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Our Ref: GB/NS: 1833.1/14 (48353)

21 March 2017.

General Manager
 Kyogle Council
 1 Stratheden Street
 KYOGLE NSW 2474

Dear Graham

Finalisation of Proclamation – ex Far North Coast Weed's assets for Kyogle Council

As per the Government Gazette (Number 52 22 June 2016) the Proclamation merging the functions of Far North Coast County Council contained the following clause:

6. *Transfer of assets, rights and liabilities*

(1) *It is intended that the making of any determinations as to the transfer of assets, rights and liabilities of the former County Council by virtue of their dissolution, and the amendments of the constitution of Rous County Council made in the proclamation are to be in accordance with this clause:*

a. *The assets, rights and liabilities of the former Far North Coast County Council are transferred to Rous County Council or **Kyogle Council** or Tweed Shire Council as determined by agreement between Rous County Council, **Kyogle Council** and Tweed Shire Council.*

Consideration in determining the value transfer to satisfy this clause is "as determined by agreement". Given this broad scope it was proposed to calculate the value by apportioning an amount of the written down value of non-current assets based on the weighted average of the annual revenue from constituent councils. The following table provides details of the value transfer:

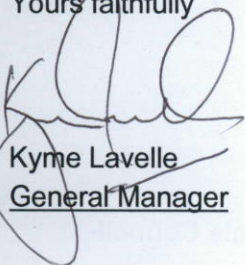
Fixed Assets as at 30 June 2016	At Cost / Fair Value	Acc Depreciation	Written Down Value
Plant & Equipment	438,716.84	167,001.96	271,714.88
Office Equipment	96,338.60	84,256.37	12,082.23
Land	130,000.00	0.00	130,000.00
Buildings	364,909.92	231,600.63	133,309.29
	1,029,965.36	482,858.96	547,106.40
Weighted average revenue from constituent councils contributions *			
Ballina Shire Council	14%		78,028.69
Byron Shire Council	14%		78,028.69
Kyogle Shire Council	16%		85,801.38
Lismore City Council	19%		102,705.08
Richmond Valley Council	16%		84,971.28
Tweed Shire Council	21%		117,571.28
	100%		547,106.40
* Note weighted averages above adopted for 2014/15, 2015/16 & 2016/17			
Revenue for 2016/17			
Ballina Shire Council	105,300.00		105,300.00
Byron Shire Council	105,300.00		105,300.00
Kyogle Shire Council	115,700.00	85,801.38	29,898.62
Lismore City Council	138,500.00		138,500.00
Richmond Valley Council	114,600.00		114,600.00
Tweed Shire Council	158,600.00	117,571.28	41,028.72
	738,000.00	203,372.65	534,627.35

If you agree with this proposal could you please sign the copy of this letter and return to our office.

Payment in the amount of **\$85,801.38** will be paid to Kyogle Council by 30 June 2017.

Please do not hesitate to contact Council's Manager Corporate and Commercial, Guy Bezrouchko on 02 66 233 800 if you have any questions.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kyme Lavelle', written over a horizontal line.

Kyme Lavelle
General Manager

Kyogle SLA numbers

Objective 1: Prevent the establishment of new weed species in our region					
Desired achievement: 1.1 High priority species and pathways identified and managed					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	
1.1	Identify High Risk sites.	Number of High Risk sites identified.	150	165	
1.1	Treat High Risk sites.	Number of High Risk sites treated by hectare.	100 hectares.	58 Ha	
1.1	Inspect High Risk pathways.	Number of High Risk pathways inspected by kilometre.	1,000km.	848km	
1.1	Treat High Risk pathways.	Number of High Risk pathways treated by kilometre.	400km.	120km	This will be undertaken in next 6 months
1.1	Distribute weed identification literature.	Number of brochures/flyers developed and distributed.	1,000 items.	620	
1.1	Distribute hygienic practice protocols.	Number of hygienic practice protocols developed and distributed.	10	5	
1.1	Provide media coverage.	Number of media releases developed and published.	10	6	

