



# **KYOGLÉ COUNCIL**

## **COUNCIL MEETING AGENDA**

**TO BE HELD AT KYOGLE COUNCIL CHAMBERS, STRATHEDEN  
STREET, KYOGLE**

ON MONDAY, 11 APRIL 2016

Commencing at 5pm.

**GENERAL MANAGER: DAVID TUXFORD**

Dear Councillor,

In accordance with the provisions of the Local Government (General) Regulation 2005, you are hereby notified of the following Ordinary Meeting to be held at the Kyogle Council Chambers, on Monday, 11 April 2016, at 5pm.

### DECLARATION OF PECUNIARY INTEREST

Councillors and Senior Staff are reminded to consider whether a Pecuniary Interest exists in any matter on the Agenda for this Meeting or raised during the course of the Meeting. The term "Pecuniary Interest" should be extended to include possible "conflicts of interest" and immediately declared prior to discussion of the Agenda item. Where a direct or indirect pecuniary interest exists, the member must refrain from commenting on or voting on the subject matter and must leave the Chamber.

### BUSINESS

- Item 1 Apologies
- Item 2 Opening Prayer
- Item 3 Traditional Lands Acknowledgement
- Item 4 Declaration of Interests
- Item 5 Question Time
- Item 6 Public Access
- Item 7 Confirmation of Minutes
- Item 8 Mayoral Minute
- Item 9 Notices of Motion
- Item 10 Questions with Notice from Councillors
- Item 11 Reports from Delegates
- Item 12 Information Reports
- Item 13 Reports from General Manager
  - A Technical Services Section
  - B Planning Services Section
  - C Environmental Services Section
  - D Corporate Services Section
  - E Community Services Section
  - F General Manager's Section
- Item 14 Urgent Business Without Notice
- Item 15 Questions for Next Ordinary Meeting
- Item 16 Confidential Business Paper

DAVID TUXFORD  
GENERAL MANAGER

## COUNCIL PRAYER

"Almighty God, Ruler of all the Nations, we ask for your blessing upon this Meeting of Council.

Give us your wisdom to work in harmony and direct and prosper all that we do to the advancement of your glory and the true welfare of the People of the Council Area.

AMEN

-----

Adopted by Council on October 21, 1991.  
Resolution 91 /G 1159

Note: Council Policy is for the Mayor or Chairperson to lead the Council Meeting in the Prayer at the start of the first Meeting of the day.

**Council acknowledges that this meeting is being held on the Traditional Lands of the Bundjalung people and we acknowledge elders, both past and present.**

Adopted by Council on 11 December 2006.  
Resolution 111206/21

-----

### DISCLAIMER

The advice or information contained within the Minutes enclosed with this Business Paper is given by the Council without liability or responsibility for its accuracy. Reliance cannot be placed on this advice or information until the Minutes have been duly accepted as an accurate record and confirmed by Resolution of Council.

(DAVID TUXFORD),  
GENERAL MANAGER.

## **5.7 Question Time (Council Policy)**

A public Question Time session is scheduled following the Declaration of Interests as part of the Ordinary Meeting. This session allows residents to ask questions of Councillors or Management on any issue without prior notice.

Each speaker has a maximum allowable time of 5 minutes.

If a response to a question is not able to be provided during question time, the speaker should be requested to put their question in writing and a written response will be provided in due course and tabled at the next available Council meeting.

The Chair has the right to refuse any question, to refuse to take any further questions from an individual or to cut short the session.

Speakers are not to debate answers.

Speakers are not to make any insulting or defamatory statements, and to take care when discussing other people's personal information (without their consent).

The maximum duration of this session is 30 minutes.

## **5.8 Public Access (Council Policy)**

That Public Access be scheduled for all Ordinary Meetings of Council.

A maximum of 30 minutes is allowed for the Public Access segment.

Individual residents concerned about a particular issue may make application for public access and are required to register with the General Manager by phone or in writing by the close of business on the working day preceding the meeting day; and include the subject matter of the matter proposed for discussion.

The General Manager, in consultation with the Mayor will consider each application for public access on its merit.

Residents will not be granted more than one public access request each calendar year (except where the subsequent request(s) directly relate to an item on the agenda for the meeting at which public access is requested).

No more than two speakers for a subject will be permitted at any meeting.

If granted Public Access by the General Manager, the individual resident will be allowed five (5) minutes to address Council with an extension of five (5) minutes for Councillors to direct questions to the speaker.

Applicants who submit an application outside the above times will generally be refused, however, where unusual circumstances exist, the Mayor may at his/her discretion, advise the Council that a public access application has been received and Council has the option to grant public access.

# **COUNCIL MEETING AGENDA**

**Monday 11 April 2016**

## **INDEX TO BUSINESS PAPER**

<b>ITEM</b>	<b>PRECIS</b>	<b>PAGE</b>
ITEM 1	APOLOGIES	1
ITEM 2	OPENING PRAYER	1
ITEM 3	TRADITIONAL LANDS ACKNOWLEDGEMENT	1
ITEM 4	DECLARATION OF INTERESTS	1
ITEM 5	QUESTION TIME	1
ITEM 6	PUBLIC ACCESS	1
ITEM 7	CONFIRMATION OF MINUTES	1
7.1	CONFIRMATION OF THE MINUTES OF THE 14 MARCH 2016 ORDINARY MEETING	1
ITEM 8	MAYORAL MINUTE	2
ITEM 9	NOTICES OF MOTION	2
ITEM 10	QUESTIONS WITH NOTICE FROM COUNCILLORS	2
10.1	QUESTIONS FROM THE LAST COUNCIL MEETING	2
ITEM 11	DELEGATES REPORTS	4
ITEM 12	INFORMATION PAPERS	4
12.1	COUNCIL RESOLUTIONS REQUIRING ACTION	4
12.2	MONTHLY FINANCE REPORT	5
12.3	WORKS PROGRAM PROGRESS REPORT	7
ITEM 13	GENERAL MANAGER 'S REPORT	9
ITEM 13A	TECHNICAL SERVICES REPORT	9
13A.1	SUBMISSIONS RECEIVED ON PROPOSED BRIDGE NAME "BILL BERRY BRIDGE"	9
13A.2	PUBLIC EXHIBITION OF PESTICIDE USE NOTIFICATION PLAN	11
ITEM 13B	PLANNING SERVICES REPORT	12
13B.1	DEVELOPMENT APPLICATIONS DETERMINED AND OUTSTANDING FOR THE PERIOD 1 MARCH	12

