



# **KYOGLE COUNCIL**

## **COUNCIL MEETING AGENDA**

**TO BE HELD AT KYOGLE COUNCIL CHAMBERS, STRATHEDEN  
STREET, KYOGLE**

ON MONDAY 14 OCTOBER 2013

Commencing at 5.00 p.m.

**GENERAL MANAGER: ARTHUR PIGGOTT**

Dear Councillor,

In accordance with the provisions of the Local Government (General) Regulation 2005, you are hereby notified of the following Ordinary Meeting to be held at the Kyogle Council Chambers, on Monday 14 October 2013, at 5.00 p.m.

**DECLARATION OF PECUNIARY INTEREST**

Councillors and Senior Staff are reminded to consider whether a Pecuniary Interest exists in any matter on the Agenda for this Meeting or raised during the course of the Meeting. The term "Pecuniary Interest" should be extended to include possible "conflicts of interest" and immediately declared prior to discussion of the Agenda item. Where a direct or indirect pecuniary interest exists, the member must refrain from commenting on or voting on the subject matter and must leave the Chamber.

**BUSINESS**

- Item 1 Apologies
- Item 2 Opening Prayer
- Item 3 Traditional Lands Acknowledgement
- Item 4 Declaration of Interests
- Item 5 Question Time
- Item 6 Public Access
- Item 7 Confirmation of Minutes
- Item 8 Mayoral Minute
- Item 9 Notices of Motion
- Item 10 Questions with Notice from Councillors
- Item 11 Reports from Delegates
- Item 12 Information Reports
- Item 13 Reports from General Manager
  - A Technical Services Section
  - B Planning Services Section
  - C Environmental Services Section
  - D Corporate Services Section
  - E Community Services Section
  - F General Manager's Section
- Item 14 Urgent Business Without Notice
- Item 15 Questions for Next Ordinary Meeting
- Item 16 Confidential Business Paper

  
ARTHUR PIGGOTT  
GENERAL MANAGER

COUNCIL PRAYER

"Almighty God, Ruler of all the Nations, we ask for your blessing upon this Meeting of Council.

Give us your wisdom to work in harmony and direct and prosper all that we do to the advancement of your glory and the true welfare of the People of the Council Area.

AMEN

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Adopted by Council on October 21, 1991.  
Resolution 91 /G 1159

Note: Council Policy is for the Mayor or Chairperson to lead the Council Meeting in the Prayer at the start of the first Meeting of the day.

**Council acknowledges that this meeting is being held on the Traditional Lands of the Bundjalung people and we acknowledge elders, both past and present.**

Adopted by Council on 11 December 2006.  
Resolution 111206/21

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DISCLAIMER

The advice or information contained within the Minutes enclosed with this Business Paper is given by the Council without liability or responsibility for its accuracy. Reliance cannot be placed on this advice or information until the Minutes have been duly accepted as an accurate record and confirmed by Resolution of Council.

  
(ARTHUR PIGGOTT),  
GENERAL MANAGER.

### **5.7 Question Time (Council Policy)**

A public Question Time session is scheduled following the Declaration of Interests as part of the Ordinary Meeting. This session allows residents to ask questions of Councillors or Management on any issue without prior notice.

Each speaker has a maximum allowable time of 5 minutes.

If a response to a question is not able to be provided during question time, the speaker should be requested to put their question in writing and a written response will be provided in due course and tabled at the next available Council meeting.

The Chair has the right to refuse any question, to refuse to take any further questions from an individual or to cut short the session.

Speakers are not to debate answers.

Speakers are not to make any insulting or defamatory statements, and to take care when discussing other people's personal information (without their consent).

The maximum duration of this session is 30 minutes.

### **5.8 Public Access (Council Policy)**

That Public Access be scheduled for all Ordinary Meetings of Council.

A maximum of 30 minutes is allowed for the Public Access segment.

Individual residents concerned about a particular issue may make application for public access and are required to register with the General Manager by phone or in writing by the close of business on the working day preceding the meeting day; and include the subject matter of the matter proposed for discussion.

The General Manager, in consultation with the Mayor will consider each application for public access on its merit.

Residents will not be granted more than one public access request each calendar year (except where the subsequent request(s) directly relate to an item on the agenda for the meeting at which public access is requested).

No more than two speakers for a subject will be permitted at any meeting.

If granted Public Access by the General Manager, the individual resident will be allowed five (5) minutes to address Council with an extension of five (5) minutes for Councillors to direct questions to the speaker.

Applicants who submit an application outside the above times will generally be refused, however, where unusual circumstances exist, the Mayor may at his/her discretion, advise the Council that a public access application has been received and Council has the option to grant public access.

# **COUNCIL MEETING AGENDA**

**Monday 14 October 2013**

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- ITEM 4      DECLARATION OF INTERESTS**

**ITEM 5      QUESTION TIME**

**ITEM 6      PUBLIC ACCESS**

Tom Fitzgerald – Arts, History, and Finances.

**ITEM 7      CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF MINUTES -- 26 AUGUST 2013 EXTRAORDINARY MEETING**

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**Summary/Purpose**

A copy of the Minutes for the Extraordinary Meeting held on 26 August 2013, are included in the attachments to the business paper.

**Community Strategic Plan Item(s)**

- Governance and Community Service

**Recommendation**

That the Minutes of the Extraordinary Meeting held on 26 August, 2013 be adopted.

**Attachments**

1. Minutes of the Extraordinary meeting held on 26 August 2013 (separately attached).
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## **7.2 CONFIRMATION OF MINUTES OF 9 SEPTEMBER 2013 ORDINARY MEETING**

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### **Summary/Purpose**

A copy of the Minutes for the Ordinary Meeting held on 9 September, 2013 are included in the attachments to the business paper.

### **Community Strategic Plan Item(s)**

- Governance and Community Service

### **Recommendation**

That the Minutes of the Ordinary Meeting held on 9 September, 2013 be adopted.

### **Attachments**

1. Minutes of the Ordinary meeting held on 9 September, 2013 (separately attached).



**ITEM 8      MAYORAL MINUTE**

Nil.

**ITEM 9      NOTICES OF MOTION**

Nil.

**ITEM 10      QUESTIONS WITH NOTICE FROM COUNCILLORS**

**10.1 QUESTIONS FROM LAST COUNCIL MEETING**

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**Summary/Purpose**

This report presents responses to questions raised by Councillors at the last Council Meeting.