Objective 1: Prevent the establishment of new weed species in our region					
Desired achievement: 1.2 Develop and implement early detection capabilities					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
1.2	Conduct bi-annual review workshop.	Number of workshops conducted and documented.	Every second year.	0	Not due for completion until end of 2017/18
1.2	Develop lists of high priority weeds.	Number of lists of high priority weeds.	1	1	
1.2	Undertake weed Risk Assessments.	Number of weed Risk Assessments undertaken.	3 (across the region).	3	
1.2	Develop and implement Weed Management	Number of weed management plans for new incursions	10 (across the region).	10	

Kyogle SLA numbers

Objective 1: Prevent the establishment of new weed species in our region					
Desired achievement: 1.2 Develop and implement early detection capabilities					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
	Plans for new incursions.	developed and implemented.			
1.2	Develop and submit funding application for new incursions.	Number of funding applications submitted for new incursions.	1 (across the region).	2	
1.2	Early detection content on Council's website.	Number of reporting tools available on website for reporting new weeds.	3	2	
1.2	Set up a network of informed community members to assist with early detection of new weeds.	Community members included on rapid response weeds database.	1 database.	1	
1.2	Create brochures/flyers with photos describing high priority weeds.	Number of high priority weed brochures/flyers developed including provision of digital versions for websites and other multimedia applications.	3 (across the region).	3	
1.2	Distribute brochures/flyers with photos describing high priority weeds.	Number of high priority weed brochures/flyers distributed.	800	580	
1.2	Provide plant identification services.	Number of plant identifications undertaken.	50	45	
1.2	Review High Priority weeds and incursion plans.	Number of high priority weeds and incursion plans reviewed.	10	10	
1.2	Participate in weed risk assessment regional workshops.	Rate of participation at regional weed risk assessment workshops.	1	1	

Kyogle SLA numbers

Objective 2: Eliminate, or prevent the spread of new weed species in our region Desired achievement: 2.1 Timely detection of new weed incursions					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
2.1	Documentation of Council's program for High Priority weeds.	Number of weed management plans developed.	10	11	
2.1	Aerial surveys.	Number of aerial surveys undertaken.	1 (every second year).	0	Planned for completion in next 6 months
2.1	Protocols developed for early detection of aquatic weeds.	Number of protocols for early detection of aquatic weeds developed.	1	1	
2.1	Distribute targeted weed information (print and electronic).	Number and type of weed information published and distributed.	800 items.	915	
2.1	Class 5 weeds information to High Risk sites.	Number of Class 5 weed brochures distributed.	100	80	
2.1	Media coverage by media releases.	Number of media releases developed and published.	10	6	
2.1	Website to include section for new landholders.	New landholder section developed and included on website.	1	1	
2.1	Publicity of hotline numbers.	Rate of use of hotline number.	15 weed reports collected from advertised hotline.	38	
2.1	Host and document field days targeting new incursions.	Number of field days held targeting new weed incursions.	3 field days targeting new weed incursions.	1	2 field days planned in next 6 months
2.1	Media releases targeting rapid response program.	Number of media releases developed and published.	10.	6	
2.1	Staff attendance at each North Coast Regional Weeds	Participation at North Coast Regional Weeds Committee meetings.	Achieved.	Achieved	

Kyogle SLA numbers

Objective 2: Eliminate, or prevent the spread of new weed species in our region Desired achievement: 2.1 Timely detection of new weed incursions					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
	Committee meeting.				
2.1	Utilise television, radio, print and social media to communicate key messages.	Number of instances where integrated electronic communication pathways have been utilised.	3	3	
2.1	Evidence of collaboration with state and regional stakeholders.	Number of instances of collaboration.	4	4	

Kyogle SLA numbers

Objective 2: Eliminate, or prevent the spread of new weed species in our region					
Desired achievement: 2.2 Provide a rapid response to eradicate or contain new weeds					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
2.2	Joint funding submissions for High Priority weed species.	Number of joint funding submissions for High Priority weed species prepared and lodged.	1	2	
2.2	Containment and/or eradication of new incursions.	Number of weed infestations contained or eradicated.	200	214	
2.2	Implementation of rapid response plans for new incursions.	Number of rapid response plans implemented for new incursions.	10	10	