	<b>2016 TO 31 MARCH 2016</b>	
<b>13B.2</b>	<b>DEVELOPMENT APPLICATION 2016-12</b>	<b>14</b>
<b>13B.3</b>	<b>DEVELOPMENT APPLICATION 2016-13</b>	<b>17</b>
<b>ITEM 13C</b>	<b>ENVIRONMENT SERVICES REPORT</b>	<b>20</b>
<b>ITEM 13D</b>	<b>CORPORATE SERVICES REPORT</b>	<b>20</b>
<b>13D.1</b>	<b>MINUTES OF THE INTERNAL AUDIT COMMITTEE FOR 22 MARCH 2016</b>	<b>20</b>
<b>13D.2</b>	<b>GOVERNANCE POLICY</b>	<b>23</b>
<b>13D.3</b>	<b>MINUTES OF THE COMMUNITY FUNDING COMMITTEE</b>	<b>24</b>
<b>ITEM 13E</b>	<b>COMMUNITY SERVICES REPORT</b>	<b>26</b>
<b>13E.1</b>	<b>FINANCIAL ASSISTANCE APPLICATIONS</b>	<b>26</b>
<b>ITEM 13F</b>	<b>GENERAL MANAGER'S REPORT</b>	<b>30</b>
<b>13F.1</b>	<b>2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT</b>	<b>30</b>
<b>13F.2</b>	<b>PROPOSED COUNCILLOR WORKSHOP</b>	<b>33</b>
<b>ITEM 14</b>	<b>URGENT BUSINESS WITHOUT NOTICE</b>	<b>34</b>
<b>ITEM 15</b>	<b>QUESTIONS FOR NEXT ORDINARY MEETING</b>	<b>34</b>
<b>ITEM 16</b>	<b>CONFIDENTIAL BUSINESS PAPER</b>	<b>34</b>
<b>16.1</b>	<b>LEASE OF KYOGLE'S VISITORS INFORMATION CENTRE CAFE</b>	<b>34</b>
<b>16.2</b>	<b>GOODS AND SERVICES TAX (GST) PROJECT</b>	<b>34</b>
	<b>APPENDIX / ATTACHMENTS</b>	<b>35</b>

- ITEM 1      APOLOGIES**
- ITEM 2      OPENING PRAYER**
- ITEM 3      TRADITIONAL LANDS ACKNOWLEDGEMENT**
- ITEM 4      DECLARATION OF INTERESTS**

**ITEM 5      QUESTION TIME**

**ITEM 6      PUBLIC ACCESS**

**ITEM 7      CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE 14 MARCH 2016 ORDINARY MEETING**

**REPORT BY:   GENERAL MANAGER'S OFFICE**  
**CONTACT:     GENERAL MANAGER DAVID TUXFORD**

---

**Summary/Purpose**

A copy of the Minutes of the Ordinary Meeting held on 14 March 2016 is included in the attachments to the business paper.

**Community Strategic Plan Item(s)**

- Governance and Community Service

**Recommendation**

That Council adopt the Minutes of the Ordinary Meeting held on 14 March 2016.

**Attachment**

Minutes of the Ordinary meeting held on 14 March 2016

## **ITEM 8      MAYORAL MINUTE**

Nil.

## **ITEM 9      NOTICES OF MOTION**

Nil.

## **ITEM 10     QUESTIONS WITH NOTICE FROM COUNCILLORS**

### **10.1 QUESTIONS FROM THE LAST COUNCIL MEETING**

**REPORT BY:    GENERAL MANAGER'S OFFICE**

**CONTACT:     GENERAL MANAGER DAVID TUXFORD**

---

#### **Summary/Purpose**

This report presents responses to questions raised at the last Council Meeting.

#### **Community Strategic Plan Item(s)**

- Governance and Community Service

#### **Report**

Following are questions raised at the last Council Meeting along with responses:

Councillor Michael Reardon

- *Could Council be provided with information in relation to Pigman Creek Quarry? Is it currently being used by Kyogle Council and does it have a DA on it? Council is in the area resheeting gravel roads. Does Kyogle Council have an exemption to use quarries that don't have active DA consent?*

Response:

The quarry at Pigman Creek has been used for road maintenance purposes in the area.

The quarry does not have a Development Approval.

Under clause 94 of the *State Environmental Planning Policy (Infrastructure) 2007* (Infrastructure SEPP), development for the purpose of a road or road infrastructure facilities may be carried out by or on behalf of a public authority without consent on any land other than on land reserved under the *National Parks and Wildlife Act 1974* where special provisions apply. This includes the extraction of extractive materials and stockpiling of those materials, if the materials are used solely for road construction and the extraction and stockpiling take place in or adjacent to a road corridor and includes temporary crushing plants and temporary roads (see clause 94(2)(a) of the Infrastructure SEPP) used solely during road construction.



The process that is followed when it is proposed to extract material compliant with clause 94 of the *State Environmental Planning Policy (Infrastructure) 2007* (Infrastructure SEPP) is;

- A potential quarry site is identified
- An written agreement to enter land is established with the owner
- An assessment of the material, quantity, constraints, etc is undertaken by council staff
- If satisfactory, a royalty payment is agreed with the landowner
- A review of environmental factors is undertaken (REF)
- A management plan and rehabilitation plan is formulated.
- Upon completion of work the site is inspected for compliance with the plans.

### **Recommendation**

That Council receives and notes the report, Questions from the Last Council Meeting.

## **ITEM 11 DELEGATES REPORTS**

Nil.

## **ITEM 12 INFORMATION PAPERS**

### **12.1 COUNCIL RESOLUTIONS REQUIRING ACTION**

**REPORT BY: GENERAL MANAGER'S OFFICE**  
**CONTACT: GENERAL MANAGER DAVID TUXFORD**

---

#### **Summary/Purpose**

This report presents to Council a list of Council resolutions requiring action as at 1 April 2016.

#### **Community Strategic Plan Item(s)**

- Governance and Community Service.

#### **Report**

Attached to this report is a table detailing resolutions requiring action and their current status.

#### **Recommendation**

That Council receives and notes the report, Council Resolutions Requiring Action.

#### **Attachment**

Council resolutions requiring action as at 1 April 2016.