**Community Strategic Plan Item(s)**

- Governance and Community Service
- Roads and Infrastructure
- Village Life
- Economic Development
- Environmental and Planning
- Waste & Water

**Report**

Following are questions raised at the last Council Meeting along with responses:

Cr Danielle Mulholland:

1. When will the next Kyogle Council resident survey be undertaken? Aim is for annual surveys to be undertaken.

Response

*The last survey was undertaken in 2012. They are being done every two years, with the next resident survey to be undertaken in 2014.*

2. What was the cost of the last survey?

Response

*The survey was printed and distributed from Council's office. Printing costs based on a black and white document is approximately \$1,600. Postage costs based on letter box drop to residents and mail out to non- resident ratepayers is approximately \$2,500.*

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*There is also staff time/cost in organising and collating the documents that was not separately costed.*

*For the previous two surveys Council has paid for an external organisation to collate the data, analyse the results and prepare a report to Council. The cost of this in 2012 was \$6,900.*

3. Will Councillors have an opportunity to have input to the questions to be asked in the survey and can controversial and critical issues be included in the survey?  
This is the most democratic way for Council to inform its decision.

*Response*

*Yes there will be an opportunity for Councillors to have input into the questions to be asked in the survey.*

**Recommendation**

That the report on Questions from Last Council Meeting be received and noted.

## **ITEM 11 DELEGATES REPORTS**

Nil.

## **ITEM 12 INFORMATION PAPERS**

### **12.1 COUNCIL RESOLUTIONS REQUIRING ACTION**

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#### **Summary/Purpose**

This report presents to Council a list of Council resolutions requiring action as at 30 September, 2013.

#### **Community Strategic Plan Item(s)**

- Governance and Community Service.

#### **Report**

Attached to this report is a table detailing resolutions requiring action and their current status.

#### **Recommendation**

That the Council Resolutions Requiring Action report be received and noted.

#### **Attachments**

1. Council resolutions requiring action as at 30 September, 2013 (separately attached).

## 12.2 FINANCIAL REPORT AUGUST 2013

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### Summary/Purpose

This report presents financial reports to Council for information.

### Community Strategic Plan Item(s)

- Governance and Community Service

### Background Information

#### Legislative Requirements

Clause 212 of the Local Government (General) Regulation 2005 states that:

- (1) The responsible accounting officer of a council:
  - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:
    - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
    - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
  - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

### Report

The following information is presented for information only.

#### (A) Finance Reports

Summary reports outlining Council's financial position as at 30 September, 2013. The reports presented include:

Rates Statement and Graph  
Statement of Bank Balances  
Summary of Investments

It should be noted that these reports do not include accounting adjustments to be brought to account on an annual basis. The reports also remain unaudited as at the date of presentation to Council.

2. (B) Councillors Travel Expenses Report

Included as an attachment to this report is a schedule showing payments to Councillors for travel claims made during the month. As stated in the notes, some Councillors may have outstanding claims that cover more than one period.

**Recommendation**

That the information contained in the Monthly Finance Report – September 2013 be received and noted.

**Attachments**

1. Councillors Travel
2. Financial reports

**ITEM 13 GENERAL MANAGER 'S REPORT**

**ITEM 13A TECHNICAL SERVICES REPORT**

**13A.1 CAMPBELLS BRIDGE WORKS REPORT**

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**Summary/Purpose**

This report addresses the request by Cr Passfield for a further report on Campbells Bridge.

**Community Strategic Plan Item(s)**

- Roads and Infrastructure

**Background Information**

Cr Passfield requested a report on the feasibility of further extending the southern abutment wing wall to provide greater flood protection and an estimate of cost.

**Report**

- Campbells Bridge is located on Lynches Creek Road, Bridge No 79-8529
- In early February 2013, the southern abutment sustained damage from flood waters on the upstream side. This work was repaired with flood damage funding provided through RMS. Work was completed in May 2013 and entailed the supply and installation of new steel abutment piles, supply and installation of new timber headstock and supply and installation of precast concrete gravel boards and wing sheeting
- The February flooding caused a realignment of the water course which has resulted in water being directed towards the southern abutment. This was the cause of the post-May abutment erosion
- An onsite inspection and subsequent discussion between the Executive Manager Infrastructure Works and the Bridge Supervisor on the feasibility of further extending the southern abutment wing wall have taken place
- A further extension of the wing wall would require reasonably significant earthworks and removal of vegetation that is currently providing some stabilisation to the embankment
- An order of magnitude cost estimate for the works is \$15,000
- Protection measures undertaken to date are considered adequate for most foreseeable flood events and are performing as required

It is recommended that no further works be undertaken at this stage.

**Budget & Financial Aspects**

Not applicable if no further work is to be undertaken.

**Recommendation**

That the Campbells Bridge Works Report be received and noted.

## **13A.2 BRIDGE NAMING - REPLACEMENT BRIDGE COLLINS VALLEY ROAD**

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### **Summary/Purpose**

The purpose of this report is to advise Council of a request to name a bridge currently under construction on Collins Valley Road.

### **Community Strategic Plan Item(s)**

- Governance and Community Service

### **Report**

The three span timber bridge on Collins Valley Road known as Pattons Bridge was closed due to flood damage. Replacement of the bridge by contractor is currently underway and is funded in part by 2012 Natural Disaster Funding with the remainder being provided by Council.

A request has been received to name the new bridge Watkins Bridge in recognition of the Watkins family who have occupied the farm beside the bridge for three generations. A copy of the correspondence providing additional information is attached.

Council does not have a record of the previous bridge being officially named.

### **Recommendation**

1. That the report on Bridge Naming be received and noted
2. That the proposal to name Pattons Bridge replacement "Watkins Bridge " be advertised for public comment or submissions for a period of 30 days and that a further report be brought to Council on submissions received.

### **Attachments**

1. Request for new bridge to be formally named "Watkins Bridge"



**Summary/Purpose**

The purpose of this report is to progress the acquisition of land in Tabulam for the Rural Fire Service.

**Community Strategic Plan Item(s)**

- Roads and Infrastructure
- Governance and Community Service

**Background Information**

At the August 2013 Ordinary Meeting of Council, Council resolution 240613/7 resolved to proceed with the acquisition of land for the Tabulam RFS.

**Report**

Advice was received from Council's solicitor John F Gibson on the process for acquiring the Tabulam land including the wording of the resolution.

Recent correspondence from Mr Gibson advises that the Council resolution was inadequate. A copy of the letter from Mr Gibson appears in the attachments to the business paper.

In order to give effect to the resolution for the acquisition of the Crown Land for the Tabulam Rural Fire Service, Council is required to resolve to seek the consent of both the Governor and the Minister for Local Government.

**Budget & Financial Aspects**

Acquisition costs are budgeted.

**Recommendation**

That Council;

1. Resolve to acquire Lot 1 in the proposed Plan of Acquisition being part of Lot 7300 DP1146196 and that the acquisition be carried out by compulsory process in accordance with part 1 Chapter 8 of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1992.
2. Seek approval of the Minister for Local Government pursuant to S.187 of the Local Government Act 1993 to take all necessary steps to acquire the Crown land and issue all necessary notices pursuant to the Land Acquisitions (Just Terms Compensation) Act 1991.

