committee members were presented with the updated Cultural Strategy Document. This document had previously been reviewed and updated by the Committee.

Committee recommends to Council:

The Amended Cultural Strategy be presented to the next Administration and Community Committee for endorsement.

Moved Danielle Mulholland seconded Ruth Haig

Next meeting is to be organised by Ruth Tsimbinis it is to be in Woodenbong at the Community Meeting Facility. To be held late June/early July. Ruth to advise date.

Item 4: General Business

Discussion on the installation of lifts in Council owned buildings.

Committee recommends to Council:

That Council investigate the installation of lifts into Grove House and the Kyogle KMI and provide a report back to the Committee. The report is to include information about Councils current budget allocation for both projects. The installation of the lifts will increase the community's ability to participate in cultural activities.

Moved by Ruth Haig/seconded Danielle Mulholland

Meeting closed at 1120 am.

The Committee has recommended the following to Council:

1. That Arts Northern Rivers CEO Peter Woods be invited to address Council prior to a Council meeting to provide information on Arts Northern Rivers role
2. That the Cultural Hub project be submitted as Kyogle Councils Regional Development Funding Application for round 5.
3. That Council establish a Youth Committee
4. That Council adopt the amended Terms of Reference for the Youth Advisory Committee.
5. The Amended Cultural Strategy be presented to the next Administration and Community Committee for endorsement.
6. That Council investigate the installation of lifts into Grove House and the Kyogle KMI and provide a report back to the Committee. The report is to include information about Councils current budget allocation for both projects. The installation of the lifts will increase the community's ability to participate in cultural activities.

Note 1:

In relation to the RDA Round 5 Funding Council has previously resolved:

That to further progress the issue of Toonumbar Dam Access Road, Council;

- a) At the December quarter budget review, consider allocating funds to design the road as per the report (\$40,000)

- b) The Tourism Economic Development Officer and Community Projects Officer further progress the options for contributing funding from a number of sources, including Federal Government funding through Regional Development Australia – Round 5 and State Water.

Note 2:

In relation to lifts, the Grove House lift pricing has previously been researched. Plans are already in place to further investigate access to the top floor of the KMI

Recommendation

1. That the Minutes of the Kyogle LGA Community Cultural Committee be received and noted.
2. That Arts Northern Rivers CEO Peter Woods be invited to address Council prior to a Council meeting to provide information on Arts Northern Rivers role
3. That Council establish a Youth Committee
4. That Council adopt the amended Terms of Reference for the Youth Advisory Committee.
5. The Amended Cultural Strategy be presented to the next Administration and Community Committee for endorsement.
6. That Council investigate the installation of a lift at the Kyogle KMI and provide a report back to the Committee. The report is to include information about Councils current budget allocation for both projects. The installation of the lifts will increase the community's ability to participate in cultural activities.