Objective 3: Reduce the impacts of widespread weed species in our region					
Desired achievement: 3.1 Identification and prioritisation of management programs where benefits are the greatest					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
3.1	Develop management programs targeting greatest impact.	Number of project and activities targeting the management of widely established weeds.	5	3	
3.1	Establish collaborative partnerships to provide environmental benefits.	Number of partnerships established to identify high biodiversity sites and management actions.	4	2	
3.1	Reduce impact of existing weeds on biodiversity, including Threat Abatement Plans.	Number of examples of where weed control has reduced the impact on biodiversity.	20	13	
3.1	Reduce the impacts of widespread weeds on public roads.	Kilometres of roadsides treated for widespread weeds.	100	46km	Extra roadside treatments planned for next 6 months

Kyogle SLA numbers

Objective 3: Reduce the impacts of widespread weed species in our region					
Desired achievement: 3.1 Identification and prioritisation of management programs where benefits are the greatest					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
3.1	Participation in relevant widespread weeds programs.	Number of management programs targeting the control of widespread weed species.	5	3	
3.1	Promote rapid declaration of new weeds where necessary.	Number of instances promoting rapid declaration of a weed species.	Number of instances (as required).	1	

Kyogle SLA numbers

Objective 3: Reduce the impacts of widespread weed species in our region Desired achievement: 3.2 Provide effective and targeted on-ground control					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
3.2	Council weed management plans linked to NSW Invasive Species Plan.	Number of weed management plans linked to NSW Invasive Species Plan.	10	10	
3.2	Monitor, review and report to North Coast Regional Weeds Committee meetings.	Number of Weed Management reports provided to North Coast Regional Weeds Committee.	4	3	
3.2	Monitoring for High Priority weed species.	Number of High Priority weed species monitored.	10	10	
3.2	Evidence of monitoring of "eradicated" species.	Number of site inspections per year.	4	2	
3.2	Identification of priority sites.	Number of priority sites identified.	800	640	
3.2	Evidence of reduced weed impacts.	Area of priority sites in which there is a reduction in distribution and abundance of weed infestation.	Reduction in distribution and abundance of weed infestation across 75 hectares of priority sites.	420	
3.2	Instances of coordinated control (e.g. NSW Office of Environment & Heritage, Lands) across different land tenure.	Number of instances of coordinated control across different land tenure.	2	2	
3.2	Provide weed species information to education providers.	Number of educational providers given information on weed species.	2	1	

Kyogle SLA numbers

Objective 3: Reduce the impacts of widespread weed species in our region					
Desired achievement: 3.3 Private landholders motivated to manage invasive species proactively					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
3.3	Advice to landholders on best practice etc.	Number of landholders provided best practice advice.	1,000	810	
3.3	Local Control Authorities promote integrated weed control.	Number of landholders and other key stakeholders provided advice on an integrated approach to weed management.	800	810	
3.3	Section 64 certificates issued to potential buyers of land.	Number of section 64 certificates issued to potential buyers of land.	50	16	Only 16 have been requested so far in 16/17
3.3	Private property inspections undertaken.	Number of private property inspections undertaken.	1,000	735	
3.3	Host weed field days.	Number of weed field days hosted.	1	1	
3.3	Attend relevant displays, shows and industry events.	Number of relevant displays, shows and industry events attended.	2 within the local government area.	1	
3.3	Presentations to relevant interest groups.	Number of presentations to relevant interest groups.	2	1	
3.3	Information provided to conveyancers and real estate agents.	Number of information brochures provided to real estate agents.	10	14	
3.3	Publicise NSW Industry and Investment PRIMEfacts.	Number of Primary Industries fact sheets distributed to key stakeholders.	100	240	
3.3	Distribute information about use of new web-based facilities and weed management technology.	Council website contains latest weed management information and downloadable advice.	Achieved.	Achieved	

Kyogle SLA numbers

Objective 3: Reduce the impacts of widespread weed species in our region Desired achievement: 3.3 Private landholders motivated to manage invasive species proactively					
	Activity	Measured by	Agreed service level/target (annual)	6 monthly outputs	Comment
3.3	Distribute information regarding legal obligations.	Number of media promotions developed highlighting landholder obligations for weed management.	3	6	
3.3	Update or create best practice control guidelines.	Develop best practice guidelines for preventing weed seed spread and post on website.	Achieved.	Achieved	
			Service level target completed		
			On track for completion		
			Evaluate		