3. Take each necessary step to obtain the approval of the Minister, the Governor or any other public authority as may be necessary to carry out the acquisition by means of a compulsory acquisition process under the legislation.

### **Attachments**

1. Letter from John F Gibson Solicitor dated October 2, 2013 regarding acquisition of land in Tabulam for Rural Fire Service

## ITEM 13B PLANNING SERVICES REPORT

### 13B.1 DEVELOPMENT APPLICATIONS RECEIVED, DETERMINED & OUTSTANDING FOR THE PERIOD 1 SEPTEMBER 2013 TO 30 SEPTEMBER 2013

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#### Report

2007/161

Property: Lot 1 DP 529272 Fairy Mount Parish, Rous County  
Address: Kyogle Rd Kyogle  
Applicant/Owner: Newton Denny Chapelle / GF & CJ Rogers  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Assessing additional information

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2010/58

Property: Lot 1 DP 17828 Fairy Mount Parish, Rous County.  
Address: Greer St Kyogle  
Applicant/Owner: GM Project Development & Management / C Viel & RC Endres  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Awaiting additional information

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2011/20

Property: Lot 13 DP 1081723 Fairy Mount Parish, Rous County.  
Address: Kyogle Rd Homeleigh  
Applicant/Owner: Coastline Building Certification / PJ & SJ Owen  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Awaiting additional information

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2011/181

Property: Lot 51 DP 755719 Loadstone Parish, Rous County.  
Address: Gradys Creek Road Gradys Creek  
Applicant/Owner: Newton Denny Chapelle / SM Sherman  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Awaiting applicant's response to Council's letter

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2012/39

Property: Lot 1 DP 122685 Boorabee Parish, Rous County.  
Address: Taveners Road Little Back Creek  
Applicant/Owner: MG Hughes  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Awaiting additional information from applicant

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2012/43

Property: Lot 2 DP 709493 Capeen Parish, Rous County.  
Address: Duck Creek Road Duck Creek  
Applicant/Owner: Riordans Consulting Surveyors / SR Barrett  
Proposal: Subdivision

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Received: Referred To DMP For Comment  
Status: Assessing additional information

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2012/53

Property: Lot 1 DP 1132969 Hanging Rock Parish, Rous County.  
Address: Lofts Pinnacle Road Lillian Rock  
Applicant/Owner: Newton Denny Chapelle / TJ & LR Morris & NW & P Shedden  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Withdrawn

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2012/69

Property: Lot 13 DP 1013228 Fairy Mount Parish, Rous County.  
Address: Green Pigeon Road Green Pigeon  
Applicant/Owner: PC & WL Poussart  
Proposal: Ecotourism / Health Retreat  
Received: Referred To DMP For Comment  
Status: Awaiting DMP Comments

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2012/70

Property: Lot 2 DP 263202 Jiggi Parish, Rous County.  
Address: Oxbow Road Cawongla  
Applicant/Owner: L Trantino & DM Trantino  
Proposal: Multiple Occupancy  
Received: Referred To DMP For Comment  
Status: Meeting held with applicant; awaiting additional information

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2012/76

Property: Lot 3 Sec 4 DP 759111 Donaldson Parish, Rous County.  
Address: Lindsay Street Woodenbong  
Applicant/Owner: LK Whitford & GR English / KL Whitford  
Proposal: Bed & breakfast accommodation  
Received: Referred To DMP For Comment  
Status: Awaiting additional information from Applicant

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2012/79

Property: Lot 101 DP 781824 Fairy Mount Parish, Rous County.  
Address: Stratheden Street Kyogle  
Applicant/Owner: Bettina Pty Ltd / TE Calleja  
Proposal: Change of use  
Received: Referred To DMP For Comment  
Status: Assessing additional information from Applicant

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2013/2

Property: Lot 1334 DP 793186 Hanging Rock Parish, Rous County.  
Address: Williams Road Lillian Rock  
Applicant/Owner: Newton Denny Chapelle / HP Byrne  
Proposal: Multiple Occupancy  
Received: Referred To DMP For Comment  
Status: Awaiting additional information from Applicant

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2013/4

Property: Lot 101 DP 1113957 Capeen Parish, Buller County.  
Address: Clarence Way Bean Creek  
Applicant/Owner: Riordans Consulting Surveyors / RS Pierce

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Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/6

Property: Lot 20 DP 755744 Toonumbar Parish, Rous County.  
Address: Crossleys Road Afterlee  
Applicant/Owner: Riordans Consulting Surveyors / BK Perry  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Awaiting Applicant's response to Council's letter

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2013/7

Property: Lot 2 DP 298392 Ettrick Parish, Rous County.  
Address: Afterlee Road Afterlee  
Applicant/Owner: C Moore  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/9

Property: Lot 1 DP 572171 Geneva Parish, Rous County.  
Address: Daleys Lane Geneva  
Applicant/Owner: Newton Denny Chapelle / GB, RJ & RA Daley  
Proposal: Subdivision  
Received: Referred to DMP For Comment  
Status: Assessing additional information from applicant

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2013/10

Property: Lot 92 DP 755706 Ettrick Parish, Rous County.  
Address: Brown Knob Road, Eden Creek  
Applicant/Owner: Newton Denny Chapelle / R & JJ Hibbens  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Awaiting applicant's response to Council's letter

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2013/11

Property: Lot 11 DP 1105782 Runnymede Parish, Rous County.  
Address: 13174 Summerland Way, Kyogle  
Applicant/Owner: Riordans Consulting Surveyors / CA & KA Woosley & DB Page  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Awaiting Applicant's response to Council's information request

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2013/12

Property: Lot 312 DP 1115305 Peacock Parish, Buller County.  
Address: Peacock Creek Road, Gorge Creek  
Applicant/Owner: GJ Faulks / Faulks Holdings Pty Ltd  
Proposal: Private Cemetery and Boundary Adjustment  
Received: Referred To DMP For Comment  
Status: Awaiting applicant's response to further additional info request

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2013/14

Property: Lot 1 DP 358872 Roseberry Parish, Rous County.  
Address: Summerland Way, Grevillia

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Applicant/Owner: LW Hoffman / Ladeb Pty Ltd  
Proposal: Replacement of Service Station & Dwelling  
Received: Referred To DMP For Comment  
Status: Awaiting applicant's response to Council's letter