## 12.2 MONTHLY FINANCE REPORT

**REPORT BY: ADMINISTRATION AND COMMUNITY**

**CONTACT: EXECUTIVE MANAGER ADMINISTRATION AND COMMUNITY  
CAROL O'NEILL**

---

### **Summary/Purpose**

This report presents financial reports to Council for information.

### **Community Strategic Plan Item(s)**

- Governance and Community Service

### **Background Information**

#### Legislative Requirements

Clause 212 of the Local Government (General) Regulation 2005 states that:

- (1) The responsible accounting officer of a council:
  - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:
    - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
    - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
  - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

### **Report**

The following information is presented for information only.

#### **(A) Finance Reports**

Summary reports outlining Council's financial position as at 30 March, 2016. The reports presented include:

- Rates Statement and Graph
- Statement of Bank Balances
- Summary of Investments

It should be noted that these reports do not include accounting adjustments to be brought to account on an annual basis. The reports also remain unaudited as at the date of presentation to Council.

## 2. (B) Councillors Travel Expenses Report

Included as an attachment to this report is a schedule showing payments to Councillors for travel claims made during the month. As stated in the notes, some Councillors may have outstanding claims that cover more than one period.

### **Recommendation**

That Council receives and notes the information contained in the Monthly Financial Report.

### **Attachments**

1. Finance Reports
2. Report on Councillor Travel

## 12.3 WORKS PROGRAM PROGRESS REPORT

**REPORT BY: ADMINISTRATION AND COMMUNITY**

**CONTACT: EXECUTIVE MANAGER ADMINISTRATION AND COMMUNITY  
CAROL O'NEILL**

---

### **Summary/Purpose**

This report provides an update on the progress of Council's Capital Works Program, Plant Replacement Program, Quarry Operations and RMS Ordered Works for the information of Council.

### **Community Strategic Plan Item(s)**

- Governance and Community Service
- Roads and Infrastructure
- Village Life
- Economic Development

### **Background Information**

This report is intended to present to Council information on progress of the implementation of the annual works programs across all departments of Council, as well as the performance of the quarry and State Highways operations.

### **Report**

The report is provided as a separate attachment covering four main areas;

#### **1. Capital Works Progress Program**

This section of the reports shows all capital works projects and provides a brief status report and expenditure year to date for each project, including any external funding which applies.

#### **2. Plant Acquisition and Sales**

This section of the reports shows the plant replacement program and the year to date income and expenditure associated with the program.

#### **3. State Highways Ordered Works**

This section of the reports shows the status of the Ordered Works under the Roads and Maritime Road Maintenance Council Contract (RMS RMCC) which is included in the State Highways budget area. The report shows each approved Works Order and the approved income and expenditure year to date.

#### **4. Quarries Report**

This section of the reports shows the income and expenditure for each of the four operational quarries for the year to date, including stock on hand and a brief description of current activities relating to quarries.

#### **Budget & Financial Aspects**

This report is provided for information only and any budgetary issues that may be identified as a result of these reports will be dealt with during the regular quarterly budget review process.

#### **Recommendation**

That Council receives and notes the information contained in the Works Program Progress Report March 2016.

#### **Attachment**

Works Program Progress Report March 2016

**ITEM 13 GENERAL MANAGER'S REPORT**

**ITEM 13A TECHNICAL SERVICES REPORT**

**13A.1 SUBMISSIONS RECEIVED ON PROPOSED BRIDGE NAME "BILL BERRY BRIDGE"**

**REPORT BY: INFRASTRUCTURE WORKS**

**CONTACT: EXECUTIVE MANAGER INFRASTRUCTURE WORKS JEFF BREEN**

---

**Summary/Purpose**

This report provides Council with the public submissions received on the proposal to formally name the new Sextonville Road bridge (bridge number 38-19702) at Dyraaba "Bill Berry Bridge".

**Community Strategic Plan Item(s)**

- Governance and Community Service
- Roads and Infrastructure

**Background Information**

The replacement of Campbells Bridge on Sextonville Road with an Australian Defence Force (ADF) surplus steel modular bridge was completed in 2015. Although shown in Council records as Campbells Bridge, the previous bridge does not appear to have been formally named. There is also a Campbells Bridge on Lynches Creek Road and an Andrew Campbell Bridge on Ettrick Road.

Council received a request from Sextonville Rural Fire Brigade to consider the names "WA (Bill) Berry Bridge" and "Corrigans Bridge" for the newly built bridge.

**Previous Council Consideration**

At the Ordinary Meeting of 8 February 2016, Council resolved to;

*"Advertise the proposal to name the new Sextonville Road bridge "Bill Berry Bridge" for public comment or submissions for a period of 28 days and that a further report be brought to Council on submissions received."*

**Report**

An advertisement inviting public submissions was published in the Richmond River Express Examiner on 17 February 2016. The closing date for submissions was 16 March 2016.

One submission was received. While objecting to the proposed name for the Sextonville Road bridge, the writer suggested the name "Bill Berry Bridge" would be more appropriate for the bridge at the end of Trentys Lane which adjoins the Berry property.

---

## **Recommendation**

That Council:

1. Receives and notes the report, Submissions Received On Proposed Bridge Name "Bill Berry Bridge".
2. Name bridge number 38-19702 "Bill Berry Bridge".

## **Attachments**

Submission circulated to Councillors only.



## **13A.2 PUBLIC EXHIBITION OF PESTICIDE USE NOTIFICATION PLAN**

**REPORT BY: INFRASTRUCTURE WORKS**

**CONTACT: EXECUTIVE MANAGER INFRASTRUCTURE WORKS JEFF BREEN**

---

### **Summary/Purpose**

This report provides Council with feedback on the public exhibition of the draft Pesticide Use Notification Plan.

### **Community Strategic Plan Item(s)**

- Governance and Community Service
- Roads and Infrastructure

### **Previous Council Consideration**

The following resolution was made by Council at the Ordinary Meeting of 8 February 2016;

*".....advertise and receive submissions on the reviewed Pesticide Use Notification Plan for a minimum of four weeks in accordance with Clause 21 of the Pesticide Regulation (2009)."*

### **Report**

An advertisement inviting public submissions was published in the Richmond River Express Examiner on 17 February, 2016. The closing date for submissions was 16 March 2016.

No submissions were received.