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2013/16

Property: Lot 2 DP 210310 Hanging Rock Parish, Rous County.  
Address: Lilly Pilly Lane, Barkers Vale  
Applicant/Owner: GM Louttit / GM Louttit  
Proposal: Dwelling Additions  
Received: Referred To DMP For Comment  
Status: Awaiting assessment of additional information

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2013/27

Property: Lot 24 DP 661658 Black Camp Parish, Rous County.  
Address: Larsson Road Tunglebung  
Applicant/Owner: Newton Denny Chapelle / Snowy Mountains Forests Pty Ltd  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/31

Property: Lot 290 DP 4517 Fairy Mount Parish, Rous County.  
Address: Bloore Street Kyogle  
Applicant/Owner: DE, LM, LM & ND Petherbridge  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/33

Property: Lot 222 DP 4517 Fairy Mount Parish, Rous County.  
Address: Campbell Road Kyogle  
Applicant/Owner: Stephen P McElroy & Associates P/L / AG & SM Prideaux  
Proposal: Subdivision  
Received: Referred To DMP For Comment  
Status: Assessing amended proposal

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2013/35

Property: Lot 2 DP 32852 Fairy Mount Parish, Rous County.  
Address: Campbell Road Kyogle  
Applicant/Owner: Richmond Valley Building Design / MJ Trouw  
Proposal: Double Garage  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/38

Property: Lot 2 Sec 9 DP 759111 Donaldson Parish, Rous County.  
Address: Dalmorton Street Woodenbong  
Applicant/Owner: TR Newman / TR Newman & KB House  
Proposal: Shed  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/39

Property: Lot 1DP 123774 Queebun Parish, Rous County.

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Address: Sextonville Road Doubtful Creek  
Applicant/Owner: Unique Building Solutions / BR Maloney & RL Chapman  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/40

Property: Lot 1 DP 1159100 Runnymede Parish, Rous County.  
Address: Summerland Way Kyogle  
Applicant/Owner: McKid Medical / Kyogle Memorial Hospital  
Proposal: Medical Centre refurbishment  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/41

Property: Lot 1DP 14550 Fairy Mount Parish, Rous County.  
Address: Wyangarie Street Kyogle  
Applicant/Owner: Stephen P McElroy & Associates Pty Ltd / GK Duley  
Proposal: Sheds  
Received: Referred To DMP For Comment  
Status: Awaiting DMP Comments

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2013/43

Property: Lot 10 DP 1172403 Fairy Mount Parish, Rous County.  
Address: Howard Court Kyogle  
Applicant/Owner: Perry Homes (Aust) Pty Ltd / JL Newbold & DK McBride  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/44

Property: Lot 13 Sec C DP 6798 Queebun Parish, Rous County.  
Address: Summerland Way Kyogle  
Applicant/Owner: MW Donnelley / MW & SC Donnelley  
Proposal: Change of use – dwelling to serviced apartment  
Received: Referred To DMP For Comment  
Status: Undertaking Public Notification

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2013/45

Property: Lot 152 DP 812491 Donaldson Parish, Rous County.  
Address: Lindsay Creek Road Woodenbong  
Applicant/Owner: KJ Wernowski / JK & V Wernowski  
Proposal: Dwelling additions  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/46

Property: Lot 15 DP 1088683 Wiangaree Parish, Rous County.  
Address: 1181 Collins Creek Road Collins Creek  
Applicant/Owner: CM Pike / CM Pike & GD Van Rensen  
Proposal: Studio  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/47

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Property: Lot 313 DP 260861 Geneva Parish, Rous County.  
Address: Mountain View Place Geneva  
Applicant/Owner: JJ Kelly & JJ Burns  
Proposal: Shed  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/48

Property: Lot 11 DP 1116232 Fairy Mount Parish, Rous County.  
Address: Fawcetts Plain Road Fawcetts Plain  
Applicant/Owner: We Build-Um Pty Ltd / RP & MG Sabol  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Awaiting DMP Comments

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2013/49

Property: Lot 542 DP 1132735 Geneva Parish, Rous County.  
Address: 23 Saville Street Geneva  
Applicant/Owner: AE Gordon / AE & SJ Gordon  
Proposal: Shed  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/50

Property: Lot 425 DP 826056 Fairy Mount Parish, Rous County.  
Address: 2066 Sextonville Road Doubtful Creek  
Applicant/Owner: All Steel Garages & Sheds / EW & EN Hutchinson  
Proposal: Farm Buildings  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/51

Property: Lot 70 DP 752395 Sandilands Parish, Drake County.  
Address: 38-52 Tooloom Street Mallanganee  
Applicant/Owner: KA Fodor  
Proposal: Change of Use  
Received: Referred To DMP For Comment  
Status: Undertaking Public Notification

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2013/53

Property: Lot: 1 DP: 709337 Pikapene Parish, Drake County.  
Address: 110 Butlers Road Deep Creek  
Applicant/Owner: S J Butler / S J & S G Butler  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/54

Property: Lot 146 DP 751077 Robertson Parish, Buller County.  
Address: 4 Woodenbong Road Bonalbo  
Applicant/Owner: All Steel Garages & Sheds / Kyogle Council  
Proposal: Shed  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/55

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Property: Lot 13 DP 12117 Fairy Mount Parish, Rous County.  
Address: 8 Fisher Street Kyogle  
Applicant/Owner: Perry Homes (Aust) Pty Ltd / RJ Commens  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/56

Property: Lot 2 Sec 5 DP 7628 Geneva Parish, Rous County.  
Address: 25 Smith Street Geneva  
Applicant/Owner: All Steel Garages & Sheds / LJ Davis  
Proposal: Garage  
Received: Referred To DMP For Comment  
Status: Awaiting DMP Comments

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2013/57

Property: Lot: 11 DP: 788682 Fairymount Parish, Rous County  
Address: Whites Road Homeleigh  
Applicant/Owner: B E & M F Eichmann  
Proposal: Dwelling Additions  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/58

Property: Lot: 123 DP: 755732 Queenbun Parish, Rous County  
Address: 65 Bennetts Road Dobies Bight  
Applicant/Owner: M F Drinkwater  
Proposal: Dwelling As Built  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/59

Property: Lot: 362 DP: 829730 Hanging Rock Parish, Rous County.  
Address: 39 Campbell Road Stony Chute  
Applicant/Owner: M R Jeffery  
Proposal: Shed  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/60

Property: Lot: 14 DP: 1172403 Geneva Parish, Rous County.  
Address: 14 Howard Court Kyogle  
Applicant/Owner: R W & S L Nicholson  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Approved subject to conditions

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2013/61

Property: Lot: 10 DP: 1147983 Wiangaree Parish, Rous County.  
Address: 30 Chisholm Court Fawcetts Plain  
Applicant/Owner: G C & P M Edmed  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Awaiting DMP Comments

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2013/62

Property: Lot: 7 DP: 1186807 Jiggi Parish, Rous County.

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Address: 8 Silky Oak Place Cawongla  
Applicant/Owner: Mr C W Luther / Complete Coating Commercial Pty Ltd  
Proposal: Dwelling  
Received: Referred To DMP For Comment  
Status: Awaiting DMP Comments

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2013/63

Property: Lot: 1 DP: 657255 Fairy Mount Parish, Rous County.  
Address: 118-120 Summerland Way Kyogle  
Applicant/Owner: T J Bendall/ S & T J Bendall  
Proposal: Additions  
Received: Referred To DMP For Comment  
Status: Awaiting DMP Comments

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## Recommendation

1. That, with the exception of the following items in which Councillors .....  
and ..... have declared an interest,
  - Cr..... 10B.1 Development Applications  
Received, Determined and Outstanding DA../... - Reason for Declaration -
  - Cr.....10B.1 Development Applications  
Received, Determined and Outstanding DA../... - Reason for Declaration -

The information contained in the report Development Applications Received, Determined and Outstanding for the period 1 September 2013 to 30 September 2013 be received and noted.

2. That the information contained in the report Development Applications Received, Determined and Outstanding for the period 1 September to 30 September 2013 only in relation to DA../... and DA../.... In which Councillors ..... have declared an interest be received and noted.

**Summary/Purpose**

This report is to provide Council with information relating to the proposed road name for the new road created as part of the subdivision development application DA 2012-34.

**Community Strategic Plan Item(s)**

- Roads and Infrastructure
- Environmental and Planning

**Background Information**

The subdivision is approved under development application 2012-34, lodged by Newton Denny Chapelle on behalf of Mr P D & Mrs H A Grills.

**Report**

The new road off Afterlee Road has been constructed as part of the subdivision process by the developer's contractors. The plan of the approved subdivision is included in the attachments to this report.

Condition 15 of the notice of determination for Development Application DA 2012-34 states:

*"Road names proposed for the subdivision shall be submitted for Council consideration prior to lodgement of the Subdivision Certificate. A suitable name for any new road/s shall be subject to Council approval and public consultation."*

The developer has offered Bundalea Court as a name for the new road.

**Budget & Financial Aspects**

The road naming process requires that advertisements be placed in local newspapers and a gazettal notice once the final names are adopted. These costs are covered by Council's normal operating budget. Once the names are finalised, the signs need to be purchased and erected at the developer's cost.

**Recommendation**

1. That the report on Naming of New Road – DA 2012-34 be received and noted.
2. That Council advertises for submissions from the public on the proposed road naming listed below;

**Road No.**  
TBD

**Current Road Name or Description of Route**

The new road off Afterlee Road created as part of Development Application 2012-34

**Proposed Road Name**

Bundalea Court

**Reason**

Newly constructed road

**Attachments**

1. Letter from developer suggesting name
2. Plan of proposed subdivision

## **ITEM 13C ENVIRONMENT SERVICES REPORT**

Nil.

## **ITEM 13D CORPORATE SERVICES REPORT**

### **13D.1 REVIEW OF WARD BOUNDARIES**

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#### **Summary/Purpose**

This report presents to Council proposed changes to the Ward Boundaries for Kyogle Council.

#### **Background Information**

Section 211 of the Local Government Act states:

- (1) The council of an area divided into wards must keep the ward boundaries under review.
- (2) If:
  - (a) during a council's term of office, the council becomes aware that the number of electors in one ward in its area differs by more than 10 per cent from the number of electors in any other ward in its area, and
  - (b) that difference remains at the end of the first year of the following term of office of the council, the council must, as soon as practicable, alter the ward boundaries in a manner that will result in each ward containing a number of electors that does not differ by more than 10 per cent from the number of electors in each other ward in the area.
- (3) Nothing in subsection (2) prevents a council that has become aware of the discrepancy referred to in subsection (2) (a) from altering its ward boundaries before the end of the first year of the following term of office of the council.

#### **Report**

##### Legislation

Section 210A Local Government Act 1993 details the processes that must occur in relation to consultation, public notice and exhibition of proposals regarding ward boundaries.

#### **210A Consultation, public notice and exhibition of proposals regarding ward boundaries**

- (1) Before dividing a council's area into wards or altering a council's ward boundaries, the council must:

- (a) consult the Electoral Commissioner and the Australian Statistician to ensure that, as far as practicable, the proposed boundaries of its wards correspond to the boundaries of appropriate subdivisions (within the meaning of the *Parliamentary Electorates and Elections Act 1912* ) and census districts, and to ensure that the proposed boundaries comply with section 210 (7), and
  - (b) prepare and publicly exhibit a plan detailing the proposed division or alteration (the "ward boundary plan").
- (2) The council must give public notice of the following:
- (a) the place at which the ward boundary plan may be inspected,
  - (b) the period for which the plan will be exhibited (being a period of not less than 28 days),
  - (c) the period during which submissions regarding the ward boundary plan may be made to the council (being a period of not less than 42 days after the date on which the ward boundary plan is placed on public exhibition).
- (3) The council must, in accordance with its notice, publicly exhibit the ward boundary plan together with any other matter that it considers appropriate or necessary to better enable the plan and its implications to be understood.
- (4) Any person may make a submission to the council regarding the ward boundary plan within the period referred to in subsection (2) (c).
- (5) The council must consider submissions made in accordance with this section.

#### Review of Wards

A review of the Ward Boundaries has been undertaken and the current numbers in each ward as at August 27, 2013 are as follows:

Ward A	2294
Ward B	2286
Ward C	2013

The number of electors in Wards A and C differ by more than 10%, and accordingly the ward boundaries must be altered for the next election.

As the difference remains at the end of the first year of the term it is now necessary to commence the process of developing options to adjust the boundaries to achieve the required distribution of voters. Wards boundaries must be drawn around existing Census Collector Districts.

Over the past 8 years the population of registered voters in Ward C had continually been the lowest. There were changes made to the boundaries in 2010 that applied for the first time to the 2012 election, and already this requires further revision.

To enable the changes to have maximum life, it is necessary for the three wards to be as close as possible. Three options are presented for Council's consideration. All changes to the collector districts (CD) are summarised in the table that has been separately attached for Coucillors. There are also maps of the collector districts that are proposed to be changed

Option 1 – Involves moving CD 1060105 from Ward B to Ward C, moving CD from Ward B to Ward C, moving CD 1060204 from Ward A to Ward B and moving CD 1060301 from Ward B to Ward A.

This option involved the most change, but achieves the best result in terms of the distribution of numbers, as there is only a spread of 12 voters between the highest and lowest population

Option 2 – Involves moving CD 1060302 from Ward B to Ward C, this only impacts 116 voters but means there is still a variance of 165 voters between the highest and lowest (7%) and leaves Ward C (which has been showing trends of decreasing) as the lowest number of voters.