### **Recommendation**

That Council:

1. Receives and notes the report, Public Exhibition of Pesticide Use Notification Plan.
2. Adopts the Pesticide Use Notification Plan 2016

### **Attachments**

The Draft Pesticide Use Notification Plan 2016 was distributed to Councillors with the 8 February 2016 Ordinary Meeting agenda.

**ITEM 13B PLANNING SERVICES REPORT**

**13B.1 DEVELOPMENT APPLICATIONS DETERMINED AND OUTSTANDING FOR THE PERIOD 1 MARCH 2016 TO 31 MARCH 2016**

**REPORT BY: PLANNING AND ENVIRONMENTAL  
CONTACT: EXECUTIVE MANAGER PLANNING AND ENVIRONMENT MANFRED BOLDY**

**Summary/Purpose**

This item presents to Council the Development Applications determined and outstanding for the period 1 March 2016 to 31 March 2016.

**Report**

There are two separate listings provided in the attachments to this report;

**1. Development Applications Outstanding**

This lists all development applications that had not yet been determined at the time this report was prepared. This listing includes any development applications received in the period since the last report. Each development application has been given an "Application Status" in the listing as follows;

- **Recent Lodgement** - those received during the period since the last report
- **Awaiting info from applicant** – Council has requested additional information in order to be able to determine the application
- **Finalising** – applications where a determination has been drafted and is expected to be issued in the period before the next report

**2. Development Applications Determined**

This lists all development applications that have been determined since the last time this report was prepared.

**Recommendation**

That Council:

1. With the exception of the following items in which Councillors ..... and ..... have declared an interest,
  - Cr..... 13B.1 Development Applications Determined and Outstanding DA.../... - Reason for Declaration -
  - Cr.....13B.1 Development Applications Determined and Outstanding DA.../... - Reason for Declaration -

Receive and note the information contained in the report Development Applications Determined and Outstanding for the 1 March 2016 to 31 March 2016.

2. Receive and note the information contained in the report Development Applications Determined and Outstanding for the period 1 March 2016 to 31 March 2016 only in relation to DA./... and DA./.... In which Councillors ..... have declared an interest.

### **Attachments**

Development applications determined and outstanding March 2016

## 13B.2 DEVELOPMENT APPLICATION 2016-12

**REPORT BY: PLANNING AND ENVIRONMENT**  
**CONTACT: EXECUTIVE MANAGER PLANNING AND ENVIRONMENT MANFRED BOLDY**

---

### Summary/Purpose

This report aims to present to Council a recommendation for determination of a development application for the demolition of Cedar Point Hall, 12696 Summerland Way.

### Community Strategic Plan Item(s)

- Environmental and Planning

### Background Information

Council received Development Application No. 2016-12 on 5 February 2016 for demolition of Cedar Point Hall on Summerland Way.

Cedar Point Hall was constructed in 1926 and has been in a state of disrepair rendering it unusable as a safe and acceptable community facility for more than five years. The hall is situated on Crown land under the control and management of Kyogle Council.

The hall is not listed as an item of environmental heritage under *Kyogle Local Environmental Plan 2012* or the State register.

The hall is in a dilapidated state. Council's Urban and Assets department has not identified the hall for practical ongoing maintenance or renovation purposes and insufficient public demand has effectively rendered the current hall as surplus to Council requirements.

On 12 October 2015, the hall trust authorised Council's General Manager to prepare and lodge a development application for the demolition of Cedar Point Hall and serve notice on the Crown of the intention to lodge the application.

### Report

DA No:	2016/12
Date received:	5 February 2016
Applicant:	Kyogle Council
Owner:	Gateway to the Rainforest Reserve Trust
Property:	Lot 180 DP 755734
Zone:	RE1
Locality:	12696 Summerland Way, Cedar Point
Proposal:	Demolition of hall

This report details assessment of the application which has been undertaken in accordance with the requirements of the *Environmental Planning and Assessment Act 1979*.

A detailed assessment of the proposal has been included in the Planning Report and Statement of Environmental Effects included in the attachment to this report. The report identified concerns over possible contamination of the site from the effects of lead paint. This is a matter that should be addressed in greater detail should this site be proposed to be used for other habitable purposes as part of any required development application or proposal to convert the land for private freehold usage.

### **Site Description & Planning Provisions**

- Zone: RE1
- Overlays: Nil

The site is situated on the eastern side of Summerland Way, about 100 metres north of the intersection with Bentley Road. The site adjoins rural land utilised for grazing purposes.

### **Legislative Requirements:**

Council is required when assessing and determining any development application to have full regard to the provisions of the *EP&A Act* including the objects as contained in Section 5 and the heads of consideration as contained in Section 79C.

### **Agency Referral:**

The development application was not referred to any government agencies.

### **Public Exhibition**

The development application has been advertised in the local press and with signage installed at the proposed site in accordance with the requirements of Council's *Kyogle Development Control Plan 2014*. No objections were received although some concern was expressed by one submitter over the likely extent of dilapidation.

### **Kyogle Local Environmental Plan 2012**

Section 2.7 of the *Kyogle Local Environmental Plan 2012* requires the proposed demolition to be the subject of a development application. There are no exemptions that apply to the proposal under the *Kyogle Local Environmental Plan 2012* or any other environmental planning instrument. There are no specific development controls that apply under the *Kyogle Local Environmental Plan 2012*.

### **Kyogle Development Control Plan 2014**

There are no specific development controls that apply to the proposal under the *Kyogle Development Control Plan 2014*.

### **Recommendation**

That Council:

- 1.Receives and notes the report on Development Application 2016-12.
- 2.Pursuant to Section 80(1) of the *Environmental Planning and Assessment Act 1979*, approves the application subject to conditions as contained in Attachment 2

## **Attachments**

1. Statement of environmental effects in support of Development Application 2016-12
2. DA 2016-12 draft Conditions of Consent

## **13B.3 DEVELOPMENT APPLICATION 2016-13**

**REPORT BY: PLANNING AND ENVIRONMENT**  
**CONTACT: EXECUTIVE MANAGER PLANNING AND ENVIRONMENT MANFRED BOLDY**

---

### **Summary/Purpose**

This report aims to present to Council a recommendation for determination of a development application for the demolition of Horseshoe Creek Hall at 47 Green Pigeon Road, Horseshoe Creek.