Option 3 – Involves moving CD 1060105 from Ward B to Ward C, this only impacts 116 voters but means there is still a variance of 165 voters between the highest and lowest (7%) and leaves Ward C (which has been showing trends of decreasing) as the lowest number of voters.

### **Budget & Financial Aspects**

Advertising costs for public exhibition will be covered from the existing advertising budget.

### **Recommendation**

That Council hold a workshop to discuss the three options in more detail.

**Summary/Purpose**

The purpose of this report is to advise Council of periods of office closure and construction and maintenance closedown.

**Community Strategic Plan Item(s)**

- Governance and Community Service

**Background Information**

The *Local Government (State) Award* provides that:

Council may direct an employee to take annual leave by giving at least four weeks prior notification in the following circumstances:

(a) where the employee has accumulated in excess of eight weeks annual leave

(b) a period of annual close-down of up to and including 4 weeks.

Provided that:

- (1) Where an employee has accrued more annual leave than the period of the annual close down, the balance of such leave shall be taken in accordance with subclause (i) of this clause.
- (2) In the case of employees who are not entitled to annual leave or do not have an entitlement sufficient to cover the period of the closedown, council shall endeavour to provide meaningful duties as are within the limits of the employee's skill, competence and training for the whole or part of the close-down.
- (3) In the event that meaningful duties are not available the employee may be directed to take leave without pay, or by agreement with council may take annual leave in advance of the entitlement provided that in the event of the employee leaving employment before the entitlement becomes due, such annual leave shall be repaid by a deduction from the employee's termination pay.
- (4) In the event that leave without pay is directed to be taken, such leave shall be regarded as service for the purpose of the accrual of long service leave, sick leave and annual leave.

**Report****Office Closure**

The office closure period this year is to be from Monday 23 December, 2013 to Friday 3 January, 2014 inclusive. The office will reopen on Monday 6 January, 2014.

**Construction and Maintenance Close Down**

As with previous years, Council's construction and maintenance activities will scale down over the Christmas/New Year break with most 'outside' staff taking leave (a minimal work crew will be retained to provide essential services).



The period of the closedown is from Monday 23 December, 2013 to Friday 17 January, 2014 inclusive. Work for these staff will recommence on Monday 20 January, 2014.

Christmas Party

The Christmas Party (Councillors are invited to attend) is to be held on Thursday 19 December, 2013, at the Kyogle Bowling Club from 1:00 pm.

**Recommendation**

That the Christmas/New Year Close Down report be received and noted.

**Summary/Purpose**

The purpose of this report is to table Pecuniary Interest Returns as required by the Local Government Act.

**Community Strategic Plan Item(s)**

- Governance and Community Service

**Background Information**Legislative Requirements

It is required under s449 that the General Manager keeps a register of Returns containing the completed and lodged Returns of Councillors and designated persons. The Returns must be available for inspection by members of the public.

It is also a requirement of s450A that the General Manager table the completed returns at the first Ordinary Meeting of Council after September 30.

Division 3 of the Local Government Act sets out the procedure for complaints for non-disclosure of interests.

**Report**

Pecuniary interest ordinary returns have been completed by Councillors and other designated persons. Date of receipt of all returns was 30 September, 2013 or prior. The returns are now contained within the Register of Returns that may be viewed by members of the public.

**Recommendation**

1. That the information contained in the report "Pecuniary Interest Returns" be received and noted.
2. That the tabled "Kyogle Council Register of Disclosures" be received.

## **ITEM 13E COMMUNITY SERVICES REPORT**

### **13E.1 MINUTES OF THE COMMUNITY FUNDING COMMITTEE**

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#### **Summary/Purpose**

This report presents the minutes of the Community Funding Committee Meeting held 04 October, 2013.

#### **Report**

The minutes of the meeting appear below:

#### **Kyogle Council**

**Unconfirmed Minutes of the Community Funding Committee held in the Council Chambers, Stratheden Street, Kyogle, on 04 October 2013.**

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#### **PRESENT**

Cr Danielle Mulholland, Cr Maggie Creedy, Ms Kylie Thomas, Ms Cathleen Warburton, Mr Chris Duley

#### **IN ATTENDANCE**

The Executive Manager Administration & Community, the Community Development Officer

#### **MEETING COMMENCEMENT**

The meeting opened at 9.40 a.m.

#### **ITEM 1 APOLOGIES**

Nil

#### **ITEM 2 OPENING PRAYER**

The Executive Manager Administration & Community read the opening prayer.

#### **ITEM 3 TRADITIONAL LANDS ACKNOWLEDGEMENT**

The Executive Manager Administration & Community acknowledged that the meeting was being held on the Traditional Lands of the Bundjalung people.

#### **ITEM 4 ELECTION OF CHAIR**

Clr Mulholland was elected as Chairperson of the Committee.

#### **ITEM 4 DECLARATION OF INTERESTS**

The Executive Manager Administration and Community declared an interest in the application for Kyogle Junior Cricket and left the meeting during the discussion of this application.  
Reason for Declaration: Treasurer of Kyogle Junior Cricket.

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Clr Maggie Creedy declared an interest in the application for Kyogle PA &H Society and left the meeting during the discussion of this application.

Reason for Declaration: Member of Kyogle PA &H Society.

Mr Chris Duley declared an interest in the application for Kyogle Junior Cricket and left the meeting during the discussion of this application.

Reason for Declaration: President of Kyogle Senior Cricket.

## **ITEM 5      REPORTS**

### **FUTURES FUNDING APPLICATIONS**

The Committee Recommended:

1. That the application from Kyogle Council be declined
2. That the application from Wadeville Trust be declined and correspondence be sent requesting more detailed costing and inviting the organisation to reapply
3. That Council fund the following applications:
  - a. Kyogle Together Inc funding of. \$5,000 as gap funding until other funding sources are found
  - b. Kyogle P A & H Inc, funding of \$5,000
  - c. RSL Bonalbo sub branch funding of \$3,500
  - d. Woodenbong Progress Association fund \$3,500 from the 2013/2014 allocation plus \$3,500 from the 2012/2013 subject to confirmation of availability

### **FINANCIAL ASSISTANCE APPLICATIONS**

The Committee Recommended:

1. That Council fund the following organisation applications:
  - a. Cawongla Community Centre \$1,000
  - b. Mummulgum Public Hall \$1,000
  - c. Cross Roads Ministries \$400
  - d. Wadeville Reserve Trust \$1,000
  - e. Kyogle Junior Cricket \$1,000
  - f. Old Bonalbo Soliders Hall \$1,000
  - g. Bonalbo and District Community Hall \$377.70
  - h. Woodenbong Arts Group (WAG) \$250, however future years exhibition fees may not be considered.
  - i. Old Bonalbo School P+C \$1,000
2. That the application from Pikapene and Cherry Tree Environment Centre be declined and the applicant be requested to provide supporting documentation for further consideration in the next round.
3. That the application from the Kyogle Golf Club be declined and the applicant be requested to provide information as to whether the organisation is a business for further consideration in the next round.

4. That the application from Kyogle Junior League be declined and the applicant be requested to provide supporting documentation on the total cost of the project and what financial contributions are being made by other groups, for further consideration in the next round.
5. That Council fund the following individual applications
  - a. Alicia Simpson \$250
  - b. Ann Leverett \$250
  - c. Amber-Lee Bryant \$500
6. That the application from Lesley Anne Jacobson be declined

### **MEETING CLOSURE**

There being no further business the Mayor declared the meeting closed at 11.20 a.m.

### **Recommendation**

1. That the Minutes of the Community Funding Committee meeting 4 October, 2013 be received and noted.
2. That Council staff follow up where additional information has been requested.

### Summary/Purpose

This report presents to Council applications for Community Assistance Funding under Council's Financial Assistance Policy.

Applications from local organisations and individuals were invited up until 30 September 2013 for amounts of up to \$1,000 and \$500 respectively.

### Community Strategic Plan Item(s)

- Governance and Community Service

### Report

Sixteen (16) applications have been received for funding;

- 12 from local organisations and
- 4 applications from individuals.

They were assessed by Council's Community Funding Support Committee and are summarised as follows:

<b>Request for Assistance - Local Organisations</b>			
<b>Applicant</b>	<b>Reason for Request</b>	<b>Funds received within past 2 years</b>	<b>Funds requested</b>
Mummulgum Public Hall	Purchase stackable chairs for the hall.	Nil	\$1,000.00
Bonalbo and District Community Association	Assistance to cover the cost of a Food licence to operate the Internet Café within the hall; and Food Safety Supervisors Certificate.	\$1,530.00	\$377.70
Cross Roads Ministries	Purchase food for seniors luncheons	Nil	\$400.00
Woodenbong Arts Group	Offset the costs of WAG's September 2013 exhibition at Roxy Gallery.	\$250.00	\$250.00
Kyogle Junior Cricket	To extend the length of the pitch at the practice nets at the Kyogle Recreation Ground.	Nil	\$1,000.00
Cawongla Community Centre Reserve Trust	Replace faulty water pump; hire electrician to wire in stove; erect new downpipe for guttering.	\$823.66	\$1,000.00
Old Bonalbo Soldiers Memorial Hall Association Inc	Replace old guttering on Old Bonalbo Community Hall.	\$1,000	\$1,000.00
Wadeville Reserve Trust	Construct an all-weather path from the Hanging Rock Hall to the toilets – stage one of an all-weather path for the disabled.	\$1,000	\$1,000.00

Pikapene and Cherry Tree Environment Centre Inc	Fees for disadvantaged community members to take part in art course and fees for hiring Mallanganee Hall.	Nil	\$400.00
Kyogle Golf Club	Re-instate pipe and creek bank damage on drain from Golf Course Estate.	Nil	\$1,000.00
Kyogle Junior Rugby League	Replace existing toilets with dual flush toilets; replace pump on sewerage tanks.	Nil	\$1,000.00
Old Bonalbo Primary School Parents and Citizens' Association	To assist Old Bonalbo Primary School Touch Football Team with costs of attending 2013 Small Schools State Touch Football Finals in Sydney.	Nil	\$1,000.00
<b>Total</b>			<b>\$9427.70</b>

<b>Request for Assistance - Individuals</b>			
<b>Applicant</b>	<b>Reason for Request</b>	<b>Funds received within past 2 years</b>	<b>Funds requested</b>
Lesley Anne Jacobson	To cover the costs of Art Friendship Circle exhibiting their work at the Roxy Gallery.	Nil	\$370.00
Alicia Anne Simpson	To assist with the costs of attending the State Softball Titles in Sydney as a member of North Coast team.	Nil	\$250.00
Ann Leverett	To assist with the costs of her daughter Lily Martin attending the PSSA State Softball Carnival in Sydney as part of the North Coast Girls Softball Team.	Nil	\$500.00
Amber-Lee Bryant	To assist with travel costs to Aoyama University to further her knowledge of the art of Karate.	Nil	\$500.00
<b>Total</b>			<b>\$1,620.00</b>

## **Budget & Financial Aspects**

Council's Financial Assistance Policy states;

### **Maximum Assistance**

The maximum amount that will be provided per application are as follows:

Organisations                   \$1000 (Total available funds annually \$15,500 – amount expended nil)

Individuals                       \$ 500 (Total available funds annually \$4,500 – amount expended nil)

### **Assessment for Organisations**

State and Federal Government agencies and businesses are ineligible for funding under the Community Assistance Fund.

The use of funds for capital improvements to grounds, clubhouses, facilities, playing fields, the provision of equipment, etc will be given priority. Requests for assistance to finance ongoing running expenses for organisations will be considered.

The Community Assistance Fund can be accessed by eligible organisations and individuals who can demonstrate the greatest need and/or benefit to the wider community in the areas of:

- Welfare
- Community involvement/social interaction
- Sport and recreation
- The Arts
- Youth affairs
- Senior citizens affairs
- Cultural Assistance

### **Recommendation**

1. That Council grant financial assistance to the following Organisations as recommended by Council's Community Funding Support Committee:
  - a. Cawongla Community Centre \$1,000
  - b. Mummulgum Public Hall \$1,000
  - c. Cross Roads Ministries \$400
  - d. Wadeville Reserve Trust \$1,000
  - e. Kyogle Junior Cricket \$1,000
  - f. Old Bonalbo Soliders Hall \$1,000
  - g. Bonalbo and District Community Hall \$377.70
  - h. Woodenbong Arts Group (WAG) \$250, however future years exhibition fees may not be considered.
  - i. Old Bonalbo School P+C \$1,000
2. That Council grant financial assistance to the following Individuals as recommended by Council's Community Funding Support Committee:
  - a. Alicia Simpson \$250
  - b. Ann Leverett \$250
  - c. Amber-Lee Bryant \$500

### **Attachments**

1. Financial Assistance Applications - separately attached for Councillors.



**Summary/Purpose**

This report presents the Futures Funding applications to Council for determination.

**Community Strategic Plan Item(s)**

- Governance and Community Service
- Village Life
- Economic Development

**Background Information**

The Futures Funding program provides funds for community groups and not for profit organisations to undertake community and economic development projects that benefit communities within the Kyogle LGA.