### **Community Strategic Plan Item(s)**

- Environmental and Planning

### **Background Information**

Council received Development Application No. 2016/13 on 9 February 2016 for the demolition of Horseshoe Creek Hall.

Horseshoe Creek Hall was constructed in 1946 and has been in a state of disrepair rendering it unusable as a safe and acceptable community facility for more than two years. The hall is situated on Crown land under the control and management of Kyogle Council.

The hall is not listed as an item of environmental heritage under Kyogle Local Environmental Plan 2012 or State register.

Council's Urban and Assets department has not identified the hall for practical ongoing maintenance or renovation purposes and insufficient public demand has effectively rendered the current hall as surplus to Council requirements.

On 12 October 2015, the hall trust authorised Council's General Manager to prepare and lodge a development application for the demolition of Horseshoe Creek Hall and serve notice on the Crown of the intention to lodge the application.

### **Report**

DA No:	2016-13
Date received:	5 February 2016
Applicant:	Kyogle Council
Owner:	Kyogle Council
Property:	Lot 54 DP 755707
Zone:	RE1
Locality:	47 Green Pigeon Road, Horseshoe Creek
Proposal:	Demolition of hall

This report details assessment of the application which has been undertaken in accordance with the requirements of the *Environmental Planning and Assessment Act 1979*.

A detailed assessment of the proposal has been included in the Planning Report and Statement of Environmental Effects included in the attachment to this report. The report identified concerns over possible contamination of the site from the effects of lead paint. This is a matter that should be addressed in greater detail should this site be proposed to be used for other habitable purposes as part of any required development application or proposal to convert the land for private freehold usage.

### **Site Description & Planning Provisions**

- Zone: RE1
- Overlays: Nil

The site is situated on the northern side of Green Pigeon Road, about 500 metres from Horseshoe Creek Road. The site adjoins rural land utilised for grazing purposes.

### **Legislative Requirements:**

Council is required when assessing and determining any development application to have full regard to the provisions of the *EP&A Act* including the objects as contained in Section 5 and the heads of consideration as contained in Section 79C.

### **Agency Referral:**

The development application was not referred to any government agencies.

### **Public Exhibition**

The development application has been advertised in the local press and with signage installed at the proposed site in accordance with the requirements of Council's *Kyogle Development Control Plan 2014*. No objections were received although some concern was expressed by one submitter over the likely extent of dilapidation.

### **Kyogle Local Environmental Plan 2012**

Section 2.7 of the *Kyogle Local Environmental Plan 2012* requires the proposed demolition to be the subject of a development application. There are no exemptions that apply to the proposal under the *Kyogle Local Environmental Plan 2012* or any other environmental planning instrument. There are no specific development controls that apply under the *Kyogle Local Environmental Plan 2012*.

### **Kyogle Development Control Plan 2014**

There are no specific development controls that apply to the proposal under the *Kyogle Development Control Plan 2014*.

### **Recommendation**

That Council:

- 1.Receives and notes the report on Development Application 2016-13.
- 2.Pursuant to Section 80(1) of the *Environmental Planning and Assessment Act 1979*, approves the application subject to conditions as contained in Attachment 2.



## **Attachments**

1. Statement of environmental effects in support of Development Application 2016-13
2. DA 2016-13 draft Conditions of Consent

## **ITEM 13C ENVIRONMENT SERVICES REPORT**

Nil.

## **ITEM 13D CORPORATE SERVICES REPORT**

### **13D.1 MINUTES OF THE INTERNAL AUDIT COMMITTEE FOR 22 MARCH 2016**

**REPORT BY: ADMINISTRATION AND COMMUNITY**

**CONTACT: EXECUTIVE MANAGER ADMINISTRATION AND COMMUNITY  
CAROL ONEILL**

---

### **Summary/Purpose**

A copy of the unconfirmed Minutes of the Internal Audit Committee held on 22 March, 2016 is included for adoption.

### **Community Strategic Plan Item(s)**

- Governance and Community Service.

*Unconfirmed Minutes of the Internal Audit Committee Meeting held in the Kyogle Council Chambers, Stratheden Street, Kyogle, on March 22, 2016 at 3.00pm.*

---

### **PRESENT**

*Mr Andrew Stevens (Chairperson), Ms Belinda Eggins, Councillor Janet Wilson.*

### **IN ATTENDANCE**

*General Manager David Tuxford and Executive Manager Urban and Assets Graham Kennett.*

### **ITEM 1 OPENING PRAYER**

*Councillor Wilson read the opening prayer.*

### **ITEM 2 TRADITIONAL LANDS ACKNOWLEDGEMENT**

*Councillor Wilson read the traditional lands acknowledgement.*

*Mr Andrew Stevens assumed the chair.*

### **ITEM 3 APOLOGIES**

*Nil*

### **ITEM 4 DECLARATION OF INTERESTS**

*Nil.*

---

## **ITEM 5 REPORTS**

### **5.1 MINUTES OF THE 10 DECEMBER 2015 MEETING**

#### **RECOMMENDED:**

*Moved by Cr Janet Wilson, seconded by Belinda Eggins:*

*That the Minutes of the 10 December 2016 Internal Audit Committee meeting be confirmed.*

**CARRIED**

*FOR VOTE - Unanimous*

### **5.2 REVIEWED GOVERNANCE POLICY**

#### **RECOMMENDED:**

*Moved by Cr Janet Wilson, seconded by Andrew Stevens:*

*That the Committee endorses the draft policy as presented and recommends it be presented to Council for their consideration.*

### **5.3 ORGANISATION STRUCTURE**

*The General Manager provided a verbal report on the organisational structure adopted recently by Council.*

#### **RECOMMENDED:**

*Moved by Andrew Stevens, seconded by Belinda Eggins:*

*That the verbal report on the Organisational Structure be received and noted.*

*The following information was presented to the Committee:*

#### **Council Resolution March 14, 2016.**

*That Council:*

- 1. Adopt the new organisational structure as provided to Council.*
- 2. Determine that the two new positions of Director Assets and Infrastructure Services and Director Planning and Environmental Services are classified as senior officers as per Section 332(1) LG Act 1993 and that their responsibilities, skills and accountabilities of the position are generally equivalent to those applicable to the Executive Band of the Local Government (State) Award.*
- 3. Advise those staff affected by the new organisational structure and allow at least 28 days' notice before any changes are made.*
- 4. Advise appropriate unions of the new organisational structure and allow at least 28 days' notice before any changes are made.*
- 5. Advertise the two new directors' positions externally at least twice in a daily newspaper circulating throughout the State as per Sec 348(2) LG Act 1993.*
- 6. Offer both positions on a contract basis under the Standard Contract for Employment of Senior Staff as supplied by the Office of Local Government that are performance-based for a five-year term.*
- 7. Work towards implementing the new organisational structure to commence as from 1 July 2016.*

### **5.4 ASSET MANAGEMENT PREPAREDNESS REPORT**

#### **RECOMMENDED:**

*Moved by Andrew Stevens, seconded by Belinda Eggins*

*That the report on the Asset Management Preparedness Report be received and noted.*

#### **5.5 VERBAL REPORTS FROM GENERAL MANAGER**

*The General Manager updated the Committee on the Fit for the Future process and proposed changes to the Local Government Act.*

*The Chair requested that for the next meeting an agenda item be included to allow a discussion on the priorities for the Internal Audit Committee and that feedback be provided from the General Manager on the current priorities/work plan*

#### **ITEM 6 NEXT MEETING DATE**

*Next meeting to be held in May - date to be determined.*

#### **MEETING CLOSURE**

*There being no further business the Chairperson declared the meeting closed at 3.45 pm.*

#### **Recommendation**

That Council receives and notes the minutes of the Internal Audit Committee meeting held 22 March 2016.

## **13D.2 GOVERNANCE POLICY**

**REPORT BY: ADMINISTRATION AND COMMUNITY**

**CONTACT: EXECUTIVE MANAGER ADMINISTRATION AND COMMUNITY  
CAROL O'NEILL**

---

### **Summary/Purpose**

This report presents to Council an amended Governance Policy for adoption.

### **Community Strategic Plan Item**

- Governance and Community Service

### **Background Information**

The Governance Policy was adopted in November 2010.

### **Report**

This policy has been reviewed in response to a request from the Internal Audit Committee.

The following changes have been made:

- Section 3.1 has been expanded to provide an appropriate statement on the need for the distinction between a Council adopted policy and internal procedures adopted by the General Manager.
- Section 3.2 The reviewed Governance Policy includes a framework for policy grouping using the following groupings;
  - Governance
  - Financial
  - Transport
  - Water and Waste
  - Environment and Planning
  - Social and Economic
- Minor formatting changes.

### **Recommendation**

That Council adopt the amended Governance Policy.

### **Attachments**

Governance Policy

---

## 13D.3 MINUTES OF THE COMMUNITY FUNDING COMMITTEE

**REPORT BY: ADMINISTRATION AND COMMUNITY**  
**CONTACT: EXECUTIVE MANAGER ADMINISTRATION & COMMUNITY CAROL O'NEILL**

---

### Summary/Purpose

This report presents the minutes of the Community Funding Committee Meeting held 21 March, 2016.

### Report

The minutes of the meeting appear below:

#### *Kyogle Council*

***Unconfirmed Minutes of the Community Funding Committee held in the Council Chambers, Stratheden Street, Kyogle, on 21 March, 2015.***

---

#### **PRESENT**

*Cr Danielle Mulholland, Cr Maggie Creedy, Ms Kylie Thomas, Ms Cathleen Warburton.*

#### **IN ATTENDANCE**

*The Executive Manager Administration and Community, the Community Development Officer*

#### **MEETING COMMENCEMENT**

*The meeting opened at 3pm.*

#### **ITEM 1 APOLOGIES**

*An apology was received from Mr Chris Duley and the comments submitted by him via email were distributed.*

#### **ITEM 2 DECLARATION OF INTERESTS**

*Kylie Thomas declared an interest in the Kyogle Track and Trail MTB Club application and did not vote on this application.*

*Carol O'Neill declared an interest in the Kyogle District Cricket Association application.*

#### **ITEM 3 FINANCIAL ASSISTANCE APPLICATIONS FOR INDIVIDUALS**

*The Committee Recommended:*

1. *That the following individual applications be recommended to Council:*
  - a. *James Mc Paul \$500*
  - b. *Vilya De Tozer \$500 subject to written confirmation from the Bonalbo Hall Committee that they retain ownership of the sound equipment*
  - c. *Leone Clarke \$500 subject to written confirmation from the Kyogle Historical Society that they retain ownership of the rocking horse.*
  - d. *Amber-lee Bryant \$500*

*Recommended \$2,000 be distributed  
Total remaining budget available for 2015/2016 - \$2,500*

#### **ITEM 4 FINANCIAL ASSISTANCE APPLICATIONS FOR ORGANISATIONS**

*The Committee Recommended:*

1. *That the following organisation applications be recommended to Council:*
  - a. *Kyogle District Cricket Association \$500*
  - b. *Bonalbo RSL Women's Auxiliary \$500*
  - c. *Kyogle Country Endurance Riders Inc. \$1,000*
  - d. *Woodenbong Public Hall \$1,000*
  - e. *Kyogle Fish Acclimation Society \$500*
  - h. *Cawongla Playhouse \$1,000 subject to the provision of documentation that details the extent of damage and shows the cost of conducting a complete treatment.*
  - i. *Grevillia Hall Committee \$1,000*
  - j. *Kyogle Track and Trail MTB Club \$566*
  - k. *Kyogle Senior Rugby League \$845*

*Recommended \$6,911 be distributed  
Total remaining budget available for 2015/2016 - \$6,911*

#### **ITEM 5 OTHER BUSINESS**

*The Committee recommends to Council that a review be undertaken of the Financial Assistance Policy and the associated application forms.*

#### **MEETING CLOSURE**

*There being no further business the Mayor declared the meeting closed at 4.02pm.*

#### **Recommendation**

That Council:

1. Receive and note the Minutes of the Community Funding Committee meeting 21 March 2016.
2. Undertakes a review of the Financial Assistance Policy and the associated application forms.

## ITEM 13E COMMUNITY SERVICES REPORT

### 13E.1 FINANCIAL ASSISTANCE APPLICATIONS

REPORT BY: ADMINISTRATION AND COMMUNITY  
CONTACT: EXECUTIVE MANAGER ADMINISTRATION AND COMMUNITY CAROL O'NEILL

---

#### Summary/Purpose

This report presents to Council applications for Community Assistance Funding under Council's Financial Assistance Policy.