The principal objective of Futures Funding is to create partnerships between community and council in order to deliver the outcomes identified as priorities to the Council and community.

To do this the project must address at least one of the strategies or key activities identified in one of the following documents

1. Kyogle Council Community Strategic Plan under the Economic Development or Village Life categories
2. Social Plan 2009-2014
3. Cultural Strategy 2010-2012

A project is eligible for consideration by the Futures Committee if the application addresses the following:

1. The project has been identified as a priority through one of council's community planning processes identified above;
2. The applicants can demonstrate community support for the project;
3. The project plan and budget are realistic and fit within Council's allocated budget for the town, village or whole LGA;
4. The organisation can demonstrate that it can manage projects and public funds;
5. The project is auspiced by an organisation that is a legal entity (eg is Incorporated, Lands Council or Local Government);
6. The organisation has public liability cover and other relevant insurance cover;
7. The organisation can contribute financial or in-kind contributions to the project.

## Report

An advertisement was placed in the Council newsletter calling for applications for the first round of 2013/2014 Futures Fund.

Eight applications from seven organisations were received and considered by the Community Funding Support Committee.

### LGA wide projects - \$3,000 available

No applications received

### Kyogle projects – \$13,000 available

1. Kyogle Pastoral Agricultural and Horticultural Society Inc requested funding of \$5,000 to erect a take-away yard off the main arena which would save the Society considerable time and expense at the Kyogle Show and Kyogle Campdraft.
2. Kyogle Together Inc requested funding of \$10,000 to assist Council in undertaking key activities within its 2009-2014 Social Plan. These activities would include providing additional training and development opportunities for marginalised segments of the community and promoting increased social inclusion and community connectedness through broad community participation Kyogle Together projects.
3. Kyogle Council requested \$9350 to complete a study on economic development opportunities surrounding Toonumbar Dam. The study would focus on food production/primary industries and tourism. *Note: The application includes \$4020 in costs which potentially could be recovered.*

### Bonalbo/Old Bonalbo Projects - \$3,500 available

1. Bonalbo RSL Sub Branch requested \$4000 to erect secure permanent seating in the gazebo at Patrick McNamee Anzac Memorial Park, Bonalbo, and make alternations to the gazebo's unsuitable side panelling.
2. Bonalbo RSL Sub Branch requested \$2695.44 to secure eight plaques to the gazebo at Patrick McNamee Anzac Memorial Park, Bonalbo. Seven of the plaques would honour the seven people from the district who were Japanese prisoners of war, while the eighth would name the gazebo after Tom Hale, Bonalbo's surviving Japanese prisoner of war.

### Range to Range (Cawongla/Barkersvale) Projects – \$3,500 available

1. Wadeville Reserve Trust requested \$3,500 to purchase 16 tables and 120 chairs for the Hanging Rock Hall. The table and chairs would enable the Trust to hire out the hall for weddings and functions, providing the Trust with income. The tables and chairs would also be used for community events at the hall.

### Mummulgum/Mallanganee/Tabulam Projects – \$3,500 available

No applications received

### Woodenbong/Urbenville Projects – \$3,500 available

1. Woodenbong Progress Association requested \$7000 to upgrade the kitchen at the Woodenbong Showground.
2. Cross Roads Ministries Inc requested \$400 to provide free lunches for single seniors at events held throughout the year at Woodenbong.

### **Budget & Financial Aspects**

An allocation of \$40,000 for Futures Funding has been included in the 2013/2014 Management Plan. An allocation of \$10,000 was made to the 2013 Border Ranges Rally which was held in August. These funds have come from the Kyogle LGA allocation of \$13,000. This has resulted in an amount of \$3,000 now being available for Kyogle LGA projects.

LGA Projects	\$3,000*
Kyogle Projects	\$13,000
Bonalbo / Old Bonalbo Projects	\$3,500
Woodenbong / Urbenville Projects	\$3,500
Mummulgum / Mallanganee / Tabulam Projects	\$3,500
Range to Range (Cawongla / Barkersvale) Projects	\$3,500

\*( \$10,000 allocated to Border Ranges Rally)

### **Recommendation**

That the following applications as recommended by the Community Funding Support Committee be approved for funding:

- a. Kyogle Together Inc funding of \$5,000 as gap funding until other funding sources are found;
- b. Kyogle P A & H Inc, funding of \$5,000;
- c. RSL Bonalbo sub branch funding of \$3,500;
- d. Woodenbong Progress Association fund \$3,500 from the 2013/2014 allocation plus \$3,500 from the 2012/2013 subject to confirmation of availability.

### **Attachments**

1. Funding Applications – separate attachment for Councillors

## **ITEM 13F GENERAL MANAGER'S REPORT**

### **13F.1 COUNCIL COMMITTEES AND DELEGATES**

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#### **Summary/Purpose**

The purpose of this report is to identify membership for the Community Funding Committee for the upcoming twelve months and to fill a vacancy on the Far North Coast Weeds County Council.

#### **Community Strategic Plan Item(s)**

- Governance and Community Service
- Environmental and Planning

#### **Report**

##### **Community Funding Committee**

A report was presented to the September 2013 Ordinary Council meeting that adopted Committee membership for the coming year.

The Community Funding Committee which was established during 2013 was omitted from this list.

The current membership for the Committee is Cllr Mulholland, Cllr Simpson, Executive Manager Administration and Community, Community Development Officer, and Community representatives, Mr Chris Duley, Ms Cathleen Warburton, Ms Kylie Thomas.

The Community Representatives were appointed until September 2015.

Two Councillors are required to be appointed.

##### **Far North Coast Weeds**

Councillor Ross Brown has advised staff that he has resigned his position on Far North Coast Weeds. Accordingly, there is now a vacant position which needs to be filled by Kyogle Council.

This position is a remunerated position and is held until the next Local Government election or the position is vacated by the holder, whichever occurs first. The position may be filled by any elected representative of Council.

#### **Recommendation**

1. That the Council Committees report be received and noted;
2. That Councillor.....and Councillor ..... be appointed to the Community Funding Committee.
3. That Councillor ..... be appointed to Far North coast Weeds.

**ITEM 14 URGENT BUSINESS WITHOUT NOTICE**

**ITEM 15 QUESTIONS FOR NEXT ORDINARY MEETING**

**ITEM 16 CONFIDENTIAL BUSINESS PAPER**

**16.1 ANNUAL TENDER - 2013/14-002 PAVEMENT STABILISATION CONFIDENTIAL**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A (2) (d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature

**16.2 TENDER FOR SUPPLY WHEEL LOADER: TENDER NO 2013/14-001**

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**Reason for Confidentiality**

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- (d) commercial information of a confidential nature