Applications from local organisations and individuals were invited up until March 18 2016 for the amounts of up to \$1,000 and \$500 respectively.

#### Community Strategic Plan Item(s)

- Governance and Community Service

#### Report

Eighteen (18) applications have been received for funding;

- 12 from local organisations and
- 6 applications from individuals.

They were assessed by Council's Community Funding Support Committee and are summarised as follows. The recommendations are as per the minutes of the Community Funding Support Committee

Request for Assistance - Local Organisations				
Applicant	Reason for Request	Funds received within past 2 years	Funds requested	Committee Comments
Barkers Vale P and C	Create sound garden	Nil	\$1,000	Not Recommended
Kyogle and District Cricket Association	Improve training nets at the Kyogle Recreation Ground	\$1,000 in 2014 to field a third team	\$1,000	Recommended \$500
Bonalbo RSL Women's Auxiliary	60 <sup>th</sup> anniversary of their organisation party	Nil	\$1,000	Recommended \$500
Kyogle Country Endurance Riders Inc	Hosting the 2016 Qld State championship	Nil	\$1,000	Recommended \$1,000
Woodenbong Public Hall	Purchase projector to screen DVD films	Nil	\$1,000	Recommended \$1,000



Applicant	Reason for Request	Funds received within past 2 years	Funds requested	Committee Comments
Kyogle Fish Acclimatisation	To purchase fingerlings for Toonumbar Dam	\$1,000 in 2014 to purchase fingerlings for Toonumbar Dam	\$1,000	Recommended \$500
Cawongla Playhouse	Termite treatment	\$1,000 Oct 2014 to build a sound garden	\$1,000	Recommended \$1,000
Bonalbo and District Community Hall	Espresso coffee machine for internet café located in hall	\$140 in Oct 2014 to paint café \$600 in March 2014 to supervise/mentor programs	\$1,000	Not Recommended
Grevillia Hall Committee	Assistance with insurance expenses	\$1,000 in Oct 2014 to install an access ramp at the hall	\$1,000	Recommended \$1,000
Kyogle Public School P and C	Cost of holding and educational and cultural event	Nil	\$800	Not Recommended
Kyogle Track and Trail MTB Club	Construction of mountain bike trail in Boorabee State Forest	Nil	\$566	Recommended \$566
Kyogle Senior Rugby League	Assist in upgrading New Park	Nil	\$1,000	Recommended \$845
<b>TOTAL</b>			<b>\$11,366</b>	<b>\$6,911</b>

#### Request for Assistance - Individuals

Applicant	Reason for Request	Funds received within past 2 years	Funds requested	Committee Comments
James McPaul	Representing NSW at Australian athletic championships	Nil	\$500.00	Recommended \$500
Janine Binge	Supervising underage children at Bonalbo Hall	Nil	\$500.00	Not recommended
Natasha Livstock	Fees to attend Early childhood conference in Darwin.	Yes \$500 to attend conference	\$500.00	Not recommended
Vilya De Tozer	Represent NSW Open boys touch football	Nil	\$500.00	Recommended \$500
Leone Clarke	Repair Kyogle Primary School Rocking horse and prepare display	Nil	\$500.00	Recommended \$500
Amber- Lee Bryant	Travel to South Africa to compete in Karate World Cup	Nil	\$500.00	Recommended \$500
<b>Total</b>			<b>\$3,000</b>	<b>\$2,000</b>

## Budget & Financial Aspects

Council's Financial Assistance Policy states;

### **Maximum Assistance**

*The maximum amount that will be provided per application are as follows:*

*Organisations - \$1000 (Total available funds annually \$15,500 – amount available for this round \$6,911)*

*Individuals - \$ 500 (Total available funds annually \$4,500 – amount available for this round \$2,500)*

### **Assessment for Organisations**

*State and Federal Government agencies and businesses are ineligible for funding under the Community Assistance Fund.*

*The use of funds for capital improvements to grounds, clubhouses, facilities, playing fields, the provision of equipment, etc will be given priority. Requests for assistance to finance ongoing running expenses for organisations will be considered.*

*The Community Assistance Fund can be accessed by eligible organisations and individuals who can demonstrate the greatest need and/or benefit to the wider community in the areas of:*

- *Welfare*
- *Community involvement/social interaction*
- *Sport and recreation*
- *The Arts*
- *Youth affairs*
- *Senior citizens affairs*
- *Cultural Assistance*

### **Recommendation**

1. That, with the exception of the applications in which Councillors and ..... have declared an interest,

- .....
- .....

That Council fund the following organisation applications:

- a. Kyogle and District Cricket Association \$1,000
- b. Bonalbo RSL Women's Auxiliary \$500
- c. Kyogle Country Endurance Riders Inc. \$500
- d. Woodenbong Public Hall \$500
- e. Kyogle Fish Acclimatisation \$500
- f. Cawongla Playhouse \$1,000
- g. Grevillia Hall Committee \$1,000
- h. Kyogle Track and Trail MTB Club \$566
- i. Kyogle Senior Rugby League \$845

2. That Council fund the following individual applications:

- a. James Mc Paul \$500
- b. Vilya De Tozer \$500 subject to written confirmation from the Bonalbo Hall Committee that they retain ownership of the sound equipment

- c. Leone Clarke \$500 subject to written confirmation from the Kyogle Historical Society that they retain ownership of the rocking horse.
- d. Amber-lee Bryant \$500

3. That Council approves following applications for which Councillors ..... have declared an interest:

- .....
- .....

**Attachments**

Financial Assistance Applications - separately attached for Councillors.

## ITEM 13F GENERAL MANAGER'S REPORT

### 13F.1 2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

REPORT BY: GENERAL MANAGER

CONTACT: GENERAL MANAGER DAVID TUXFORD

---

#### Summary/Purpose

The purpose of this report is to advise Council of the suggested motions put forward by Kyogle Council for the upcoming National General Assembly (NGA) of Local Government and to have those suggested motions adopted by Council so that they may be eligible for inclusion in the NGA business papers that would then be discussed and debated at the conference.

#### Community Strategic Plan Item(s)

- Governance and Community Service

#### Background Information

The NGA of Local Government is being held from 19 to 22 June 2016 at the National Convention Centre in Canberra. The theme for this year's NGA is "Partners in an Innovative and Prosperous Australia". The NGA theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenge of meeting our communities' needs.

At the Council meeting held on 14 March 2016, Council resolved the following in relation to the report relating to the NGA of Local Government:

*That Council:*

- 1. Receive motions from Councillors by close of business on Thursday, 31 March 2016 to allow inclusion in Council's April Council meeting agenda and that the motions fall under the following principles:*
  - Be relevant to the work of local government nationally*
  - Be consistent with the themes of the Assembly*
  - Complement or build on the policy objectives of your state and territory local government association*
  - Propose a clear action and outcome, and*
  - Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.*
- 2. Adopt the motions proposed to be included in the National General Assembly Business Papers at the April Council Meeting.*
- 3. Nominate the Mayor, Councillor Lindsay Passfield and any other councillors who express an interest to attend and represent Kyogle Council at the 2016 National General Assembly of Local Government to be held from 19 to 22 June 2016 at the National Convention Centre in Canberra.*

## Report

The following is a list of the proposed motions recommended by Council to be submitted for review by the National General Assembly Sub-Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers:

- That the National General Assembly calls on the Federal Government to address the current funding model on how local government is funded; local government needs to be funded directly.
- That the National General Assembly re-affirms its call on the Federal Government to end the freeze on the indexation of Financial Assistance Grants (FAGs).
- That the National General Assembly calls on the Federal Government for a full review of the Commonwealth Grants Commission Guidelines (CGCG) to ensure that they are fair and equitable for all councils. Infrastructure management should be a whole of government approach, therefore a review of the CGCG will facilitate a fairer allocation of FAG funding to local government in recognition of the imbalance between local government asset management responsibilities, its share of taxation revenue and its restricted capacity to raise revenue.
- That the National General Assembly calls on the Federal Government to create a rural portfolio that will provide a framework for States to apply for federal government funding as well as FAG funding allocations to be redistributed to rural councils in most need.
- That this National General Assembly re-energises the campaign for Constitutional Recognition of Local Government and calls on the Federal Government to ensure constitutional recognition of local government as the third tier of government and the time-frame for this to occur. Constitutional recognition needs to clarify the roles and responsibilities of local government as the sphere of government closest to the community and ensure that local government receives a fair and equitable funding allocation to enable it to fulfil its roles and responsibilities to communities.

When reviewing motions, the sub-committee considers the importance and relevance of the issues to local government.

Motions are to be submitted online and should be received no later than 11.59pm on Friday, 22 April 2016.

## Recommendation

That Council adopt the following motions to be submitted to the National General Assembly Sub-Committee as well as the State and Territory Local Government Associations for inclusion in the NGA Business Papers:

- That the National General Assembly calls on the Federal Government to address the current funding model on how local government is funded; local government needs to be funded directly.
- That the National General Assembly re-affirms its call on the Federal Government to end the freeze on the indexation of Financial Assistance Grants (FAGs).

- That the National General Assembly calls on the Federal Government for a full review of the Commonwealth Grants Commission Guidelines (CGCG) to ensure that they are fair and equitable for all councils. Infrastructure management should be a whole of government approach, therefore a review of the CGCG will facilitate a fairer allocation of FAG funding to local government in recognition of the imbalance between local government asset management responsibilities, its share of taxation revenue and its restricted capacity to raise revenue.
- That the National General Assembly calls on the Federal Government to create a rural portfolio that will provide a framework for States to apply for federal government funding as well as FAG funding allocations to be redistributed to rural councils in most need.
- That this National General Assembly re-energises the campaign for Constitutional Recognition of Local Government and calls on the Federal Government to ensure constitutional recognition of local government as the third tier of government and the time-frame for this to occur. Constitutional recognition needs to clarify the roles and responsibilities of local government as the sphere of government closest to the community and ensure that local government receives a fair and equitable funding allocation to enable it to fulfil its roles and responsibilities to communities.

## **13F.2            PROPOSED COUNCILLOR WORKSHOP**

**REPORT BY:    GENERAL MANAGER**

**CONTACT:      GENERAL MANAGER DAVID TUXFORD**

---

### **Summary/Purpose**

This report recommends that Council hold a Councillor workshop to discuss a number of items which would include the strategic direction of Council relating to development opportunities, operational improvements, how estimates are compiled for capital works and a presentation on Council's draft Fees and Charges for 2016/2017 financial year, just to name a few.

### **Community Strategic Plan Item(s)**

- Governance and Community Service

### **Report**

It is proposed to hold a Councillor workshop to discuss a number of items including the strategic direction of Council relating to development opportunities, operational improvements, how estimates are compiled for capital works and a presentation on Council's draft Fees and Charges for 2016/2017 financial year.

It is recommended that the workshop be held on Tuesday, 26 April 2016 commencing at 6pm and concluding at 8pm. An agenda would be supplied to Council prior to the workshop being held. As this is not a Council meeting, no decisions can be made. However, open discussion can occur, which will allow Council staff the opportunity to put forward reports to Council for adoption at a future Council meeting.

The previous Councillor Workshop that was held on 22 February 2016 was well received and allowed staff to put forward council reports for decisions to be made.

### **Recommendation**

That a Councillor Workshop be held on Tuesday, 26 April 2016 commencing at 6pm and concluding at 8pm for the purpose of discussing a number of items including the strategic direction of Council relating to development opportunities, operational improvements, how estimates are compiled for capital works and a presentation on Council's draft Fees and Charges for 2016/2017 financial year.

**ITEM 14 URGENT BUSINESS WITHOUT NOTICE**

**ITEM 15 QUESTIONS FOR NEXT ORDINARY MEETING**

**ITEM 16 CONFIDENTIAL BUSINESS PAPER**

**16.1 LEASE OF KYOGLE'S VISITORS INFORMATION CENTRE CAFE**

**REPORT BY: GENERAL MANAGER**

**CONTACT: GENERAL MANAGER DAVID TUXFORD**

---

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature

**16.2 GOODS AND SERVICES TAX (GST) PROJECT**

**REPORT BY: ADMINISTRATION AND COMMUNITY**

**CONTACT: EXECUTIVE MANAGER ADMINISTRATION AND COMMUNITY  
CAROL O'NEILL**

---

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature



# KYOGLE COUNCIL



# ATTACHMENTS

## ORDINARY COUNCIL MEETING

ON MONDAY, 11 APRIL 2016